# Individual Station Report

# Noroton Heights

URBITRANREPORT

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Prepared to

Connecticut Department of Transportation

Submitted by

Urbitran Associates, Inc.

July 2003

# Stakeholder Interview

U R B I T R A N R E P O R T



Prepared to

Connecticut Department of Transportation

Submitted by

Urbitran Associates, Inc.

## Darien

According to the conversation with the First Selectman, CDOT taking control of the station would be a mistake. He felt strongly that the town can be more responsive to the concerns of the community and rail commuters. He felt strongly that the Town would rather be responsible for solving any immediate problems that occur. He felt it would be better to reshape the lease than to change the relationship entirely. According to their lease, the town provides CDOT with a percentage of their revenues, and is under no obligation to have a reinvestment fund, which is different than most other leases. The town feels this gives it more flexibility with regard to the finances for the station; e.g., they do not have an obligation to use all of the revenues they keep for the station and can use it for other purposes. Another issue raised is that who is responsible for capital projects is not always clear and is more often based upon discussions with CDOT than upon specifics of the lease. This is not perceived as bad, particularly since the town feels that CDOT is generally responsive to capital improvements.

The entire Noroton Heights parking field is leased from CDOT, while selected lots in Darien are town-owned. Thus, annual permits in leased areas can go to out-of-town residents as well as town residents, but Leroy West and Squab Lane at Darien Station are reserved for Darien residents only.

Overall, the lease arrangements run well, even with some unclear definition for maintenance items, such as lightbulb replacement. At Noroton Heights, the Town was unsure who was responsible for cleaning graffiti from the plexiglass, although subsequently they were given the assignment.

Overall, the cost of the stations and parking areas seem to be about a wash for the town, with perhaps a small profit in good years. Because there is no reinvestment fund, the Board of Finance has been asked to keep a small surplus fund for train station operations, but seldom has done so.

Any future agreements should be clearer with regard to maintenance and capital projects such as pavement repairs. The town would like to see a completely new Noroton Heights Station built. Parking is the biggest challenge to the town, and they do have an agreement with the adjacent parking lot owner at Darien Station to purchase his property at some time in the future. With CDOT money, they would consider decking Noroton Heights parking, but they would want to negotiate keeping a portion of resident only parking available. There is a three year wait for permits.

The use of the new parking card system has increased revenues dramatically, and also cut maintenance manpower and costs. The cards are all sold by private vendors, which further cuts down personnel costs.

# Customer Opinion Survey

URBITRANREPORT



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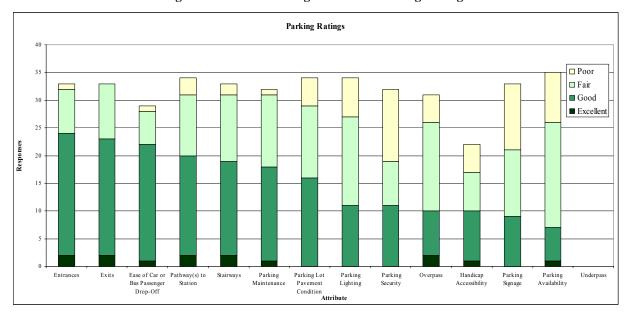
Urbitran Associates, Inc.

# **Noroton Heights**

Survey distribution totaled 187 at Noroton Heights and had a response rate of 20%. Nearly all customers surveyed traveled by train daily for their commute to work or school, and traveled during the peak periods. None of the respondents held a parking permit at the time of the survey, although 89% were on a waiting list. The majority of respondents (70%) were male, as at most stations, and the reported incomes among those surveyed were quite high. A full 88% of respondents indicated annual incomes over \$100,000, the largest percentage of which (53%) was over \$200,000. No respondents at Noroton Heights listed incomes below \$50,000.

Overall, customer ratings for the various parking and station elements at Noroton Heights were more negative than positive. Noroton Heights had the lowest overall ratings on the New Haven Line for the elements in the parking category, the station building category, and the platform category. Of the 39 elements rated, only 4 received favorable ratings from 75% or more of respondents. More importantly, 25 of these elements were rated 'fair' or 'poor' by over half of those surveyed. Furthermore, there did not appear to be a notable sense of improvement for those elements that were rated 'fair' or 'poor.'

Beginning with the parking elements, the highest rated aspect was the ease of car or bus passenger drop-off, for which 76% of respondents gave 'good' or 'excellent' ratings. Conversely, the primary areas of concern were parking availability, the overpass, lighting, security, lot pavement condition, signage, and handicap accessibility. All of these elements were rated 'fair' or 'poor' by over 50% of those surveyed. Noroton Heights has no underpass. The absolute lowest rated parking element was parking availability, which received 80% negative ratings. As noted, parking in Noroton Heights was the lowest rated on the New Haven Line (tied with Stamford). Figure 142 displays the parking ratings in Noroton Heights.



**Figure 142: Noroton Heights Station Parking Ratings** 

Noroton Heights also had the lowest station building ratings of all the stations on the New Haven Line. An unbelievable 80% of respondents were dissatisfied with the overall condition of the building. Figure 143 shows the station building situation in Noroton Heights. Nearly all aspects of the station building at Noroton Heights were rated 'fair' or 'poor' by over half of respondents, excluding the absence of graffiti and the availability of maps and schedules. These 2 well-performing elements both had higher than 80% satisfaction ratings. The worst case scenario was said to be building maintenance, which was granted a disturbing 93% negative ratings. Also among elements rated extremely less favorably were: the availability of seating, restrooms, and cleanliness. Security in the station building was also poorly rated with only 29% approval.

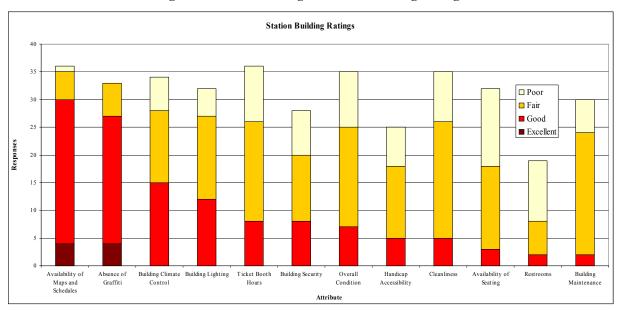
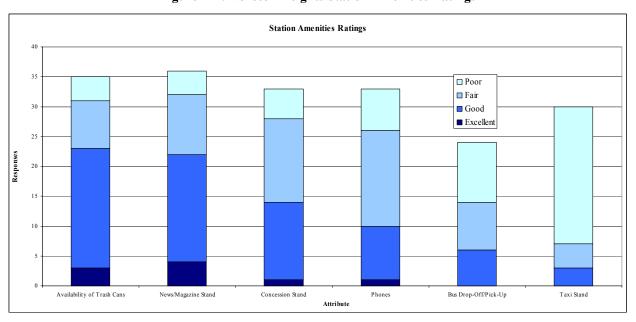


Figure 143: Noroton Heights Station Building Ratings

Amenities were the only category where the Noroton Heights Station did not have the lowest ratings on the New Haven Line. But, Noroton Heights and Southport were very close in the competition for last place. Figure 144 describes how amenities were rated in Noroton Heights. Each of the six amenities included in the survey was rated 'fair' or 'poor' by at least 25% of respondents, and four were rated negatively by over 50%. These four amenities were: phones, concession stand, taxi stand, and bus drop-off/pick-up, the lowest rated of these being the taxi stand, which was rated 'fair' or 'poor' by 90% of respondents. As with most other stations, the availability of trash cans was the highest rated amenity. Sixty-six percent of respondents were pleased with the trash can situation.



