Network Newsletter

In this Edition:

I. Upcoming Events and Reminders

II. August 13 NetStat Essential Systems Workshop

III. Survey on Network Systems of Supports

IV. Essential School Systems: Google Shared Drives

V. Network 2014-15 Calendar

I. Upcoming Events & Reminders

August 2014

S	M	T	W	T	F	S
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3	4	5	6	7	**8**	9
10	11	12	**13**	14	15	16
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31						

End of the year checklist:

✓ 8/8: NetStat registration deadline

✓ 8/13: NetStat and deadline for 7 draft Essential School Systems

✓ 8/29: Deadline for Network System of Supports survey response

II. August 13 NetStat Essential Systems Workshop

Believe or not, the upcoming NetStat session is just around the corner. The next session is on **Wednesday, August 13, from 8:30 AM – 3:30 PM**, at the Institute of Technology and Business Development (ITBD) in New Britain. Registration will begin at 8:30 AM and the first session of the day will begin promptly at 9:00 AM. To view the agenda for the day, click here.

Based on feedback we received from the June session, this NetStat session is structured to give Network schools the opportunity to collaboratively workshop the seven Essential School Systems introduced in June. In small groups based on the grade levels served at each school, school teams will present their draft systems and collect feedback from their peers. All schools will engage in a conversation about: (1) the presenting school's system highlights and areas for improvement; (2) strategies, best practices, challenges and questions for the group; and (3) within the school team, any next steps to successfully launch and operationalize the system. **All schools should bring ten hole-punched copies of their drafts of the following seven systems to share and workshop with your colleagues:**

1. Professional Development Plan
2. Staffing/Organizational Structure
3. Comprehensive Assessment Strategy
4. Core Academic Program
5. Student Attendance Plan
6. Behavior Management Strategy
7. School Calendar and Daily Schedule

REGISTER NOW

Please ensure that your team of up to five people register by **Friday, August 8**. To register, please click here or the "register now" button above. If you are registering for multiple people at once, simply select the correct number in the "Quantity" menu; on the next page, you will see a prompt for the names and information of each person you are registering. Please direct any questions regarding NetStat to Michelle Arader.
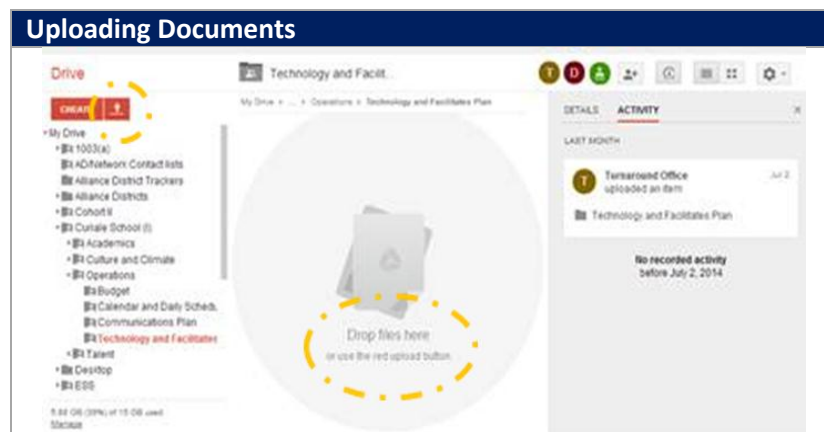
Connecticut State Department of Education I Turnaround Office

III. Survey on Network System of Supports

To be completed by Cohort I and Cohort II Network Schools only: The Turnaround Office continuously reflects on the services provided to Network schools and seeks out ways in which these support services can be improved. As our office finalizes plans for this upcoming year we would greatly appreciate your input and feedback. The Turnaround Office has put together a brief survey composed of 10 questions. The purpose of this survey is to hear from Network schools regarding which supports and services were helpful and which could use improvement for the upcoming year. This survey should take no longer than 10 minutes to complete. **Please complete this survey by August 29.** To begin this survey click here.

IV. Essential School Systems: Google Shared Drives

In addition to the Essential School Systems website, which contains **system templates, tools, exemplars, and other resources** to help Network schools build and refine school-specific systems, the Turnaround Office has created a **Google Shared Drive** for each Network school. The purpose of the shared drive is to create an online, shared space where Network schools and their Turnaround Office point of contacts can access documents and materials from any location to improve the efficiency and effectiveness of communications between various stakeholders. As you build out and refine your Essential School Systems, please use the Google drive to share working drafts and final systems. Each drive is unique to the individual Network schools. Your school Principal will receive from your Turnaround Office point of contact, if they have not already done so, a unique link to your school's drive. Below is an overview on how to access and maintain your shared drive.

- **Accessing/Sharing Your School's Google Drive:** Click on your school-specific folder and add it to your google drive. Please note that in order to upload documents, you will need to log in to your Google account (or create a Google account if you do not already have one).

- **Uploading/Downloading Files:** Once you are in the shared drive, adding and downloading documents is easy. You can either drag and drop documents to the drive or you can click on the upward facing arrow, located to the left on the toolbar, to manually upload documents to the drive. To download documents, click on the document itself, and then click on download button at the top of the page.

Uploading Documents

- **Knowledge Management:** Once you access the drive, you will notice four subfolders for each system area: Talent, Academics, Culture and Climate, and Operations. Please save all draft materials under the appropriate folder using a naming convention that clearly labels the files.

If you have questions on accessing, uploading and/or downloading documents to the shared drive, please contact Dipa Desai or reference the following guides on accessing Google drives, uploading files, downloading files, and sharing files and folders.

To help Network teams plan for the upcoming year, the Turnaround Office would like to share the Network calendar in advance of the start of the school year. Below is the 2014-15 Network calendar, which identifies upcoming events and important dates for the year.

August 2014

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September 2014

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28	29	30				

October 2014

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November 2014

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23	24	25	26	27	28	29/30

December 2014

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January 2015

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February 2015

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March 2015

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April 2015

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May 2015

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June 2015

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July 2015

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Fall Cycle:
- November 7: Data Submission
- November 10-21: Monitoring Meetings
- December 10: NetStat Session

Midyear Cycle:
- December 15 - January 23: Midyear Audits
- January 23: Data Submission
- February 9-20: Midyear Review Monitoring Meetings
- March 11: NetStat Session

Spring Cycle:
- April 24: Data Submission; 2015-16 Plan Amendment and Budget Proposal Deadline
- May 11-22: Monitoring Meeting
- May 27: NetSat Session

Year-End Cycle:
- July 10: Data Submission
- July 20-31: Monitoring Meetings

Calendar Key:

- Network Newsletter
- Data Submission Deadline
- Monitoring Meetings
- NetStat Session
- Midyear Audits