



STATE OF CONNECTICUT
OFFICE OF GOVERNMENTAL ACCOUNTABILITY
STATE CONTRACTING STANDARDS BOARD

Final & Approved Minutes
Friday, March 11, 2016 Meeting of the State Contracting Standards Board
999 Asylum Avenue, Hartford, Connecticut
1st Floor Conference Room

Members Present:

Claudia Baio, Chair
Thomas G. Ahneman
Alfred W. Bertoline
Charles W. Casella, Jr.
Lawrence S. Fox
Salvatore Luciano
Stuart Mahler
Jean Morningstar
Robert Rinker
Brenda Sisco
Roy Steiner

David L. Guay, Executive Director - ex-officio
Julia Marquis, Chief Procurement Officer
Nancy Lotas, Office Assistant

1. Call to order

Meeting called to order by Chair Claudia Baio at 10:00 A.M. and she welcomed new Board members Alfred W. Bertoline and Lawrence S. Fox.

2. Approve the Minutes of the February 5, 2016 Meeting

Chair Baio entertained a motion to approve the draft minutes from the February 5, 2016 Board meeting.

Motion made by Robert Rinker and seconded by Brenda Sisco to approve the minutes of the February 5, 2016 Board meeting.

Voting in favor:

Claudia Baio, Chair
Charles W. Casella, Jr.
Salvatore Luciano
Stuart Mahler
Jean Morningstar
Robert Rinker
Brenda Sisco
Roy Steiner

Abstaining:

Alfred W. Bertoline
Lawrence S. Fox

Not voting:

Thomas G. Ahneman

Motion passes, the minutes of the February 5, 2016 meeting were approved.

3. Review of cost effectiveness evaluations

As requested by the Board, Julia Marquis requested from each agency data on the cost effectiveness evaluations that had been performed as required by C.G.S. 4e-16(p) .

Ms. Marquis explained the process involved in complying with Sec. 4e-16(p) and reviewed the spreadsheet provided to the Board that lists the responses from the agencies covering the period from October 1, 2014 until February 10, 2016.

Robert Rinker summarized that the reason for collecting the data is for the Board to decide what areas and agencies' privatization contracts to review.

After reviewing the collected data, Jean Morningstar asked Ms. Marquis to request from the Office of Labor Relations (OLR) a copy of all their contracts, and all contracts state- wide concerning labor negotiations, including higher education.

Mr. Rinker offered that looking at the cost effectiveness evaluations would provide direction for the Board of where to do functional reviews. With a functional review, the Board can ask for a cost benefit analysis to determine whether it is cheaper to perform the work in house versus outsourcing. The Board may choose an area to perform a functional review.

Discussion held on whether the Board is authorized to do one or more than one functional review per year. Mr. Mahler brought to the attention of the Board the following in 4e-16 (l) (1): The Board may review additional existing privatization contracts and shall review not less than

one contracting area each year that is currently privatized. Charles Casella offered the reason the Board is looking into the matter is so the Board can promulgate standards and regulations.

Based upon discussions Ms. Marquis recapped the Board's requests of her. Request from the Office of Labor Relations (OLR) a copy of all their contracts, and all contracts state wide concerning labor negotiations, including from Judicial and higher education. To perform a deeper analysis of the cost effectiveness evaluation data collected and gather a clarification from the Office of Policy and Management (OPM) on the costs reported in the data collected on cost effectiveness evaluations.

4. Review of DMV Contract

Ms. Marquis provided the Board with factual information concerning the Department of Motor Vehicles' (DMV) 3M contract, which dates from 2008. She recounted that the original question asked by the Board was whether a performance bond was part of the contract.

Ms. Marquis reviewed the contract and reported that she has spoken with Allyson Bruce, contract management at the DMV, and Sharon Geanuracos, Director of Legal Counsel at the DMV.

In summary, the contract had provisions for recourse, but DMV took the position that they had reached a tipping point and decided it was better to work through the problems and challenges.

Salvatore Luciano provided samples of known problems and issues and commented on the eight year time frame for implementation.

Mr. Rinker indicated this is not the first IT contract with issues and suggested the Board should be considering best practices for the procurement of IT systems.

Lawrence Fox asked why the Board is reviewing this issue and what is the anticipated action of the Board. Ms. Marquis suggested that Mr. Rinker proposed the answer in best practices for procuring IT services.

Ms. Marquis summarized the tasks she had been asked to do. Ask DMV what they learned, what are best practices for IT contracts and what other states have contracting standards.

5. Mission Statement

Chair Baio initiated discussion on revision of the Board's mission statement, pointing to the draft proposed by Stuart Mahler.

Mission - *Our mission is to require that state contracting and procurement requirements are understood and carried out in a manner that is open, cost effective, efficient and consistent with State and Federal statutes, rules and regulations.*

Motion made by Robert Rinker and seconded by Salvatore Luciano to adopt the mission statement proposed by Stuart Mahler. All voted in favor. The new mission statement was adopted.

6. Other Business

No other business.

7. Executive Session per C.G.S. §§ 1-231 and 1-200(6) - Discussion concerning pending litigation – Sydney T. Schulman V. Connecticut State Contracting Standards Board

Motion made Robert Rinker and seconded by Jean Morningstar to go into executive session along with Legal Counsel per C.G.S. §§ 1-231 and 1-200(6) - Discussion concerning pending litigation – Sydney T. Schulman V. Connecticut State Contracting Standards Board. All voted in favor. The Board entered into executive session at 11:30 A.M.

The Board exited executive session at 11:55 A.M. and resumed regular session.

Motion made by Jean Morningstar and seconded by Lawrence Fox for the Board to ratify the subcommittee decision.

Voting in favor:

Claudia Baio, Chair
 Thomas G. Ahneman
 Alfred W. Bertoline
 Lawrence S. Fox
 Stuart Mahler
 Jean Morningstar
 Robert Rinker
 Brenda Sisco
 Roy Steiner

Voting no:

Charles W. Casella, Jr.
Salvatore Luciano

The motion passed, nine voting in favor and two voting no.

Motion made by Jean Morningstar and seconded by Robert Rinker to provide the Chair with the authorization to represent the Board's best interests, consistent with the Board's vote to support the subcommittee decision.

Voting in favor:

Claudia Baio, Chair
Thomas G. Ahneman
Alfred W. Bertoline
Charles W. Casella, Jr.
Lawrence S. Fox
Stuart Mahler
Jean Morningstar
Robert Rinker
Brenda Sisco
Roy Steiner

Voting no:

Salvatore Luciano

The motion passed, ten voting in favor and one voting no.

Motion made by Mr. Fox and seconded by Mr. Bertoline to adjourn. All voted in favor, the motion passed and the meeting was adjourned at 11:59 A.M.

Respectfully submitted: David L. Guay