



## CT TEACHERS' RETIREMENT BOARD

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[www.ct.gov/trb](http://www.ct.gov/trb)

### PART-TIME LECTURER

A public school teacher may also work as a part-time lecturer (PTL) - sometimes referred to as an adjunct professor or an instructor - at a Connecticut state university, college or community college. It's possible for PTL earnings to be included as pensionable salary in the Connecticut Teachers' Retirement Board (CTRB) if the teacher makes this election upon initial PTL employment. If the teacher does not make this election, it's possible for PTL service to be purchased as membership credit or as additional service credit in CTRB, or for this work to increase a member's full-time equivalency (FTE) for membership credit that has already been earned via employment as a (less than full-time) public school teacher during the same period as the PTL was performed.

A member may not receive more than 10 months (one year) of credit in any school year. A public school teacher who earns a full year of credit for that work cannot receive any additional credit for work as a PTL. If a member works full-time as a public school teacher and also earns salary as a PTL during the same period, the PTL earnings would increase the member's pensionable salary. Earnings as a PTL that are included as pensionable salary are included in the determination of the highest three-year average salary at the time of retirement provided that all PTL employment during the member's career is included in CTRB. A member may not purchase credit for PTL if the member has credit for that work in another retirement system including the Connecticut State Employees' Retirement System (SERS) or the Alternate Retirement Program (ARP). Salary, service and FTE are determined for each of two semesters (Fall and Spring) per school year; summer sessions and inter-sessions are excluded.

#### PTL Service as Membership Credit

PTL may be purchased as membership credit under any one of the following scenarios:

1 – The member works at least half-time but less than full-time as a public school teacher and also earns salary for PTL during the same period.

The earnings from PTL would increase the member's pensionable salary and this work would increase the member's FTE for the period worked as a PTL.

2 – The member works less than half-time as a public school teacher and also earns salary for PTL during the same period.

If the combination of public school teaching and PTL (the latter as computed under #3 below) results in the member's working half-time or greater, the member becomes an active CTRB member for that period; membership credit is earned for both assignments; and both salaries are pensionable. If the combination of public school teaching and PTL is less than half-time, the member may purchase the service as additional service credit as described in #2 below.

3 – The member does not work as a public school teacher during the period but works at least half-time (6 credit hours per semester) as a PTL – this work results in both membership credit and pensionable earnings. The member needs to work at least six credit hours per semester to purchase five

months of membership credit at 50% FTE; working 12 credit hours per semester enabled the member to purchase five months of membership credit at 100% FTE.

The cost of each of the above items would be the mandatory CTRB contributions, plus interest if applicable.

#### PTL Service as Additional Service Credit

PTL may be purchased as additional service credit under either of the following scenarios:

1 – The member earns salary for less than half-time PTL and doesn't have any credit as a public school teacher during the same period;

2 – The member's combination of the less than half-time PTL and public school teaching totals less than half-time - for example, teaching one three-credit course as PTL and also working 20% FTE as a public school teacher during the same period.

Each credit hour of PTL is the equivalent of 7.5 days of service, and 18 days of service is equivalent to one month of purchasable additional service credit. Accordingly, working as a PTL for two semesters at three credit hours each results in two months of additional service credit at 100% FTE.

Complete a [Part-time Lecturer Service Form](#) in order to document additional service credit. The form is available on our website ([www.ct.gov/trb](http://www.ct.gov/trb)).