

Request for Natural Diversity Data Base (NDDDB) State Listed Species Review FAQ

Q1. Is there a fee for the NDDDB review?

A1. No, not at this time.

Q2. Where can I find the most recent NDDDB maps?

A2. Pdf maps by town can be found on the DEP webpage at www.ct.gov/dep/nddbrequest . Interactive map viewers with the NDDDB data can be found on the CTECO web page www.cteco.uconn.edu . GIS data can be downloaded from the DEP web page www.ct.gov/dep/gis . Large format printed maps can be purchased from the DEP Store (860-424-3555). Maps can be viewed in the DEP Public File Room at 79 Elm St, Hartford by using public laptops to access CTECO.

Q3. How do I know the date of the map?

A3. The date of the map is printed in the title block on the 8.5 x 11 maps and in the Explanation section of the larger format maps. In the GIS data, refer to the attribute field for the Map Date.

Q4. If my project is close to an NDDDB area, but not really touching it, do I have to submit a review?

A4. If your project does not meet the pre-screening criteria as stated in the instructions, you do not need to submit an NDDDB review. If you are close to, but just outside of an NDDDB shaded area you may still want to submit a review request. If the preferred habitat for a species is documented nearby *and* occurs on your project site, the species may also occur on your site. Getting information early in your planning process and addressing endangered species issues up front can work to your advantage. Ignoring the issue increases the probability that other concerned parties will raise concerns at a later phase when changing plans can be more costly. Being outside of an NDDDB area means that there are no *known* observations of state listed species on your site, however, this does not preclude the possibility of their discovery should on-site surveys be conducted. Consultation with the NDDDB should not be substituted for on-site surveys necessary for a thorough environmental assessment.

Q5. How do I fill out the Requester in Part II?

A5. If you are a private landowner and do not have a company, simply enter your name as the Requester's name.

If you are a consultant, you may choose to enter your own company and name as the Requester, or you may choose to enter your client's name as the requester, and your name as the primary contact, either way is acceptable. If your client will be applying for a DEP permit, you will want to enter the client's name as the Requester and your own company/name as the primary contact. This will make it easier for the permit analyst to relate the NDDDB request to the permit application.

If you work for a state agency, enter the "State of Connecticut, Department of xxxxx" as the Requester Company Name and your name as the Requester Name .

Q6. In Part V. what do I do if more than one selection applies from Group 1 and Group 2?

A6. Please check only one box from Group 1 or Group 2. Pick the most appropriate category, from top to bottom, pick the first one that applies. For example, if your project is a preliminary site assessment,

but it is also regarding a state agency activity, choose the preliminary site assessment. If you think that more than one category applies, describe both categories in the project description (e.g., This is a land protection project that is using state funds).

Q7. Can I submit a site plan as Attachment B, the detailed site map?

A7. No, Attachment B is meant to show detailed site boundaries in the context of relevant landmarks that may not be included on site plans. Please see the instructions document for acceptable alternative formats for the required maps.

Q8. Is the NDDB a comprehensive assessment of state listed species?

A8. No, the NDDB data is a compilation of observations from various contributors and is not the result of comprehensive state-wide field investigations. Consultation with the NDDB should not be substituted for on-site surveys required for thorough environmental assessments.

Q9. Why has the NDDB Request form been modified?

A9. We found that the information on the old request form was insufficient for us to make meaningful recommendations. A lot of staff time was spent following up with requesters to get additional information. In some cases we received incomplete packages that caused delays in processing. For these reasons, we are asking for more information from you up front and we will be rejecting incomplete forms.

Q10. How long does an NDDB review take?

A10. An NDDB review can take 4-6 weeks, however, we have substantially revised both our forms and our process and hope to improve on this turn-around time in the future. As we begin to implement the new process we will be able to provide a better approximation of turn-around time. We still recommend that you start this process early and well in advance of any deadlines.