**Figure 144: Noroton Heights Station Amenities Ratings** 

The Noroton Heights Station had the lowest rated platform conditions on the New Haven Line. However, in comparison to the other elements in Norton, the platform elements were more highly rated. Figure 145 portrays the platform situation in Noroton Heights. Respondents were most impressed with the cleanliness of the platform (78% satisfaction). Four of the 7 platform elements had a majority of respondents rate them negatively. As with many other stations, the platform shelters were the lowest rated elements with 89% unfavorable ratings.

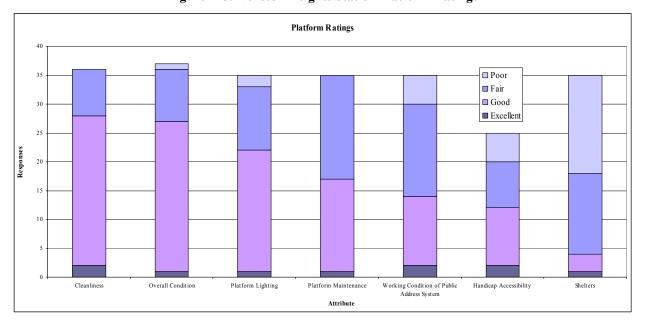


Figure 145: Noroton Heights Station Platform Ratings

Noroton Heights survey results were compared to survey results for the most recent Metro-North survey effort. Results were compared for the percentage of respondents that rated comparable factors satisfactory or above. Results varied greatly between the 2 surveys. The only remotely close ratings were for the cleanliness of the platform. Seventy-percent of Metro-North respondents, as compared to 78% of respondents to this survey, rated platform cleanliness satisfactorily. Speaking of cleanliness, the greatest discrepancy between the 2 surveys had to do with the station cleanliness factor. Sixty-seven percent of Metro-North respondents were pleased with the cleanliness of the station. The same could be said for only 14% of respondents to this survey. With regard to overall condition, Metro-North (68% compared to 20%) had higher ratings for the station overall condition but this survey (73% versus 59%) had higher ratings for the platform overall condition. This discrepancy between the 2 surveys with regard to overall station condition was great. The ratings for both parking availability and the public address system were higher for the Metro-North survey. Forty-eight percent of respondents to Metro-North's survey were pleased with parking availability, as compared to 20% of respondents to this survey. For the public address system, it was 66% from Metro-North and 40% from this survey. What both of these surveys point to is the great need for change in Noroton.

## Change

Noroton Heights has not improved in recent years. The change ratings are similar to those for the current situation. The only element category to have higher change ratings then current ratings was amenities. Additionally, Norton had the worst change ratings on the New Haven Line for the three categories that had lower change ratings than current ratings.

So, for parking, Noroton Heights had the poorest change ratings on the New Haven Line. Eleven of the 13 parking elements had a majority of respondents who said that they had worsened during the previous 2 years. The least improved parking element was the overpass, which had 89% ratings of 'worsened.' The only parking elements with a majority of improvement ratings were handicap accessibility and ease of passenger drop-off, each of which had only 3 respondents (most other elements had at least 7 respondents). Figure 146 describes the changed situation for parking in Noroton Heights.

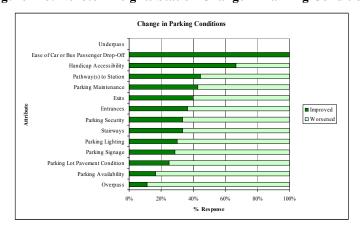


Figure 146: Noroton Heights Station Change in Parking Conditions

The station building change ratings were surprisingly even worse than the parking change ratings. As with parking, all but 2 elements had a majority of respondents who rated them negatively. Figure 147 shows the change ratings for the station building in Noroton Heights. Consistent with most all stations, the most improved element was absence of graffiti with 86% improvement ratings. The availability of maps and schedules was also though to have improved during the previous 2 years. The least improved element was the overall condition of the station building. A huge 92% of Noroton Heights respondents felt that the condition of the station building had worsened in recent years.

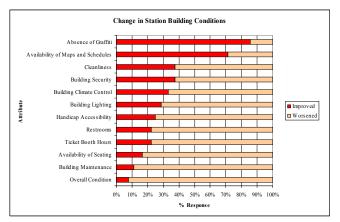


Figure 147: Noroton Heights Station Change in Building Conditions

Amenities were the only elements where Noroton Heights did not rank last in change on the New Haven Line. Noroton's amenities were thought to have improved more than other stations elements, but the change ratings were still not stellar. Two of the 6 amenities rated had a majority of respondents who thought they had worsened during the previous 2 years. Phones and the taxi stand each had 62% 'worsened' ratings. The highest rated amenity was the news/magazine stand with 78% improvement ratings. As usual, availability of trash cans also received a high rating with 70% improvement ratings. Figure 148 shows the amenity change situation in Noroton Heights.

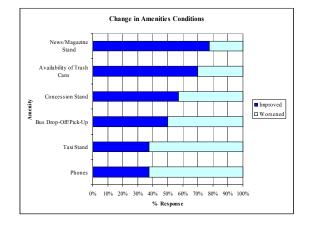


Figure 148: Noroton Heights Station Change in Amenities Conditions

Again, the platform change ratings in Noroton Heights were the lowest on the New Haven Line. Figure 149 shows the platform change situation. Three elements had respondents split down the middle on whether the conditions improved or worsened. Platform lighting was the most improved element with only 60% improvement ratings. Consistent with the trend, shelters were the least improved elements with 80% of respondents indicating that they had worsened during the past 2 years.

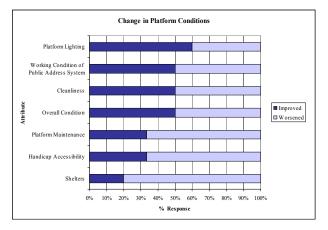


Figure 149: Noroton Heights Station Change in Platform Conditions

This look at change ratings in Noroton Heights shed light on some serious problems. The elements in most need of improvement (25% or fewer improvement ratings) were: parking lot pavement condition, parking availability, overpasses, handicap accessibility to the building, restrooms, ticket office hours, availability of seating, building maintenance, overall condition of the building, and platform shelters. The station building is the obvious focus for improvement effort. Parking is a secondary focus.

