

Information Technology Strategy and Investment Committee

Minutes January 13, 2016

Office of Policy and Management, 450 Capitol Avenue, Hartford, Connecticut
Conference Room 2A
10:00 A.M. – 12:00 P.M.

Committee Members Present:

Benjamin Barnes, Committee Co-Chair, Secretary of Office of Policy and Management
Melody Currey, Committee Co-Chair, Commissioner, Department of Administrative Services
Robert Klee, Commissioner, Department of Energy and Environmental Protection
Dennis Murphy, Deputy Commissioner, Department of Labor
Mark Raymond, Chief Information Officer, Department of Administrative Services, Bureau of Enterprise Services and Technology
Kendall Wiggin, State Librarian, Connecticut State Library

Others in Attendance:

Office of the Claims Commissioner (OCC): Paul J. Vance Jr.
Department of Administrative Services (DAS): Toni Fatone, Deputy Commissioner

- **Call to order**
 - Melody Currey called the meeting to order at 10:03 a.m.
- **Introductions**
 - Committee members and other attendees introduced themselves
- **Review of Previous Meeting Minutes**
 - A motion to approve the 12/9/16 meeting minute was made by Mark Raymond and seconded by Dennis Murphy. The motion was unanimously approved.
- **IT Capital funding requests**
 - **OCC – Electronic filing and Case Management System**

Paul J. Vance Jr. reviewed the background and the need for an Electronic filing and Case Management System for the Office the Claims Commissioner. Some of the benefits of the system will be:

 - Eliminating the inefficiencies of manual paper based docketing of claims
 - Automating the processing and tracking of claims to help eliminate missed deadlines
 - Allowing litigants and the public to better track their cases
 - Integrating with the Judicial Branch security will reduce the need for multiple sets of security among attorneys

A motion to approve the project was made by Robert Klee and seconded by Dennis Murphy. The motion was unanimously accepted.

- **New Business**

- John Vittner asked the committee for input on revising the IT Investment Brief that would provide better information for making better investment decisions. The committee discussed adding information on LEAN, experience in vendor management and current active IT project counts for the agency asking for funding.

- **Adjournment**

- A motion to adjourn was made by Dennis Murphy and seconded by Kendall Wiggin. The motion was unanimously approved. The meeting was adjourned by Melody Currey at 10:38 am.