

# STEERING COMMITTEE MONTHLY MEETING

SEPTEMBER 6, 2019  
1 PM - 3 PM

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AUDITORIUM AT DEEP  
HARTFORD HQ

## 1. WELCOME AND TIMELINE REVIEW

## 2. REPORT BACK FROM PROJECT TEAMS

For teams that have met:

- How was the initial meeting? What team goals were identified?
- What existing resources/best practices did the group identify? Any roadblocks?
- What are your next steps?

## 3. STATUS UPDATE ON DATA COLLECTION

- Agencies that have achieved Level 1
- Building Inventory Sheet
- Vehicle fuel use

## 4. PROPOSED ACCOUNTING AND REPORTING POLICIES

- Summary memo on 12 issue areas that EO 1 leaves open
- Feedback from SSOs or the public welcome, not required
- Memo and background documentation finalized by October meeting

## 5. NEXT STEPS BEFORE OCTOBER

- Begin Level 2 (building inventory)
- Complete vehicle data collection
- Work with Project Teams
- Review Accounting and Reporting Policy Document (when shared)

**greenergovCT**

A Lead by Example Initiative