



Connecticut Department of  
Energy & Environmental Protection

## Referral Sheet for Department of Motor Vehicles (DMV) Dealer/Repairer or Recycler Application

<b>1. Facility Legal Name:</b>	
Location Address:	
City/Town:	State:                      Zip Code:
Business Phone:	ext.:
Contact Person:	Phone:                      ext.
E-mail:	
<b>2. Applicant Name:</b>	
Mailing Address:	
City/Town:	State:                      Zip Code:
Business Phone:	ext.:
Contact Person:	Phone:                      ext.
E-mail:	
<b>3. Facility Operations.</b> Check those operations listed below that are applicable to your facility.	
<input type="checkbox"/> Vehicle Washing	<input type="checkbox"/> Steam Cleaning
<input type="checkbox"/> Engine Degreasing	<input type="checkbox"/> Oil Change
<input type="checkbox"/> Floor Washing or Incidental Vehicle Dripping	<input type="checkbox"/> Parts Washing
<input type="checkbox"/> Transmission Fluid Change	<input type="checkbox"/> Radiator Coolant Change
<input type="checkbox"/> Vehicle Dismantling or Crushing	<input type="checkbox"/> Radiator Cleaning
<input type="checkbox"/> Tire Puncture Testing	<input type="checkbox"/> Other (specify) _____
<b>4. Shop Wastewater</b>	
Do you have open floor drains? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If <b>Yes</b> , attach a copy of your DEEP <i>General Permit for the Discharge of Vehicle Maintenance Wastewater Certificate</i> to this completed referral sheet and submit it with your Department of Motor Vehicles (DMV) application.	
If <b>No</b> , a DEEP vehicle maintenance wastewater general permit certificate is not required with your DMV application.	
<i>Note: It is illegal to discharge any wastewater from your facility to the ground, a septic system, surface waters, or a storm drain. As an alternative, a holding tank may be used for the collection of treated wastewater for disposal by a permitted waste transporter. (For a list of permitted waste transporters, see <a href="http://www.ct.gov/deep/hazardouswaste">www.ct.gov/deep/hazardouswaste</a> or call DEEP at 860-424-3023.)</i>	

# Referral Sheet for DMV Application (continued)

## 5. Stormwater

- A. Are you a new or used car dealer "with five (5) acres or more of contiguous impervious surface" (Impervious surface means roof area, paved or cemented walk, parking area, driveway, roadway and any other non-natural surface where stormwater cannot percolate into the ground)?

Yes       No

If **Yes**, please attach a copy of your DEEP *General Permit for the Discharge of Stormwater Associated with Commercial Activity Certificate* to this completed referral sheet and submit it with your DMV application.

- B. Are you a vehicle dismantler?       Yes       No

If **Yes**, please attach a copy of your DEEP *General Permit for the Discharge of Stormwater Associated with Industrial Activity Certificate* to this completed referral sheet and submit it with your DMV application.

*Note: Information and copies of all of the above mentioned general permits can be found on the DEEP website at [www.ct.gov/deep/waterdischargepermitapps](http://www.ct.gov/deep/waterdischargepermitapps). If you have any questions about whether you are required to obtain these permits, please call DEEP's Water Permitting & Enforcement Division at (860) 424-3025.*

## 6. Used Oil

Will you generate used oil at your facility?       Yes       No

If **Yes**, you must make arrangements with a waste oil hauler that is permitted by DEEP to pick up your used oil. Please provide the name and DEEP permit number of your hauler:

**Name of Waste Oil Transporter** \_\_\_\_\_  
**DEEP Permit #:** \_\_\_\_\_

In addition, attach a letter of intent from your waste oil transporter to this completed referral sheet and submit it with your DMV application. The letter must list your name and address and indicate that the transporter intends to pick up your waste oil and properly recycle it.

*Note: For a list of permitted waste transporters, see [www.ct.gov/deep/hazardouswaste](http://www.ct.gov/deep/hazardouswaste) or call DEEP at 860-424-3023.*

**I hereby certify, under the penalty of law that this document and all attachments are true, accurate and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations.**

Signature of Applicant \_\_\_\_\_

Date Signed \_\_\_\_\_

Information on environmental regulations and pollution prevention for vehicle repair and body shops can be found on the DEEP website at [www.ct.gov/deep/pitstops](http://www.ct.gov/deep/pitstops).