

Information Technology Strategy and Investment Committee

Minutes May 11, 2016

Office of Policy and Management, 450 Capitol Avenue, Hartford, Connecticut
Conference Room 2A
10:00 A.M. – 12:00 P.M.

Committee Members Present:

Melody Currey, Committee Co-Chair, Commissioner, Department of Administrative Services
Lou Fazzino (on behalf of Robert Klee), Department of Energy and Environmental Protection
Mark Raymond, Chief Information Officer, Department of Administrative Services, Bureau of Enterprise Services and Technology
Scott Jackson, Commissioner, Department of Labor
Kendall Wiggin, State Librarian, Connecticut State Library
Roderick Bremby, Commissioner, Department of Social Services
Jonathan Harris, Commissioner, Department of Consumer Protection

Others in Attendance:

Department of Veteran Affairs: Michael Clark, Joseph Danao
Office of Policy and Management: John Vittner, Jim Hadfield, Magdalena Lekarczyk
DAS: Easha Canada

- **Call to order**
 - Melody Currey called the meeting to order at 10:00 a.m.
- **Introductions**
 - Committee members and other attendees introduced themselves. Commissioner's Jackson and Bremby were introduced as new members to this Committee.
- **Review of Previous Meeting Minutes**
 - A motion to approve the 04/13/16 meeting minutes was made by Mark Raymond and seconded by Lou Fazzino. The motion was approved. Commissioner Bremby, Commissioner Jackson and Commissioner Harris abstained.
- **IT Capital funding requests**
 - **Department of Veterans' Affairs – Electronic Health Record – Amended Request**

Michael Clark reviewed the background and the importance for DVA to have an Electronic Health Record system. He noted that DVA has already successfully completed several modules of the EMR system and how efficiencies are being gained. He explained the need for additional funding for the project manager to ensure the continued successful implementation of all modules and then the sun setting of legacy applications that EMR system will replace. Mark Raymond noted by delivering the project incrementally may take a little longer and require more PM time, it will however, lower projects risks and increase project success.

Ken Wiggins made a motion to approve the additional funding. Melody Currey seconded the motion. The motion was unanimously accepted.

- **New Business**

- John Vittner reviewed the proposed Information Technology Capital Investment Brief changes with the Committee and asked for feedback. The proposed changes to the brief are based on lessons learned and are intended to provide continuous improvement for the investment decisions being sought from agencies and funded through this program. Johnathan Harris suggested the brief include a section that asks agencies to describe what they have done to explore and leverage solutions that other state agencies and states have used. All agreed the question would be added to the brief. The draft brief will be updated and reviewed a final time at the June meeting. The target date to go live with revised brief is July 1, 2017.

- **Adjournment**

- A motion to adjourn was made by Mark Raymond and seconded by Johnathan Harris. The motion was unanimously approved. The meeting was adjourned by Melody Currey at 11:05 am.