



STATE OF CONNECTICUT
OFFICE OF GOVERNMENTAL ACCOUNTABILITY
STATE CONTRACTING STANDARDS BOARD

Final & Approved
State Contracting Standards Board
4e-36 Contested Solicitations and Awards Subcommittee Meeting
10:00 A.M., Tuesday, October 30, 2018
Fifth Floor Office of the Executive Director
18-20 Trinity Street
Hartford, Connecticut

Members Present:

Robert Rinker, Chair
Bruce Buff
Stuart Mahler
David Guay, Ex-Officio, Executive Director

1. Call to order

Meeting was called to order at 10:00 A.M. by Robert Rinker, Subcommittee Chair.

2. Approve the minutes of the October 19, 2017 Meeting

Motion made by Stuart Mahler and seconded by Bruce Buff to approve the minutes of the October 26, 2017 meeting of the State Contracting Standards Board 4e-36 Contested Solicitations and Awards Subcommittee. All voted in favor.

3. Civic Mind contest of Capital Regional Development Authority Request for Proposals #18-001

Discussion led by Chair Rinker to understand the facts of the contest. The Subcommittee focused on the two basic claims of the contest.

- Hartford Sports Group (HSG) did not submit a timely response to the RFP
- Contract does not comport with the RFP

The Subcommittee recessed at 10:45 A.M. and reconvened at 11:01 A.M.

Motion made by Stuart Mahler and seconded by Bruce Buff to communicate a set of questions to the Capital Region Development Authority (CRDA).

1. A copy of the executed agreement between Hartford Sports Group (HSC), CRDA and the City
2. A copy, if any exists, of a Memorandum of Understanding between the City and CDRA regarding CRDA's role in the Dillon Stadium project
3. Does the CRDA have written procurement procedures? If so, would you please provide us with a copy?
4. Who at CRDA was assigned to receive and note the receipt of proposals in the above-captioned matter?
5. Did CRDA evaluate the proposals? If so, who was on the evaluation team?
6. If evaluated, would you provide us with a copy of those evaluations?
7. Did the nature of the RFP change after the submittal of the proposals, i.e., upgrades and repairs to Dillon Stadium and the operational management program?
8. Please provide to us copies of the proposals received with respect to #18-001
9. After the receipt of the proposals, were there any announcement made by email to the proposers? If so, please provide to us a copy of those emails.
10. To date, have any of the HSG funds received by CRDA been expended?

Motion included setting the next meeting date and time for 1:00 P.M. November 20, 2018 and inviting Michael Freimuth, Executive Director of the Capital Region Development Authority, and contesteer Thomas J. Clynych of Civic Mind, LLC to the meeting and to inform Mayor Luke Bronin of the City of Hartford of the contest and the next meeting date and time.

All voted in favor.

4. Adjournment

Motion made by Bruce Buff and seconded by Stuart Mahler to adjourn at 12:58 P.M. All voted in favor.

Respectfully submitted: David Guay