

# Governor's Commission on the Reform of the Department of Transportation

August 9, 2007 - 10 a.m.

Legislative Office Building  
Hartford CT, Room 2B

## Minutes

Present: Michael J. Critelli, Raeanne V. Curtis, Robert Genuario, Anne Gnazzo, Kevin Kelleher, Anthony V. Milano, Larry McHugh, William B. Sawch, Phillip Smith

Absent: David Egan, Ralph J. Carpenter, Gina McCarthy, James Paggioli, Meredith Reuben

### I. Call to Order

Chairman Critelli called the meeting to order at 10:05 a.m. The presence of a quorum was noted.

### II. Approval of Minutes

Chairman Critelli called for a motion to approve the minutes from the meeting of July 17, 2007. A motion was made, seconded and the minutes approved by voice vote with no changes or comments.

### III. Chairman's Remarks

The Chairman reviewed the agenda for the meeting.

### IV. Working Groups

The Chairman referred the Commission members to the list of the Working Groups which included the names of the Commission members who will participate in each group. The six groups are:

- People and Culture
- Organization and Procedures
- Strategy and Planning
- Mission
- Funding
- Technology

Under Secretary Smith stated that the list reflected the assignments Commission members volunteered for at the last meeting as well as the names of a few members who were drafted for some of the groups. Chairman Critelli asked for a motion to accept the Working Groups list and membership. A motion was made, seconded and approved by voice vote.

#### V. Presentation: Department of Transportation Bureau of Policy and Planning

Charles Barone, Bureau Chief, of the Bureau of Policy and Planning gave an overview of the Bureau including a review of the Bureau's organizational chart, mission and responsibilities of each division within the Bureau.

At the conclusion of the presentation Commission members asked Mr. Barone to supply to the Commission information on where the 134 Bureau staff are assigned within the Bureau Divisions. The Commission would like to match the Bureau's productivity and output to the 134 staff. The Commission also requested information on the number of staff and assignments that existed in the Bureau in the past to compare with today's statistics.

Mr. Barone provided the following information based on questions from the Commission:

- A significant percent of staff time is devoted to complying with federal requirements particularly environmental requirements.
- DOT produces an annual report that provides detailed accident information.
- DOT has online traffic cameras and accident/incident information which is provided in real time. Users may also sign up for e-alerts that would notify the user of traffic problems.
- Some work in the Bureau is contracted out.
- The Bureau does not have formal systems to measure how well they are succeeding in their mission.
- The Department is looking at staffing within the entire agency

#### VI. Presentation: Bureau of Finance and Administration

Gale A. Mattison, Interim Chief, of the Bureau of Finance and Administration gave an overview of the Bureau including a review of the Bureau's organizational chart, mission and responsibilities of each division within the Bureau.

Mr. Mattison stated that he has been given the mission and license to identify recommendations for the Bureau. He believes there will be a need for additional resources. He is aware of the issue of how difficult it is to do business with the state.

The Commission members noted the need to look at redundancy, to make sure the agency mission is kept in mind when hiring to make the link between mission and elements of the positions being filled.

Mr. Mattison provided the following information based on questions from the Commission:

- Mr. Mattison would like the agency to move into the 21<sup>st</sup> century and IT solutions are part of the core solutions for DOT.
- He provided an overview of the contracting and reimbursement process
- Contractors must be pre-approved

## VII. Briefing Materials

Under Secretary Smith reviewed the State Government Organizational Studies and Legislative Program Review reports that had been distributed to Commission members based on Chairman Critelli's request for information on earlier studies and reports that included information on DOT.

- Report of the Governor's Commission on Services and Expenditures - October 1971
- Progress Report on the Implementation of Recommendations of the Governor's Commission on Services and Expenditures May 1973
- Committee on the Structure of State Government - Better Organization for Better Government - Preliminary Draft - October 1976
- Committee on the Structure of Stated Government - Better Organization for Better Government - Final Report - December 1976
- Transportation Accountability Board - Management Assessment of the Connecticut Department of Transportation - October 1986
- Transportation Accountability Board Quarterly Reports - March and June 1987
- Commission to Study the Management of State Government - Final Report - January 1991
- The Department of Transportation: A Performance Audit - Legislative Program Review and Investigations Committee - June 1984
- Transportation Infrastructure Renewal Program - Legislative Program Review and Investigations Committee - December 1997
- Economic Development Considerations in Transportation Planning - Legislative Program Review and Investigations Committee - December 2000

## VIII. Meeting/Hearing Schedule

September 6 - Stamford, 2 p.m. - Meeting and Hearing

September 20 - New Haven, Time TBD - Meeting and Hearing

October 11 - Hartford, Time TBD - Meeting

October 25 - New Haven, Time TBD - Meeting

#### IX. Invited Speakers and Public Hearing

The following invited speakers and members of the public provided testimony to the Commission:

- Senator Donald DeFronzo - Co-Chair of the Transportation Committee
- Don Shubert - Connecticut Road Builders Association
- Kevin Ng - CSEA/SEIU Local 2001
- Jay Doody - CSEA/SEIU Local 2001
- Paul Brady - Executive Director - American Council of Engineering Companies
- Kate Slevin - Tri-State Transportation Campaign
- Toni Gold - Urban Edge Associates

#### X. Adjournment

Chairman Critelli adjourned the meeting at 1:08 pm.