

Personal Care Attendant Workforce Council

Special Meeting

MINUTES October 25, 2013

Held at:

**Office of Policy and Management
450 Capitol Avenue
Hartford, Connecticut 06106**

***Members IN ATTENDANCE:* Karen Buffkin, Sheila Mulvey, Janet Van Tassel, Kathy Bruni, Greg McMahon, Mary Caruso, Carl Noll**

***Invited Guests:* Christine Cieplinski**

Called to Order 10:15 AM – Attempt made to contact Priscilla Tone via phone

➤ **Approval of Minutes:**

- Motion to approve minutes of the meeting August 23, 2013 made and seconded – motion carries and minutes approved

➤ **Discussion of Sub-Committees/Workgroups**

- Section of Statute that governs Workforce Council passed out by Karen Buffkin.
- Discussion regarding 2 separate workgroups.
- One group would study issues relating to recruitment, retention, referral and adequacy. Second group would center on training for PCA's with the possibility of two subcommittee's - one for consumers and one for PCA's.
- Discussion about a study of the training to see what is in place and to determine if anything else is needed.
- Karen Buffkin said Leslie Simoes is interested in the training aspect of the work groups.

- **Recruitment/Retention/Referral workgroup will include:**
 - Janet VanTassel
 - Carl Noll
 - Mary Caruso

- **Training workgroup will include:**
 - Leslie Simoes
 - Greg McMahon
 - Sheila Mulvey

- **Labor Management:**
 - Carl Noll

Discussion regarding a Vice-Chair being appointed to the PCA who could run the meetings in the Chair's absence. Carl Noll would be willing to be the Vice-Chair.

Motion made by Greg McMahon and Seconded by Kathy Bruni – all in favor

Carl Noll approved as Vice-Chair

➤ **Executive Session:**

- Collective Bargaining
 - Motion to go into Executive Session made by Carl Noll and Seconded by Sheila Mulvey
Executive session opens at 10:41 AM
 - Invited guest Christine Cieplinski.
 - 11:22 AM – Council out of Executive Session.

No votes were taken in Executive Session. No action

➤ **Adjournment:**

- Motion to adjourn made by Greg McMahon and seconded by Jan VanTassel.
- Meeting adjourned – 11:22 AM

