

<p><b>Goal 1</b></p> <p>Insert Goal 1</p> <p>Educate State Agencies of the Availability of Utility Company Programs and Facilitate Auditing of State Buildings</p>	<p><b>Action Items</b></p> <p>Insert Goal 1 Action Items</p> <ol style="list-style-type: none"><li>1. Utilities presentation of the SBEA Program given October EEP Team Meeting</li><li>2. OPM finalizing list of fifty 50k s.f Executive Branch buildings for Level II Audit</li></ol>	<p><b>Help Needed</b></p> <p>Additional assistance needed to complete goal 1?</p> <p>A reduction in the amount of time &amp; effort needed to secure funding; including final approval by the State for the SBEA Program master agreement with the utilities</p>
<p><b>Goal 2</b></p> <p>Insert Goal 2</p> <p>Implement process to guide State Agencies to conduct energy efficiency projects to achieve 10% by 2020; 45% by 2030 mandated reductions</p>	<p><b>Action Items</b></p> <p>Insert Goal 2 Action Items</p> <ol style="list-style-type: none"><li>1. Identify barriers</li><li>2. Develop LEAN strategies</li></ol>	<p><b>Help Needed</b></p> <p>Additional assistance needed to complete goal 2?</p> <p>Recommendations from EEP include possibly reevaluating the reduction goal to a more achievable 20-20% by 2030 and create a project team to assist smaller agencies</p>
<p><b>Goal 3</b></p> <p>Insert Goal 3</p> <p>Identify five pilot projects to test the process and track energy reduction measures</p>	<p><b>Action Items</b></p> <p>Insert Goal 3 Action Items</p> <ol style="list-style-type: none"><li>1. Gather 2-5 projects from each team member</li><li>2. Select 5 as pilot projects</li><li>3. Create a document to track the progress and energy reduction</li></ol>	<p><b>Help Needed</b></p> <p>Additional assistance needed to complete goal 3?</p> <p>Identify funding for project implementation</p> <p>Approval of Master Agreement for SBEA program</p>

## Goal 1

Insert Goal 1

Ongoing and consistent communication with steering committee

## Action Items

Insert Goal 1 Action Items

- Develop a schedule of emails
- Set-up proper distribution lists

## Help Needed

Additional assistance needed to complete goal 1?

- Obtain any feedback from steering committee

## Goal 2

Insert Goal 2

Ongoing and consistent communication with project teams

## Action Items

Insert Goal 2 Action Items

- Determine the best structure for this

## Help Needed

Additional assistance needed to complete goal 2?

- Obtain any feedback from project teams

## Goal 3

Insert Goal 3

Begin planning awards ceremony

## Action Items

Insert Goal 3 Action Items

- Confirm timeline of the awards ceremony
- Inquire about scope/ budget for the event

## Help Needed

Additional assistance needed to complete goal 3?

- Obtain co-chair feedback

## Goal 1

Insert Goal 1

Determine options for paying for improvements as State bonded funds cannot be used on leased sites

## Action Items

Insert Goal 1 Action Items

Identifying sources of funds. To date, have had presentations from the Connecticut Green Bank and Connecticut Innovations and discussions on performance contracts

## Help Needed

Additional assistance needed to complete goal 1?

Will need input from every other team on what initiatives they are developing so this team can determine best way to roll out to leased sites

## Goal 2

Insert Goal 2

Gathering information on utilities, refuse removal for more than 200 leased sites

## Action Items

Insert Goal 2 Action Items

DAS Leasing (with about 150 locations) has produced a draft report with pertinent information (who pays for what) and submitted it to DEEP for review.

## Help Needed

Additional assistance needed to complete goal 2?

## Goal 3

Insert Goal 3

Develop standard language for leases to be used by agencies

## Action Items

Insert Goal 3 Action Items

Based on input from the other teams on their initiatives, develop exhibits that can be added to leases where applicable

## Help Needed

Additional assistance needed to complete goal 3?

Input is needed from the other teams on their initiatives in order to develop standard language

<p><b>Goal 1</b></p> <p>Insert Goal 1</p> <p>Business as Usual Recommendations</p>	<p><b>Action Items</b></p> <p>Insert Goal 1 Action Items</p> <p>Determine final compiled recommendations list and submit for LBE approval and finished product design.</p>	<p><b>Help Needed</b></p> <p>Additional assistance needed to complete goal 1?</p> <p>Design team assistance</p>
<p><b>Goal 2</b></p> <p>Insert Goal 2</p> <p>Pilot Project deployment of an EV pool.</p>	<p><b>Action Items</b></p> <p>Insert Goal 2 Action Items</p> <p>Discussions with target location in progress. Infrastructure deployment. Vehicle purchasing. 5 on-hand, 5 more needed In-car education material Agency education material.</p>	<p><b>Help Needed</b></p> <p>Additional assistance needed to complete goal 2?</p> <p>DEEP, DAS, DOT, OPM multi-agency coordination and assistance. Approval to enter into financing arrangements.</p>
<p><b>Goal 3</b></p> <p>Insert Goal 3</p> <p>N/A?</p>	<p><b>Action Items</b></p> <p>Insert Goal 3 Action Items</p>	<p><b>Help Needed</b></p> <p>Additional assistance needed to complete goal 3?</p>

## Goal 1

Insert Goal 1

Develop a water audit form and instruction for state agencies/facilities

## Action Items

Insert Goal 1 Action Items

Continue researching water audit,  
Identify key areas of focus,  
Develop a fillable form,  
Develop Instructions,  
Continue development of DOC water audit pilot project

## Help Needed

Additional assistance needed to complete goal 1?

Develop dialogue with DAS regarding limited energy/water audits currently in development,  
Obtain historical audit examples from DAS

## Goal 2

Insert Goal 2

Develop communications, outreach, and signs for water conservation

## Action Items

Insert Goal 2 Action Items

Identify and develop specific signage/outreach efforts,  
Identify impactful locations for signs,

## Help Needed

Additional assistance needed to complete goal 2?

Coordinate with Public Engagement Team to develop standardized approach for all impact teams to follow and determine if there is a EO1 Lead by example logo to use

## Goal 3

Insert Goal 3

Stormwater BMPs as envisioned by Section 3.a.vii of EO-1 "Environmental impacts of land use and grounds management"

## Action Items

Insert Goal 3 Action Items

Research and compile stormwater BMP information,  
Identify pilot project

## Help Needed

Additional assistance needed to complete goal 3?