

**Education Subcommittee of Operation Lifesaver**  
MINUTES OF MEETING  
JUNE 11, 2009  
DEPARTMENT OF TRANSPORTATION  
NEWINGTON, CT

Call to Order

The meeting was called to order at 8:45 a.m. by Ronald C. Harris, Chairperson, Education Subcommittee.

Roll Call of Subcommittee

James Peay, Max Miller, Pamela Guinan, Valerie Sousa, and Ron Harris.

Public Participation

Frank DeLorenzo, Metro North Railroad stated that he came at the invitation of Pamela Guinan to attend the full committee meeting. He decided to attend the Education Subcommittee meeting as well as an observer.

Communications Received by the Subcommittee

Ron Harris distributed copies of email correspondence received from Kelly Manning, Department of Motor Vehicles regarding the DMV Drivers Manual. The content of the email extended to the subcommittee the opportunity to make suggestions or additions for consideration by DMV for revision of the Manual. Also distributed was a document secured by Pam Guinan listing all references to railroads contained in the Manual.

Additions to Agenda

None

Secretary Report

None

Discussion Items

**Mission Statement:** A draft prepared by Ron Harris and edited by Val Sousa was reviewed and discussed. Edits were made at the meeting. The Mission Statement is a working draft and the edits will be circulated to all subcommittee members for additional review.

**DMV Drivers Manual:** After an extended discussion, it was agreed by consensus that the subcommittee would do the following: a) Review the language referencing railroads; b) Contact other states to ascertain how they have handled similar reviews; c) Contact Kelly Manning to ascertain the date that DMV will begin its review of its Manual for the next revision; and d) prepare a proposed designated chapter on railroad safety.

**Communications:** A general discussion was held addressing the basic methods of communications that have been used by Operation Lifesaver. The discussion addressed presenters, web sites (content, number of hits and potential links to other sites), posters and various national or state safety months. At the next meeting, the subcommittee will address links to the web site.

**Presenter:** The subcommittee addressed a recognition event for the volunteer presenters who have donated their time and talent to the cause of railroad safety. It was recommended that the subcommittee consider an awards luncheon or dinner to recognize the contributions of the presenters. A copy of the new training guide prepared by OL Inc. was circulated for review. It was recommended that guides be distributed to all trainers of presenters as soon as possible.

Adjournment

**MOTION:** Moved by Pam Guinan and seconded by Max Miller that the meeting be adjourned. **VOTE:** Unanimous. The meeting was adjourned at 10:00 a.m.

Prepared by Ron Harris June 12, 2009