## Responsible Agencies

Noroton Heights respondents were reasonably positive which agency was responsible for which station characteristics. Four of the 6 characteristics in question had a majority of respondents list 1 agency as the responsible agency. Figure 150 shows how Noroton Heights respondents viewed the responsibility structure.

- The majority of respondents thought that:
  - The local municipality was in charge of parking (69%)
  - o Metro-North was in charge of the platform (67%)
  - o The local municipality was responsible for security (51%), and
  - Metro-North was responsible for the availability of maps and schedules (92%).
- Twenty-six percent of respondents also thought that Metro-North was responsible for security.
- Respondents were split between Metro-North (44%) and the local municipality (25%) when trying decide who had responsibility for that station building.
- Thirty-nine percent of Noroton Heights respondents thought that Metro-North was in charge of lighting. The same could be said of 28% for the local municipality and 19% for Connecticut DOT.

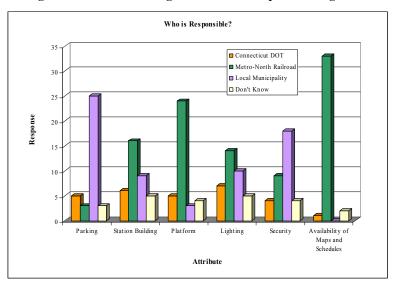


Figure 150: Noroton Heights Station – Responsible Agencies

#### Written-In Customer Comments

Consistent with the trend in several other stations, when asked to write in their concerns, Noroton Heights respondents were most concerned with lighting and the need for more parking areas. Respondents also wrote in comments about how the station needs to be improved in general. Table 15 lists all of the written-in customer comments in Noroton Heights.

**Table 15: Noroton Heights Station – Written-In Customer Comments** 

Comment Code	Comment	# Responses	%
10	Lighting needs improvement	5	21.7%
18	Need more parking areas	4	17.4%
83	Station needs improvements	3	13.0%
7	Long wait on parking list	2	8.7%
32	Many parking permit spaces empty	2	8.7%
55	Extend station hours	2	8.7%
2	Do away with parking permits - use vouchers	1	4.3%
12	Could use benches & protected shelters from rain/snow with heat/air	1	4.3%
34	Option to purchase tickets monthly via credit card	1	4.3%
44	Parking too expensive	1	4.3%
85	Only residents should be allowed parking permits	1	4.3%
	Total Comments	23	100.0%

# Parking Inventory and Utilization

URBITRANREPORT



Prepared to

Connecticut Department of Transportation

Submitted by

Urbitran Associates, Inc.

#### Noroton

Three parking lots serve rail commuters in Noroton providing 772 parking spaces. Lots 1 (220 spaces) and 3 (108) provide daily parking for 328 commuters. Lot 1 has 11 additional daily spaces with one space designated as handicap and 10 spaces for 15-minute parking. Lot 2 is used solely for permit parking with 433 spaces.

Lots 1 and 2 were near capacity exceeding 95% occupancy. Lot 3, further from the rail station, was slightly more than half (55%) full.

Table 16 shows the parking capacity and utilization in detail.

Parking Area Ownership

All three Noroton parking lots are owned by the State of Connecticut. Figure 16 maps the parking lot locations and ownership status.

Fee Structure

The Town of Darien has responsibility for assigning parking permits for the Noroton Station. Parking fees for Noroton are the same as for Darien and include an annual permit fee of \$235 and a \$2.25 daily fee. Commuters may purchase daily permits in a book of 10 vouchers. The Noroton Station oversells permits by 78.7% but a waiting list of 1,266 people and 4 years still exists.

**Table 16: Noroton Rail Station Parking Capacity and Utilization** 

Location	Capacity	Vehicle Count	Utilization	Ownership
Lot 1				
Permit	0	0	N/A	
Daily	220	216	98.2%	state
15-Minute	10	2	20.0%	State
Handicap	1	1	100.0%	
Total Lot 1	231	219	94.8%	
Lot 2				
Permit	431	414	96.1%	
Daily	0	0	N/A	state
15-Minute	0	0	N/A	State
Handicap	2	0	0.0%	
Total Lot 2	433	414	95.6%	
Lot 3				
Permit	0	0	N/A	
Daily	108	60	55.6%	state
15-Minute	0	0	N/A	State
Handicap	0	0	N/A	
Total Lot 3	108	60	55.6%	
Permit	431	414	96.1%	state
Daily	328	276	84.1%	772
15-Minute	10	2	20.0%	
Handicap	3	1	33.3%	
TOTAL PARKING	772	693	89.8%	

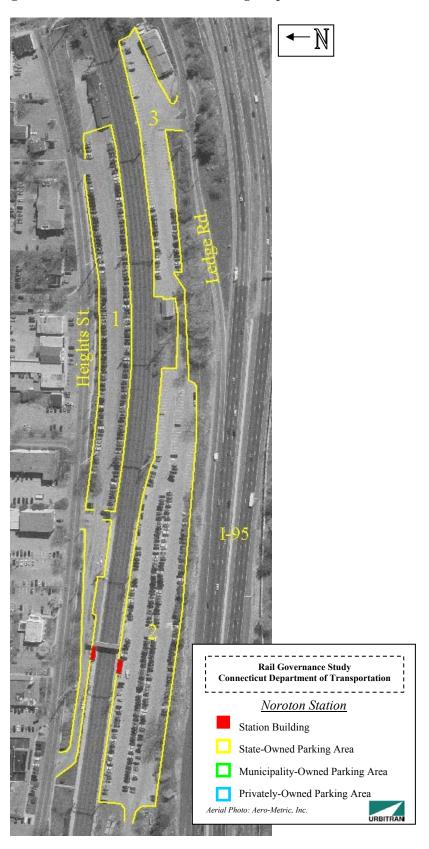


Figure 16: Noroton Rail Station Parking Map

# Station Condition Inspection

URBITRANREPORT



Prepared to

Connecticut Department of Transportation

Submitted by

Urbitran Associates, Inc.

# CONNECTICUT DEPARTMENT OF TRANSPORTATION



CONDITION INSPECTION FOR THE NOROTON HEIGHTS STATION

GENERAL RECOMMENDATION  $\underline{\phantom{a}2}$ 

PREPARED BY: URBITRAN ASSOCIATES, INC.

DATE: 10/18/02

# CONN. DEPT OF TRANSPORTATION STATION INSPECTION

# **INSPECTION RATING SCALE**

# The following rating scale is used for inspections:

- **1-** Totally deteriorated, or in failed condition.
- **2-** Serious deterioration, or not functioning as originally designed.
- **3-** Minor deterioration, but functioning as originally designed.
- **4-** New condition. No deterioration.
- **5-** Not applicable.
- **6-** Condition and/or existence unknown.

