Immunization Information System (IIS) Design Group
Meeting Agenda

Meeting Date	Meeting Time	Location – Zoom Web Conference
July 7, 2017	11:00 am – 12:30 pm ET	**Webinar link:** https://zoom.us/j/132443323 **Telephone:** (646) 558-8656 **Meeting ID:** 132 443 323

Design Group Members			
Thomas Agresta, MD, MBI	Deirdre Gruber, MSN, FNP-BC		
Martin A. Geertsma, MD	Hyung Paek, MD		
Design Group Support			
Christina Coughlin, CedarBridge	Sarju Shah, HIT PMO	Nancy Sharova, DPH	
Pete Robinson, CedarBridge	Vanessa Kapral, DPH	Nancy Barrett, DPH	
Wayne Houk, CedarBridge	Kathy Kudish, DPH		

	Session 1 Agenda		
	Topic	**Responsible Party**	**Time**
1.	**Welcoming Remarks** **Meeting Overview and Objectives**	Christina Coughlin	11:00 AM
2.	**Introductions** • *2-minute introductions of name, organization/title, summary of stakeholder perspective represented*	Design Group Members and Support Staff	11:05 AM
3.	**Charter** • *Walk-through of Design Group draft charter* • *Request approval of charter by group*	Christina Coughlin	11:15 AM
4.	**Discuss planning process** • *Proposed meeting schedule and meeting topics* • *Member responsibilities* • *Support staff responsibilities* • *Proposed process to make decisions*	Christina Coughlin	11:30 AM
5.	**IIS Current State**	Nancy Sharova (DPH)	11:45 AM
6.	**Value Proposition Introduction**	Christina Coughlin	12:15 PM
7.	**Meeting Wrap-up and Next Steps**	Christina Coughlin	12:25 PM

Meeting Schedule: Thursdays, 11:30am – 1:00pm ET, July 13 through August 3, 2017
Meeting information is located at: http://portal.ct.gov/Office-of-the-Lt-Governor/Health-IT-Advisory-Council