



STATE OF CONNECTICUT
OFFICE OF GOVERNMENTAL ACCOUNTABILITY
STATE CONTRACTING STANDARDS BOARD

Final & Approved

Friday, May 12, 2017 Meeting of the State Contracting Standards Board Data Analysis Work
Group

Fifth Floor Conference Room, 18-20 Trinity Street, Hartford, Connecticut

Members Present:

Alfred Bertoline, Chair
Bruce Buff
Donna Karnes
David L. Guay, Ex Officio

1. Call to order

Meeting called to order by Chair Bertoline at 11:04 A.M.

Approve the minutes of the April 7, 2017 meeting

Motion made by Bruce Buff and seconded by Donna Karnes to approve the minutes of the April 7, 2017 meeting of the State Contracting Standards Board Data Analysis Work Group. All voted in favor.

3. Progress Review

- Agencies
 - Review of Status Worksheet
 - 48 vs. 50 Surveys – Work Group tasked David Guay with picking two other large no bid contracts to be surveyed.
 - Compliance with due dates – – David Guay to draft a second notice with a June 1, 2017 due date
 - Adequacy of responses discussion.
 - Changes to Plan discussion.

- Contractors
 - Review of Status Worksheet.
 - Compliance with due dates Work Group tasked David Guay with creating second reminder notice.
 - Adequacy of responses discussion.
 - Changes to plan discussion.
- Limited Staff Resources discussion.
- Discussion on group member review of responses.

5. Other Matters

No other matters raised.

6. Adjournment

Motion made by Bruce Buff and seconded by Donna Karnes to adjourn. All voted in favor and the meeting was adjourned at 11:50 A.M.

Respectfully submitted: David L. Guay