STATION:	Norot	on Heights	_		CONN. DE	PT OF TRA	ANSPORT	ATION
LINE:	New H	laven Line	_		STATION I	NSPECTIC	N REPOR	₹T
INSPECTIO	N DATE:	8/04/02	_		SHEET	1	OF	59
INSPECTIO	N AGENC	Y / FIRM:	UA	 				
<b>INSPECTO</b>	RS:F	RGW						
WEATHER:		Sunny, 80's						

# North Platform (New York Bound)

	PLATFORM ELEMENT										CAN	OPY		SUPER- STRUCTURE	FOUN	IDATI	ONS	
	I		<u> </u>												SIKUCIUKE			
SPAN NO.	ե RAILING	8 RAILING PAINT	stairs	SLNIOF 4	67 TOP OF PLATFORM	9 BENCHES	2 SIGN / BILLBOARD	∞ WARNING STRIP	Φ PLATFORM EDGE RUBBING BOARD	<b>B</b> PEDESTRIAN TUNNEL	COLUMNS OVERALL	COLUMN BASE @ PLATFORM	ROOF FRAMING ELEMENTS	ROOFING MATERIAL	<b>15</b> DOUBLE TEE	<b>16</b>	9NILOOJ 17	8 EROSION / SCOUR
I	2	3	3	3	3	5	3	2	5	5	5	5	5	5	3	3	3	3
II	3	3	5	3	3	5	5	2	5	5	5	5	5	5	3	5	3	3
Ш	3	3	5	3	3	5	3	2	5	5	5	5	5	5	3	5	3	3
IV	3	3	5	3	3	5	3	2	5	5	5	5	5	5	3	5	3	3
V	2	3	5	3	3	5	3	2	5	5	5	5	5	5	3	5	3	3
VI	3	3	5	3	3	5	3	2	5	5	5	5	5	5	3	5	3	3
VII	3	3	5	3	3	5	3	2	5	5	5	5	5	5	3	5	3	3
VIII	2	3	5	3	3	5	3	2	5	5	5	5	5	5	3	5	3	3
IX	2	3	5	3	3	5	3	2	5	5	5	5	5	5	3	5	3	3
Χ	3	3	5	3	3	3	3	2	5	5	5	5	5	5	3	5	3	3
ΧI	2	3	3	3	3	5	3	2	5	5	5	5	5	5	3	3	3	3
XII	3	3	5	3	3	5	3	2	5	5	5	5	5	5	3	5	3	3
XIII	2	3	5	3	3	3	3	2	5	5	3	3	3	3	3	5	3	3
XIV	3	3	5	3	3	3	3	2	5	5	3	3	3	3	3	5	3	3
XV	2	2	3	3	3	5	3	2	5	5	3	3	3	3	3	3	3	3
XVI	3	3	3	3	3	3	5	2	5	5	3	3	3	3	3	3	3	3
XVII	3	3	5	3	3	5	5	2	5	5	3	3	3	3	3	5	3	3
XVIII	3	3	5	3	3	5	3	2	5	5	3	3	3	3	3	5	3	3
XIX	3	3	3	3	3	5	3	2	5	5	3	3	3	3	3	3	3	3
XX	3	3	5	3	3	3	3	2	5	5	5	5	5	5	3	5	3	3
XXI	3	2	5	3	3	5	3	2	5	5	5	5	5	5	3	5	3	3
XXII	3	3	3	5	3	5	3	2	5	5	5	5	5	5	3	3	3	3

STATION:	Noroto	on Heights				CONN. DE	PT OF TRA	.NSPORT	ATION
LINE:	New F	laven Line				STATION I	NSPECTIO	N REPOF	₹T
INSPECTIO	ON DATE: _	8/04/02		_		SHEET	2	OF	59
INSPECTIO	ON AGENC	Y / FIRM:	UA	_	_				
<b>INSPECTO</b>	RS: F	RGW			_				
WEATHER		Sunny 80's							

# South Platform (New Haven Bound)

			PLAT	FORM	Л ELE	MEN	Γ					CAN	OPY		SUPER-	FOUN	IDATI	ONS
SPAN NO.	RAILING	RAILING PAINT	STAIRS	JOINTS	OF PLATFORM	BENCHES	SIGN / BILLBOARD	WARNING STRIP	PLATFORM EDGE RUBBING BOARD	PEDESTRIAN TUNNEL	COLUMNS OVERALL	COLUMN BASE @ PLATFORM	ROOF FRAMING ELEMENTS	ROOFING MATERIAL	DOUBLE TEE	PIER	FOOTING	EROSION / SCOUR
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Ш	3	3	5	3	3	5	3	2	5	5	5	5	5	5	3	5	3	3
IV	3	3	5	3	3	5	3	2	5	5	5	5	5	5	3	5	3	3
V	2	3	3	3	3	5	3	2	5	5	5	5	5	5	3	3	3	3
VI	3	3	5	3	3	5	3	2	5	5	5	5	5	5	3	5	3	3
VII	3	3	5	3	3	5	3	2	5	5	5	5	5	5	3	5	3	3
VIII	3	3	5	3	3	5	3	2	5	5	5	5	5	5	3	5	3	3
IX	3	3	3	3	3	5	3	2	5	5	5	5	5	5	3	3	3	3
Χ	3	2	5	3	3	3	3	2	5	5	5	5	5	5	3	5	3	3
ΧI	3	3	5	3	3	3	3	2	5	5	5	5	5	5	3	5	3	3
XII	3	3	3	3	3	5	5	2	5	5	5	5	5	5	3	3	3	3
XIII	3	3	5	3	3	3	5	2	5	5	5	5	5	5	3	5	3	3
XIV	3	3	5	3	3	3	3	2	5	5	5	5	5	5	3	5	3	3
XV	3	2	3	3	3	5	3	2	5	5	3	3	3	3	3	3	3	3
XVI	3	3	3	3	3	3	3	2	5	5	5	5	5	5	3	3	3	3
XVII	3	3	5	3	3	5	3	2	5	5	5	5	5	5	3	5	3	3
XVIII	3	3	5	3	3	5	5	2	5	5	5	5	5	5	3	5	3	3
XIX	3	3	5	3	3	5	3	2	5	5	5	5	5	5	3	5	3	3
XX	3	3	5	3	3	5	5	2	5	5	5	5	5	5	3	5	3	3
XXI	3	3	5	3	3	3	3	2	5	5	5	5	5	5	3	5	3	3
XXII	3	3	3	3	3	5	3	2	5	5	5	5	5	5	3	3	3	3
XXIII	3	3	5	5	3	5	3	2	5	5	5	5	5	5	3	5	3	3

