Health Information Technology Advisory Council
IAPD-U Budget Walk-Through Learning Session – Special Meeting Minutes

Meeting Date	Meeting Time	Location	
Dec. 19, 2017	5:30 pm – 6:00 pm	Webinar: https://zoom.us/j/342502223	
		Meeting ID: 342 502 223	

Council Members					
Allan Hackney, HITO		James Wadleigh, AHCT		Jeannette DeJesus	
Joseph Quaranta, (Co-Chair)		Mark Schaefer, SIM		Lisa Stump	X
Joe Stanford, DSS		Bruce Metz, UCHC CIO	X	Jake Star	
Michael Michaud, DMHAS		Ted Doolittle, OHA	X	Patrick Charmel	
Cindy Butterfield, DCF		Kathleen DeMatteo		Alan Kaye, MD	
Cheryl Cepelak, DOC		David Fusco		Dina Berlyn	
Vanessa Hinton, DPH		Nicolangelo Scibelli		Jennifer Macierowski	
Dennis C Mitchell, DDS		Patricia Checko		Prasad Srinivasan, MD	
Mark Raymond, CIO		Robert Tessier			
Sandra Czunas, OSC	X	Robert Rioux			
Supporting Leadership					
Victoria Veltri, LGO		Kelsey Lawlor, HIT PMO	X	Michael Matthews, CedarBridge	X
Jennifer Richmond, HIT PMO	X	Faina Dookh, SIM PMO		Tracy McDonald, CedarBridge	
Dino Puia, HIT PMO	X	Alan Fontes, UCONN AIMS	X		
Other Attendees					
Dr. Thomas Woodruff, OSC	X	Laurie Anderson, DPH	X		
Open Appointments					
Representative of the Connecticut State Medical Society (President Pro Tempore of Senate)					
Health care consumer or a health care consumer advocate (Speaker of the House)					
Physician who provides services in a multispecialty group and who is not employed by a hospital (Majority Leader of House of Rep)					
Speaker of the House of Representatives or designee					

Agenda				
	Topic	**Responsible Party**		**Time**
1.	Welcome & Call to Order	Dino Puia		5:30 PM
	Dino Puia of the HIT PMO welcomed attendees to the IAPD-U Budget Review session for Health IT Advisory Council members in advance of the December 21, 2017 regular meeting.			
2.	Budget walk-through	HIT PMO		5:33 PM
	Dino Puia explained the overall purpose of the IAPD. It is a biannual process used for both planning and implementation purposes to fund HITECH activities. The IAPD secures funding though DSS Medicaid dollars via Federal Financial Participation (FFP) at a 90/10 split. This means that the federal government will fund 90% of this dollar amount, and the state would be responsible for the remaining 10%. The submission that was made in June by Connecticut to the federal government was approved on October 4, 2017 for $4.9 million, which includes funding for HIT contracting services for HIT planning. Dino then explained that Appendix D is an addendum to the IAPD and describes the Funding and Statement of Need for HIE-related activities. Appendix D must relate back to and promote Meaningful Use and greater adoption of Electronic Health Records by eligible Medicaid providers. This document is requesting an additional $14.6 million to support state Health Information Exchange services and Immunization Information Systems (IIS) onboarding, bidirectional exchange, and Training at a 90/10 split, on top of the $4.9 million requested in the IAPD.			

	Dino further broke down the funding for Appendix D. IIS would be allocated $3.0 million and Health IT would be allocated $11.6 million, for a total request of $14.6 million. At a high level, there would be approximately $7.0 million allotted for Services, $1.1 million for Development/Enhancement, $1.5 million for Governance Foundation, $900k for Onboarding, and $1.1 million for miscellaneous functions.		
	This request will be submitted to CMS for review by December 29, 2017. CMS may take between 30-60 days for initial comments and questions. The HIT PMO will then have a short amount of time to collaborate with state partners and update the IAPD-U draft. Finally, CMS approval is typically obtained after addressing all comments and questions.		
	Discussion		
	Lisa Stump stated that the $7 million for "Services" is the largest item that is being budgeted for in this document. She asked if this is just a placeholder for services that have yet to be defined. Alan Fontes responded that this number represents a budget for two years' worth of subscription services from a vendor to onboard use case functionality. The additional $1.1 million that is budgeted for miscellaneous costs can be used to build out additional functionality and customization.		
	Lisa Stump then asked if the money budgeted for Governance is to fund the establishment of a governance structure, and not to pay a Board, for example. Dino answered that that is correct; legal fees will be paid through this line item to set up a governance structure, bylaws, etc.		
	Lisa Stump asked that since Connecticut is late compared to other states in setting up a statewide HIE, is there anything Connecticut can learn from other models to bring down costs? Dino answered that yes, these numbers reflect adjustments from learning from other states. Jennifer Richmond added that part of what the HIT PMO has been working on is analyzing other models that already exist, and that information will be brought to the Health IT Advisory Council Governance Design Group to review. Dino also added that the HIT PMO has tried to break the budget down to a level increased specificity based on other experiences that can be referred to and the subject matter expertise of our partners. These numbers are as accurate as possible and are not just guesses.		
	Lisa Stump stated that she tries to inform the CT State Medical Society on state HIT activities, and issues of sustainability often arise as an area of concern. She would like to ensure that this investment adds value and leverages existing knowledge and infrastructure. She hopes to continue to inform the CT State Medical Society on the activities of Health IT Advisory Council.		
	There were no additional questions.		
3.	Wrap up, Action Items and Next Steps	HIT PMO	5:57 PM
	Dino concluded the meeting at 5:49pm.		

Meeting Schedule   2017 Dates – Dec. 21

Meeting information is located at: http://portal.ct.gov/office-of-the-lt-governor/health-it-advisory-council