

Minutes for EO 1 Steering Committee Meeting on State Sustainability

Friday, November 6, 2019

10:00-11:30 a.m.

1. Welcome from Commissioner Dykes
2. Sustainability Performance Plans
 - a. SPP Timeline
 - b. Report access and submission
 - c. How to download your SPP
 - d. Adding signature and FAQ
3. Leading Through Change Presentation
 - a. Change Management objectives
 - b. How do people deal with change?
 - c. Stages of the change curve and managing the curve
 - d. What we need to be successful- creating a climate for change
 - e. Implementing and sustaining the change
 - f. The leader's role in change
4. Project Teams Deliverables
 - a. Received 2 deliverables from Energy Efficiency and Clean and Efficient Transportation
 - b. Aiming to provide more guidance and structure around his deliverable with a new March 1 deadline
 - c. The strategies will contribute to a Greener Gov Handbook for state agencies
5. Report Back from Project Teams
 - a. Brief report-outs from Renewables on State Buildings, Reporting, Sustainable Materials Management and Process Improvement project teams
6. Next Steps:
 - a. Begin writing SPPs writing
 - b. Begin Level 3 data collection
 - c. Complete materials management survey

Next meeting is January 10, 2020 from 10-11:30 AM at DEEP headquarters.