STATION: Noroton Heights	CONN. DEP	T OF TRA	ANSPORT	ATION
LINE: New Haven	STATION IN	ISPECTIO	N REPOF	RT
INSPECTION DATE: 12-7-01	SHEET _	3	OF	59
INSPECTION AGENCY / FIRM: UA	_			
INSPECTORS: WV, RGW				
WEATHER: Sunny, 50's				
BUILDING ELEMENTS				
INTERIOR ELEMENTS				
19. FLOOR: 3				
20. CEILING: 2				
21. WINDOWS: 3				
22. DOORS: 3				
23. FINISH: 3				
EXTERIOR ELEMENTS				
24. DOORS: 2				
25. WINDOWS: 3				
26. FACADE / FINISH: 3				
27. FOUNDATION: 3				
28. SETTLEMENT: 3				
29. ROOF: 3				
REMARKS:				
NEWANNO.				
1. The ticket booth attendent stated that the doors do not ope	n well and jar	n from tin	ne to time.	
2. The drop ceilings are cracked, water stained, and deflected	J.			
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STATION:	Noroton Heights  / Haven Line	CONN. DEPT OF TRANSPORTATION STATION INSPECTION REPORT
	TE: 8/23/02	SHEET 4 OF 59
INSPECTION AGE		
INSPECTORS:	RGW	
WEATHER:	Sunny, 80's	
	PARKING ELEMENTS	
	QUADRANT # I	
TYPE OF SURFA	CE: x asphalt PAVED; OTHER (DESCRIBE)	_GRAVEL;DIRT;
CONDITION OF F	PAVED SURFACE: 2	
CONDITION OF S	STRIPING: 3	
	BASIN / DRAINS / ETC: 3 I SEE SHEET: see sketch)	
SIGNAGE:	3	
FENCE AND GUA	ARDRAIL: 5	
LANDSCAPE:	3	
SIDEWALK:	3	
CURB:	3	
	QUADRANT # II	
TYPE OF SURFA	CE: x asphalt PAVED; OTHER (DESCRIBE)	DIRT;
CONDITION OF P	PAVED SURFACE: 2	
CONDITION OF S	STRIPING: 3	
	BASIN / DRAINS / ETC: 3 I SEE SHEET: see sketch)	
SIGNAGE:	3	
FENCE AND GUA	ARDRAIL: 3	
LANDSCAPE:	3	
SIDEWALK:	3	
CURB:	3	

STATION: Noroton Heights  LINE: New Haven Line INSPECTION DATE: 8/23/02 INSPECTION AGENCY / FIRM: UA INSPECTORS: RGW WEATHER: Sunny, 80's	CONN. DEPT OF TRANSPORTATION STATION INSPECTION REPORT SHEET 5 OF 59
PARKING ELEMENTS	
QUADRANT# III	
TYPE OF SURFACE: x asphalt PAVED; OTHER (DESCRIBE)	_GRAVEL;DIRT;
CONDITION OF PAVED SURFACE: 3	_
CONDITION OF STRIPING: 3	
CONDITION OF BASIN / DRAINS / ETC: 5 (FOR LOCATION SEE SHEET:)	
SIGNAGE: 3	
FENCE AND GUARDRAIL: 2	
LANDSCAPE: 3	
SIDEWALK: 5	
CURB: 3	

INSPECT	INSPECTION D TON AGENCY / INSPEC ME OF INSPEC	THER: Clear and	en J, 2002 Brinckerhoff ell & Dave Lai				ORT	
Span	Fixture Type	Manufacturer	Model	Rating	Support	Estimated	Visual Condition	
Number canopy	4 ft fluorescent	unknown w/	Number unknown	1	Condition 2	Age/Life(y/y) 17/ 20	totally deteriorated	ł
Сапору	4 it ildorescent	Prescolite pole	unknown	'		177 20	lotally deteriorated	
all except canopy	HID-HPS	unknown	unknown	3	3	17/ 20	minor deterioration	
D	<u> </u>				L. C. C. C. P.			
Remarks:		ection of the platf 43 and 5.62 fc or					0	
		ass between plat						
	EAS	ST AND WEST B	OUND PLATI	ORMS LI	GHTING LEVE	LS (fc)		
			EASTB	OUND PLATE	ORM			
	see re	emarks see rema	rks see rem	arks see rem	arks avg 4.43	see rema	rks	
TRAC	KS{							
	see re	emarks see rema	rks see rem	arks see rem	arks see rema	rks avg 5.62		
			WESTB	OUND PLATI	FORM			

STATION:	Noroton Heights	CONN. D	EPT OF	TRAN	ISPORTATION
LINE:	New Haven	STATION	INSPE	CTION	REPORT
INSPECTION DATE:	January 9, 2002	SHEET	7	OF _	59
INSPECTION AGENCY / FIRM:	Parsons Brinckerhoff	_			
INSPECTORS:	Jim Connell & Dave Lang				
TIME OF INSPECTION:	P.M.				
WEATHER:	Clear and Cold				

# **EAST AND WEST BOUND PLATFORMS --- SERVICE**

nown	Method of Entrand Origin of Service Code Compliant	ce	Pole	Χ	Underground Transformer	X n/a
	_				Transformer	n/a
	Code Compliant		\/ · ·			
			Yes	Х	No	n/a
1	Pole Number	no number	Wire Sizes	unkr	nown	
	& Street	parking lot				
is serv	viced from the stat	ion building. 🛚	Γhe eastbound	l plat	form	
ound se	ervice from a utility	pole.	•		•	
	is ser	& Street is serviced from the stat	& Street parking lot	& Street parking lot is serviced from the station building. The eastbound	& Street parking lot is serviced from the station building. The eastbound plat	& Street parking lot serviced from the station building. The eastbound platform

## EAST AND WEST BOUND PLATFORMS --- ELECTRICAL SYSTEMS

Electrical Device	Manufacturer	Model Number	Rating	Location	Estimated Age/Life(y/y)	Visual Condition
Main Distribution Panel	unknown	unknown	unknown	platform	unknown	unknown
Main Disconnect Switch	n/a	n/a	n/a	n/a	n/a	n/a
Transformer	n/a	n/a	n/a	n/a	n/a	n/a
Receptacles	unknown	unknown	1	platform	17/ 20	totally deteriorated
Grounding	unknown	unknown	unknown	unknown	unknown	unknown
Lighting Controls	unknown	unknown	unknown	unknown	unknown	unknown
Public Telephone	unknown	n/a	n/a	platform	n/a	operational
Station Telephone	n/a	n/a	n/a	n/a	n/a	n/a

Remarks. Many of the receptacies of both platforms are missing covers and are not of ci.	

STATION:	Noroton Heights	CONN. DEPT OF TRANSPORTATION
		STATION INSPECTION REPORT
		SHEET <u>8</u> OF <u>59</u>

INSPECTORS: Jim Connell & Dave Lang DATE: January 9, 2002

## STATION PLATFORM --- ELECTRICAL AND LIGHTING SUMMARY

The electrical service to the westbound platform is derived from a panelboard located in the building. The eastbound platform has a separate electrical service terminating in an electrical enclosure located on the platform. To reduce the risk of electric shock, all the platform receptacles should be replaced with a GFCI type with covers.

The platform luminaires are four-foot pole mounted fluorescent fixtures. Several of these luminaires are missing lenses, exposing the luminaires to the weather. The average measured light levels for the westbound platform was 5.62 foot-candles, the eastbound platform was 4.43 foot-candles, and the pedestrian walkway overpass was 5.1 foot-candles. The eastbound platform does not meet the IESNA recommended average light level of 5.0; the westbound platform light levels are lower than what the fixture should produce. The walkway light levels are just above what is recommended. Because of the poor light levels and many of the fixtures being exposed to moisture, it is recommended that the entire lighting on the platform and the pedestrian overpass be replaced.

INSPECTION A	PECTION D. AGENCY / INSPECT OF INSPECT	FION: Noroton Heights LINE: New Haven ATE: January 9, 2002 FIRM: Parsons Brinckerhoff ORS: Jim Connell & Dave Lang ION: P.M. HER: Clear and Cold				STA	NN. DEPT TION INS EET <u></u>	SPEC	10IT	N REPO	
			STATION	BUILDIN	G LIGHTING	<u>i</u>					
Fixture Type	Manufac		Model Iumber	Ratin	g Support Condition		Estimate Age/Life	(y/y)		isual Coı	
4 ft fluorescent	unknown	unkr	iown	3	3		17/ 20		mino	r deterio	ration
Exit	unknown	unkr	iown	3	3		17/ 20		mino	r deterio	ration
Emergency Egress	unknown	unkr	iown	1	3		17/ 20		totall	y deterio	rated
		n of the wa luring hours			sured during day	/ligh	nt hours a	nd es	tima	ted to av	erage
			0. 00								
		STATI	ON BUIL	)ING I I	GHTING LEVE	ıs	(fc)				
ROOM DESC:	Α	<u>отап</u> В	C	D	ROOM DESC		<u>не,</u> А	В		С	D
1	A	В	C	U	1	J. 1	A				
waiting room 2		estimated t			not used	2					
3		less than 2	fc.			3					
4						4					
					]						
ROOM DESC:	Α	В	С	D	ROOM DESC	C: 1	Α	В	; 	С	D
not used 2					not used	2					
3						3					
4						4					
4						4					

STATION:	Noroton Heights	CONN. D	EPT OF	TRAN	ISPORTA	TION
LINE:	New Haven	STATION	INSPE	CTION	REPORT	-
INSPECTION DATE:	January 9, 2002	SHEET	10	_ OF _	59	
INSPECTION AGENCY / FIRM:	Parsons Brinckerhoff	_				
INSPECTORS:	Jim Connell & Dave Lang					
TIME OF INSPECTION:	P.M.					
WEATHER:	Clear and Cold					

# **STATION BUILDING --- SERVICE**

Voltage Rating (V)	120/240	Type of 3 phase connection		Delta	n/a	Wye	n/a
		Method of Entranc	e	Overhead	Χ	Underground	n/a
Rating of Main Breaker (A)	100	Origin of Service		Pole	Χ	Transformer	n/a
		Code Compliant		Yes	Χ	No	n/a
Quantity of Phases	1	Pole Number	Helt Co 8004	Wire Sizes	unkr	nown	
		& Street	Heights Rd				
Remarks:		& Street	Heights Rd				

## **STATION BUILDING --- ELECTRICAL SYSTEMS**

Electrical Device	Manufacturer	Model Number	Rating	Location	Estimated Age/Life(y/y)	Visual Condition
Main Distribution Panel	unknown	unknown	unknown	ticket booth	unknown	unknown
Main Disconnect Switch	Challenger	unknown	4	platform	1/ 20	new condition
Transformer	n/a	n/a	n/a	n/a	n/a	n/a
Receptacles	unknown	unknown	3	throughout	17/ 20	minor deterioration
Grounding	unknown	unknown	unknown	unknown	unknown	unknown
Lighting Controls	unknown	unknown	3	throughout	17/ 20	minor deterioration
Public Telephone	n/a	n/a	n/a	n/a	n/a	n/a
Station Telephone	unknown	n/a	n/a	n/a	n/a	unknown

Remarks:	A panelboard is located on the platform attached to the building. An additional panelboard is
	located in the ticket booth. We were unable to gain access to the panelboard located in the ticket
	booth to confirm its condition.

INSPECTION A	LINE: ECTION DATE : GENCY / FIRM: INSPECTORS: FINSPECTION:	Parsons Brir Jim Connell	002 nckerhoff & Dave Lang	3	STA		TRANSPORTATION CTION REPORT OF 59
Fire Alarm	Manufacturer		BUILDING -	FIRE ALAR	Location	Estimated	Visual Condition
Device Fire Alarm	n/a	Number n/a	n/a	n/a	n/a	Age/Life(y/y)	n/a
Control Panel							
Heat Detector	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Smoke Detector	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Pull Station	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Annunciator	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Audio/Visual Device	n/a	n/a	n/a	n/a	n/a	n/a	n/a
		STA	TION BUILE	DING SKET	CHES		
			No	ot Used			

STATION:	Noroton Heights	CONN. [	DEPT OF	TRAN	ISPORTAT	ΓΙΟN
		STATION	N INSPE	CTION	REPORT	
		SHEET	12	OF	59	
		·				

INSPECTORS: Jim Connell & Dave Lang DATE: January 9, 2002

#### STATION BUILDING --- ELECTRICAL AND LIGHTING SUMMARY

There is a new main panelboard mounted to the exterior of the building and another older panelboard mounted inside the ticket booth. We were unable to gain access to the ticket booth and did not inspect that panel. The remaining electrical service within the building is operational with a small amount of non-GFCI type receptacles.

The building has several four-foot fluorescent fixtures that do not maintain light levels as recommended by the IESNA. Due to limited access to the station, the light levels had to be measured during the late afternoon and measured only 14.54 foot-candles, including daylight. The daylight contribution was estimated to be 12.9 foot-candles, which leave only 1.64 foot-candles to be contributed from the fixture. Exit lighting was operational, but the emergency egress lighting did not meet NFPA 101 because it was not working. We suggest that the entire building lighting system be renovated to meet current codes and standards.

The building cannot meet the requirements of the ADA because there is no fire detection system installed.

STATION:	Noroton Heights	CONN. D	EPT O	TRAN	NSPORTA	TION
LINE:	New Haven	STATION	INSPE	CTION	I REPORT	-
INSPECTION DATE:	January 9, 2002	SHEET	13	OF _	59	
NSPECTION AGENCY / FIRM:	Parsons Brinckerhoff					
INSPECTORS:	J. Duncan & T. Abrahamson					
TIME OF INSPECTION:	P.M.					
WEATHER:	Clear & Cold					

## **BUILDING -- HVAC - Fire Protection - Cafeteria & Waiting Area**

- 2 Electric heaters with internal unit thermostat, one above each entrance door, in working condition but need cleaning and maintenance, internal unit thermostat -deficient.
- 2 Hanging heating units back to back in the center of the room, estimated at 1.5 KW each, each with remote thermostat. Good Repair.

Most of the baseboard heaters are in poor condition.

5@ 5' each

4@ 10' each

3@ 6' each

#### Ventilation

Above the ceiling - Kitchen area has 2'X3' wall louver probably with motor operated damper and interconnected with 2 wall fans (each estimated at 900 CFM), require cleaning and maintenance, deficient.

One ceiling fan in good condition.

Note: This is all the HVAC equipment that existed at this station

STATION:	Noroton Heights	CONN. D	EPT OF	TRAN	NSPORTAT	ION
LINE:	New Haven	STATION	INSPE	CTION	N REPORT	
INSPECTION DATE:	January 9, 2002	SHEET	14	OF	59	
INSPECTION AGENCY / FIRM:	Parsons Brinckerhoff					
INSPECTORS:	J. Duncan & T. Abrahamson					
TIME OF INSPECTION:	P.M.					
WEATHER:	Clear & Cold					

# **PLATFORM - PLUMBING**

SPAN	GUTTER	DOWNSPOUT/	CLEAN-OUTS	SPAN	GUTTER	DOWNSPOUT/	CLEAN-OUTS
NO.		PIPING		NO.		PIPING	
All Platform	Downspouts are rusted and in need of replacements.						
	Gutters are rusted and in need of repair.						
Northside	Downspouts are missing and require replacement.						
shelter							

# PLATFORM - FIXTURES -- N/A

SPAN #:	SPAN #:	SPAN #:
MODEL:	MODEL:	MODEL:
YEAR:	YEAR:	YEAR:
MANUFACTURER:	MANUFACTURER:	MANUFACTURER:
CONDITION:	CONDITION:	CONDITION:

	Noroton Heights	CONN. DEF	T OF TR	ANSPOF	RTATION
LINE: New Haven		STATION INSPECTION REPORT			
INSPECTION DATE:	January 9, 2002	SHEET	15	OF	59
INSPECTION AGENCY / FIRM:	Parsons Brinckerhoff				
INSPECTORS:	J. Duncan & T. Abrahamson				
TIME OF INSPECTION:	P.M.				
WEATHER:	Clear & Cold				

# **BUILDING - PLUMBING - Cafeteria & Waiting Area**

<u>RESTROOM</u>	Men's/Women's Room 1 toilet - Deficient, but working
PIPING: No leaks	1 small lavatory - Minor Deterioration, working
WATER PRESSURE: Normal	no handicapped fixtures
DRAINS: OK	not handicapped accessible
FAUCET/FIXTURES:	no water conservation fixtures
* MODEL: Not Identified	Exhaust fan does not work
* YEAR: Not Identified	
* MANUFACTURER: Not Identified	Water heater-electric, make: State Select,
* CONDITION: Minor Deterioration, but working	small capacity, estimated 4-6 gallons
<u>KITCHEN</u> N/A	5ft electric baseboard heater- seriously deficient
PIPING:	2nd Restroom for employees
WATER PRESSURE:	
DRAINS:	1 toilet - Deficient, but working
FAUCET/FIXTURES:	1 plastic slop sink, good condition
* MODEL:	cold & hot water used for cafeteria needs
* YEAR:	
* MANUFACTURER: * CONDITION:	Exhaust fan in wall is working
	4ft electric baseboard heater- severely deficient
EXTERIOR N/A	
SPRINKLER:	
FAUCET/FIXTURES:	1 electric drinking water cooler,
* MODEL:	Make: Westinghouse, acceptable condition,
* YEAR:	working
* MANUFACTURER:	-
* CONDITION:	

There are no gutters or downspouts on the building, the roof is sloped and is corrugated metal.

STATION: Noroton Heights	CONN. DEPT OF TRANSPORTATION STATION INSPECTION REPORT SHEET 16 OF 59
INSPECTORS: J. Duncan, T. Abrahamson	DATE: <u>January 9, 2002</u>

#### **STATION - MECHANICAL SUMMARY**

#### **HVAC**

The HVAC consist of heating (winter) and ventilation (summer). All the systems are electric. At the present time the system lacks elementary cleaning and maintenance. The inspectors consider the system deficient to severely deficient.

Most of the baseboard heaters are in poor condition and need to be repaired or replaced.

#### Plumbing Systems

The station, which consists of a narrow metal building, has a small cafeteria at one end and at the other end a small office and two restrooms.

One restroom used by the public includes a toilet and a small lavatory. The second restroom for "employees only" has a toilet and a plastic slop sink. Both restrooms are considered severely deficient.

For the restrooms to meet ADA regulation due to existing space limitations, it is recommended that both restrooms be completely rebuilt and combined into one up-to-date unisex restroom. At the present time only one exhaust fan is working.

STATION: Noroton Heights	CONN. DEPT OF TRANSPORTATION STATION INSPECTION REPORT SHEET 17 OF 59
INSPECTORS: J. Duncan, T. Abrahamson	DATE: <u>January 9, 2002</u>
STATION - MECHANICAL	SUMMARY CONTINUED
Storm Drainage at the Platform  Gutters and downspouts are rusted and deteriora necessary.	ted (severely deficient). Replacement are
Storm Drainage at the Building The station building has a sloped corrugated meta Gutters and downspouts should be installed.	al roof. There are no gutters or downspouts.

STATION: Noroton Heights

LINE: New Haven-Main Branch

INSPECTION DATE: May 10, 2002

INSPECTION AGENCY/FIRM: Warren & Panzer Engineers

INSPECTORS: Hortense Oliveira

WEATHER: Good

CONN. DEPT OF TRANSPORTATION STATION INSPECTION REPORT SHEET 18 OF 59

### HAZARDOUS MATERIALS INSPECTION

## **LEAD-BASED PAINT**

Note: The LBP inspection was conducted using an RMD LPA-1 spectrum X-Ray Fluorescence Analyzer (XRF). The Department of Housing and Urban Development (HUD) recommend XRF analysis for inspection of lead in paint. XRF readings were taken of surfaces coated with suspect LBP. The XRF was operated in "Quick Mode" for this project. In Quick Mode, the measurement time is determined by the LPA-1 Analyzer to achieve a 95% confidence measurement compared to an action level (1.0 mg/cm2).

## Platform

		Lead	
	# of Locations	Presence	
Surfaces Tested	Tested	(>1 mg/cm2)	Rating
Canopy Columns	2	No	3
Walls/Stairs to Bridge	3	No	3
Platform Warning Strip	1	No	3

## Station Building

Surfaces Tested	# of Locations Tested	Lead Presence (>1 mg/cm2)	Rating
Int. Walls	2	No	3
Door Frames	1	No	3

		Lead	
	# of Locations	Presence (>1	
Surfaces Tested	Tested	mg/cm2)	Rating
Int. Columns	1	No	3
Doors	1	No	3

Painted surfaces were found to be in fair to good condition.

