Agency:	Plan Year: 2020	Submission Date:
Submitted By:		

Article I. Deficiencies:

The legislation requires that States list their system deficiencies and how those deficiencies were determined:

Deficiency ID: (For ease of reference, provide each deficiency with an identifier of up to 10 characters – no spaces)

Deficiency Description: (This section contains a brief statement of the deficiency.)

Core System: (What core system is referred to by this deficiency? Check One)
   Crash
   Driver License / History
   Injury Surveillance / EMS
   Roadway
   Citation / Adjudication
   Vehicle Registration

Performance Area: (What performance area is referred to by this deficiency? Check one)

   Accuracy
   Completeness
   Integration
   Timeliness
   Uniformity
   Accessibility

Source if Deficiency: (How was the deficiency identified? i.e.: TR Assessment,

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Article II. Performance Measures & Goals:

Legislation and the Federal Register call for States to identify performance measures and goals as a basis for demonstrating progress. You may use the following template to record your Performance Measures and Goals.

Measure ID: (For ease of reference, provide each performance measure / goal statement with an identifier of up to 10 characters – no spaces)

Core System: (What core system will be affected by this measure? Check One)
    Crash
    Driver License / History
    Injury Surveillance / EMS
    Roadway
    Citation / Adjudication
    Vehicle Registration

Performance Area: (What performance area will be affected by this measure? Check one)

- ☐ Accuracy
- ☐ Completeness
- ☐ Integration
- ☐ Timeliness
- ☐ Uniformity
- Accessibility

Direction: (What direction will the measure move to demonstrate a success? Check one)

Increase
Decrease

What Will Be Measured: (This section contains a brief statement of what will be measured.)

How Will It Be Measured: (This section contains a brief statement of how the measurement will be determined?)

Goals by Year: (Provide annual values for the baseline and goal levels of the measure for each program year, in terms of its value in June of the given year.)

GOAL: Value as of: *Increase in Time Savings*

June 2019	
June 2020	
June 2021	
June 2022	
June 2023	

Status by Year: (When the State provides FINAL VALUES for this performance measure as part of their annual progress report, they may choose to add the following information. Annual values for the baseline and goal levels of the measure for each program year, in terms of its value in June of the given year.)

FINAL   **(this year – prior year)**

Value as of	%	Change	%
June *2019*	70%	**Change from *2018***	*0*
June *2020*		**Change from *2019***	
June *2021*		**Change from 2020**	
June 2022		**Change form 2021**	
June 2023		**Change from 2022**	

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Article III. Projects:

The following project description format is SUGGESTED, but not required for use by the State. This sample includes information on all projects that impact directly upon system deficiencies and, therefore, system level performance measures, or which will involve USDOT funding (FHWA, FMCSA or NHTSA), in whole or in part. Exceptions and comments are noted in italics.

Project ID: (For ease of reference, provide each Project with an identifier of up to 10 characters – no spaces)

Project Title: (This section contains a working title for the Project.)

Lead Agency: (Name of the Agency that is primarily responsible for the Project.)

Project Director / Primary Contact: (Person who is responsible for reporting Project Status.)

While not required, project director / contact information will assist the State Safety Data Coordinator in knowing who to contact for project progress information and will provide project-specific contact information for the NHTSA Safety Data Improvement Program Project Clearinghouse web site. Lacking a project-specific contact, the Clearinghouse will list the State Safety Data Coordinator as the Contact.

Name:

Title:

Agency:

Address:

Partner Agencies: (Name of the Agencies that are partners with the Lead Agency in the implementation of the project.)
Partner agencies may not be relevant to most projects, but if included, this helps document that more than one agency is responsible for the implementation and ultimate success of the project.

Core System & Performance Area:
What Core System(s) and Performance Area(s) will be affected by this project?
Check All that Apply

Core System \ Performance Area	Accuracy	Completeness	Integration	Timeliness	Uniformity	Accessibility
Crash	☐	☐	☐	☐	☐	☐
Driver License / History	☐	☐	☐	☐	☐	☐
Injury Surveillance / EMS	☐	☐	☐	☐	☐	☐
Roadway	☐	☐	☐	☐	☐	☐
Citation / Adjudication	☐	☐	☐	☐	☐	☐
Vehicle Registration	☐	☐	☐	☐	☐	☐

Project Description: (*This section provides a brief overview of what the project will entail.*)

Basis for Project: (*Provide the deficiencies that will be addressed by this project. If you like, you can list the Deficiency ID's that are being addressed.*)

Expected Impact: (*Indicate what impact you expect from this Project. This may be done by listing the Performance Measure ID's that are likely to be impacted by the Project.*)

Project Priority: (*This section provides describes the classification of Project Priority. States may use any prioritization that they choose such as short, medium and long range; low, medium high priority, or a specific rank order.*)

Projected Budget by Funding Source:

Ideally, States should provide funding source and projected budgets by year for any projects that directly impact system performance goals or draw upon USDOT funding sources. This will help establish future year funding estimates for the Section 405 (c) and other USDOT funded programs. (Show estimated thousands of dollars by Section 405 (c) grant year)

Funding Source	2019	2020	2021
Section 405 (c)			

Project Milestones: (*This section lists the Milestones that will be used to show that the effort is on schedule.*)

Milestones are not required, but by providing them a State can establish a means of demonstrating that the project is on schedule.

Milestones	Projected Completion Date	Actual Completion Date

(NOTE: When providing information for your annual progress report the State may add another column that is the "Actual Completion Date" and fill in those values for milestones that have been completed.)

Project Status: *(This section provides a basic category for the status of the project as of the submission date.)*

Unknown (Status not currently assigned)
Proposed (Project is proposed but has not been funded and / or approved)
Planned (Project is approved, but has not yet started)
Start-Up (Project is in organizational or administrative start-up – e.g. waiting for staffing)
Active (Project is under way)
Completed (Project has been completed)
Cancelled (Project was cancelled)
On Hold (Project is temporarily on hold)
Postponed (Project has been postponed, or tabled at this time)