



STATE OF CONNECTICUT
OFFICE OF GOVERNMENTAL ACCOUNTABILITY
STATE CONTRACTING STANDARDS BOARD

Final & Approved
Minutes

Friday, September 14, 2018 Meeting of the State Contracting Standards Board
5th Floor Conference Room
18-20 Trinity Street, Hartford, Connecticut

Members Present:

Lawrence Fox
Thomas Ahneman
Bruce Buff
Charles Casella, Jr.
Albert Ilg
Donna Karnes
Stuart Mahler
Jean Morningstar
Robert Rinker
Brenda Sisco

David L. Guay, Executive Director - ex-officio board member

1. Call to order

Meeting called to order by Chair Lawrence Fox at 10:04 A.M.

2. Approve the Minutes of the August 10, 2018 Meeting

Motion made by Robert Rinker and seconded by Stuart Mahler to approve the minutes of the August 10, 2018 Board meeting. All voted in favor, with Thomas Ahneman, Lawrence Fox, and Jean Morningstar abstaining due to being absent from the August 10, 2018 meeting.

3. Work Group Reports

a. Report from Audit Work Group

Chair Thomas Ahneman provided a report from the Audit Work Group. The Audit Work Group met earlier today and reviewed and revised the latest draft of the self-assessment tool used in the last audit. The work group suggested and agreed upon minor edits. Executive Director

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David Guay was directed to complete the edits and return the draft to the work group members.

Chair Ahneman reported that the Audit Work Group selected the following agencies for audit in 2018-2019.

- State Department on Aging
- Department of Agriculture
- Department of Consumer Protection
- Office of Early Childhood
- Elections Enforcement Commission
- Office of State Ethics
- Connecticut State Library
- Office of the Chief Medical Examiner
- Department of Motor Vehicles
- Teachers' Retirement Board
- Department of Veteran Affairs

4. Study of PSA Competitive Bidding Practices Joint Committee

Bruce Buff a member of the Joint Committee reported for Joint Committee Chair Alfred Bertoline. The Joint Committee to Review PSA Competitive Bidding Practices met earlier in the week on September 11, 2018.

The Committee reviewed and amended a draft waiver evaluation form. The contracts for study will be selected from the 2017 OPM report to the legislature. The Committee decided the sample size to be 60 contracts, comprised of thirty high dollar contracts and thirty to be randomly selected by Chair Bertoline. The Committee decided upon a time line for the study.

- Selection of contracts by 9/21/18
- Letters to agencies out by 9/26/18
- Response by agencies due by 10/12/18
- Summary of results to be completed by 11/16/18.
- Upon the completion of the summaries of results Chair Bertoline will take the summaries and draft a report.
- The next Committee meeting is scheduled for November 20, 2018.

7. Report on State Department of Education discussion concerning the former Pita Contract

Executive Director Guay reported to the Board that his discussions with the Attorney Peter Haberlandt of the State Department of Education have concluded without reaching an agreed

upon settlement. Executive Director Guay provided the Board with a copy of a draft Memorandum of Understanding, which was the last offer of settlement from Executive Director Guay. A copy of the latest letter from Attorney Haberlandt was provided along with a copy of the February 2018 motion and vote by the Board to proceed with Sec. 4e-7 C.G.S. actions concerning the State Department of Education.

A copy of Sec. 4e-7 C.G.S. was provided to the Board and reviewed with Attorney Gary Hawes, the Assistant Attorney General assigned to the Board in the matter. Attorney Hawes confirmed for Board member Brenda Sisco that the Board has authority in this matter under Sec. 4e-7 C.G.S.

8. Other Business

No other business raised

9. Public Comment

Fred Chojnicki a retired Department of Transportation employee addressed the Board.

10. Adjournment

Motion made by Robert Rinker and seconded by Stuart Mahler to adjourn. All voted in favor, the motion passed and the meeting was adjourned at 11:19 A.M.

Respectfully submitted: David Guay