

*memorandum*

Project No.:"

Town/City:"

Bridge No.:

Federal Aid Project No.

*date:*

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*to:* Ms. Kimberly C. Lesay  
Transportation Assistant Planning Director  
Bureau of Policy and Planning

*from:*

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This request is to be sent electronically by the appropriate CTDOT design unit to DOT.EnvReviews@ct.gov  
Please review the information below to determine what, if any, environmental, socioeconomic, or cultural documentation and mitigation will be required for this project.

1. The following items are attached:

**Detailed** Project Description (project number, location, scope) [required]

Site Location Map [required]

Purpose and Need Statement [preferred]

Aerial Photograph with the project limits delineated [preferred]

Photographs showing project features and context [preferred]

Concept/Sketch Plans Location on server:

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Preliminary Design Plans (with proposed project and slope limits, existing and proposed right-of-way (ROW)

lines and edges of pavement, existing and proposed drainage features, delineated (or potential)

wetlands, State Plane North American Datum - 1983 coordinates of project limits and major features) [as available]

Location on server:

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2. The Department of Transportation Project Contact/Ext/Room:

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3. This Environmental Review Request is as follows:

**Original** *The originating office will advise the Office of Environmental Planning and resubmit the Environmental Review Request if a change in the project scope and/or conditions causes any of the responses, herein, to change or if three years has passed between any major steps (Env.*

**Resubmittal** *Review completion date/Categorical Exclusion/Design Approval/ ROW Authorization/PS&E Approval/Construction).*

Previous/Temporary Project No.(if any): \_\_\_\_\_

Original Submittal Date: \_\_\_\_\_

A resubmittal is required due to time, however, the project scope/conditions are unchanged since last review of this project

From the time the original ER recommendation was issued, changes made in the project scope and/or conditions

(e.g., project or slope limits, taking lines, other) are as follows:

4. Project Facts:

The proposed project is at the following stage :

Concept                                      Less than 30% PD                                      30% PD or greater

Other: \_\_\_\_\_

Yes  
No  
Unknown

- Project is located in multiple towns
- May cause public controversy relative to political, social, economic, environmental, and/or cultural factors or resources to the extent the project scope and/or conditions may require modification
- Abuts or is within the immediate environs of a park/recreation area
- Abuts or is within the immediate environs of a cemetery
- Requires a change in grade of earth or a paved surface
- Requires excavation, boring, augering, or any form of ground disturbance off of paved surfaces
- Requires removal of footings, drainage structures, utilities, or other underground features
- Requires removal of tree stumps or stone walls
- Requires removal/relocation or modification of a structure (Building, Bridge, Mast Arm, Span Pole, etc.)
- A Section 106 Determination of Effect has previously been made for this project
- If Yes, please provide date and determination of letter:

\_\_\_\_\_

5. Funding (Entire Project - All Phases):

State Funds                      Federal Funds                      Local Funds

Other: \_\_\_\_\_

Lead Federal Funding Agency (as applicable): \_\_\_\_\_

Project includes Highway Safety Improvement Program (HSIP) Funding

6. Schedule:

Design Approval / ROW Obligation Date: \_\_\_\_\_

Final Design Plan Date: \_\_\_\_\_ Advertising Date: \_\_\_\_\_

7. Permanent Railroad ROW to be acquired:

Yes (see Project Description, best available plans, and table below)

No

Unknown at this time

8. Permanent Highway ROW to be acquired:

Yes (see Project Description, best available plans, and table below)

No

Unknown at this time:

If Yes for 7 or 8 above, fill in table below with information, if known:

	# of Total Takings	# of Partial Takings	# of Permanent Easements	Describe
<i>Residential Parcels</i>				
<i>Dwelling Units</i>				
<i>Business Parcels</i>				
<i>Individual Businesses</i>				
<i>Park and Recreation Land</i>				
<i>Cemetery</i>				
<i>Other</i>				

Additional ROW required on a temporary basis, e.g., construction or utility easement, maintenance and protection of traffic:

No

Unknown

Yes, as follows:

Project-related ROW acquired to date:

None

Yes, as follows:

9. Parcels with current or past land uses associated with hazardous and/or toxic materials will be affected by the project:

No

Unknown

Yes, as follows:

10. Project involves work on a Bridge(s)

No

Yes, Bridge Number(s) and a description of the work is located within the project description

11. Public Outreach has begun:

No, because:

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Yes, as follows:

The project has been presented and/or made available to the following :

	YES	NO	DATE(S)
Town / City Officials			
General Public			
Regions			

Description of public outreach to date:

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Other Dates / Future Planned Meetings :

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12. Additional Project Information: