



# State of Connecticut Department of Transportation Office of Construction



## *Prompt Payment Procedures and Open Discussion Session*

The State of Connecticut Department of Transportation  
2800 Berlin Turnpike, Newington, CT 06111  
Friday, October 30<sup>th</sup>, 2015 (two sessions) ■ Conference Rooms A&B

**All Contractors and Subcontractors are encouraged to attend a summary review of the Department's procedures for responding to Prompt Payment Complaints.**

**Among the discussion during this session will be:**

- Federal Regulations – 49 CFR 26.29
- Connecticut General Statutes Chapter 847: Section 49-41
- Department specifications on prompt payment processes
- Open forum for Q & A

*Please complete the information below and select only one of the two sessions.  
Limited seating will be reserved on a first come first served basis.*

Company Name	Name of attendee	Title	Email	Telephone #	Morning Session (9:00- 11:00)	Afternoon Session (1:30 – 3:30)
ACME Construction Unlimited, LLC	Jane Doe	Engineer	JaneDoe@ct.gov	1-555-555-5555		<b>X</b>

*Please contact Mr. Emilio Flores or Ms. Teresa Donahue with any questions.*

*Please RSVP by October 28, 2015 by emailing this completed form to [DOT.OOC.Subcontract@ct.gov](mailto:DOT.OOC.Subcontract@ct.gov)*

*Additional information can be found on the Subcontract Unit website:*

<http://www.ct.gov/dot/cwp/view.asp?a=1410&Q=413518>