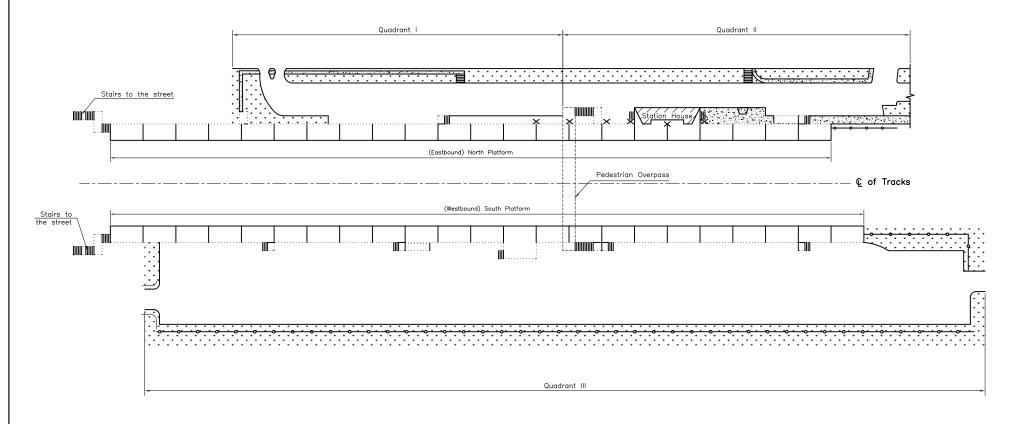
## SUSPECT ASBESTOS-CONTAINING MATERIALS

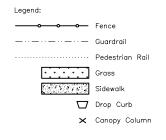
Listed below are suspect asbestos-containing materials that were observed during a visual inspection. Materials were found to be in fair to good condition. Any future disturbance of these materials should be preceded by the collection of samples and laboratory analysis of these samples. This work must be performed by a certified inspector

## **Platform**

Suspect Materials	Rating
Caulking on Bridge Windows	3



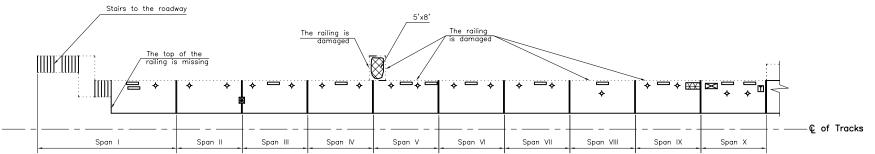


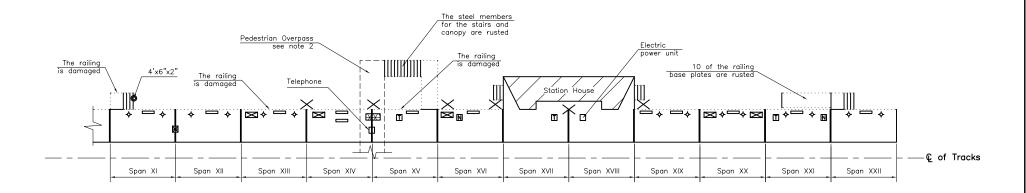


Urbitran Associates, Inc. Connecticut Dept. of

Transportation Noroton Heights Station General Plan

Date: 8/4/02







----- Pedestrian Rail

Map Cracking

Grass

O Spalled Concrete

**♦** Light

× Canopy Column

■ Sign

**⊠** Bench

■ Trash Receptacle

Newspaper Dispenser

Joint

Train Power Line Pole

Movable Metal Platform

#### NOTES:

- 1. The warning strip is faded throughout the north platform.
- 2. The underside of the overpass is rusted (150'x15').

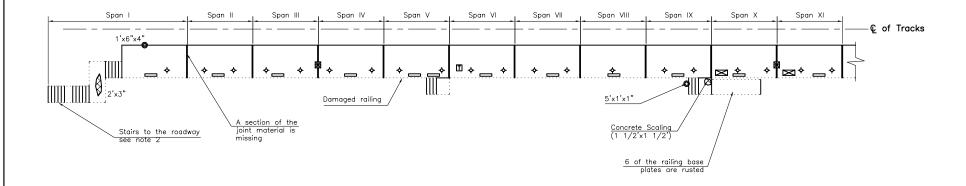
Urbitran Associates, Inc.

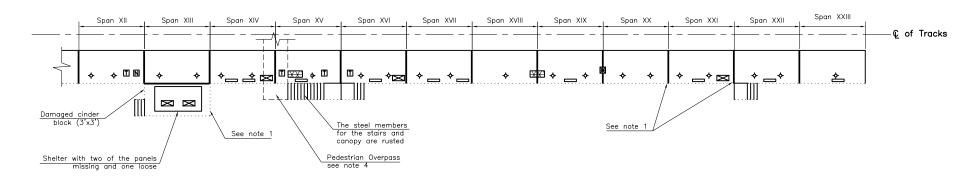
59

Connecticut Dept. of Transportation Noroton Heights Station

(Eastbound) North Platform Plan

Date: 8/4/02





Legend:

----- Pedestrian Rail

Spalled Concrete

Concrete Scaling

**♦** Light

**⊠** Bench

■ Trash Receptacle

Newspaper Dispenser

\_\_\_\_\_ Joint

Train Power Line Pole

Movable Metal Platform

#### NOTES:

- 1. The base plate for the double tee is rusted and deteriorated.
- 2. The stairs are spalled in various locations. There is an isolated location where the steel is exposed.
- 3. The warning strip is faded throughout the south platform.
- 4. The underside of the overpass is rusted (150'x15').

Urbitran Associates, Inc.

Connecticut Dept. of Transportation Noroton Heights Station

(Westbound) South Platform Plan

Date: 8/4/02

See note 4

#### NOTES:

1. Typical the base plates for the seats are rusted and deteriorated.

See note 4

- 2. There is uneven settlement of the asphalt adjacent to the north elevation of the station house.
- 3. The station house has a linoleum floor with minor cracks as shown.
- 4. The doors entering the station house are difficult to open.
- 5. There are random cracks on the northside foundation.
- 6. The drop ceiling in the eastend half of the station house is sagging and or cracked.

Legend:

Crack

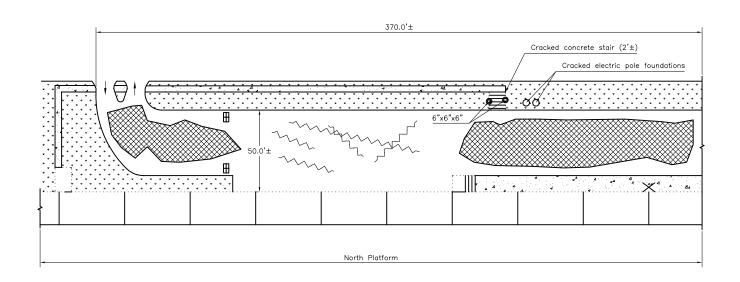
Bench

Urbitran Associates, Inc.

Connecticut Dept. of Transportation Norton Heights Station

Station House Plan

Date: 12/07/01



#### NOTES

1. The entire surface is cracked and contains potholes.

Crack

Map Cracking

Grass

Sidewalk

Drain

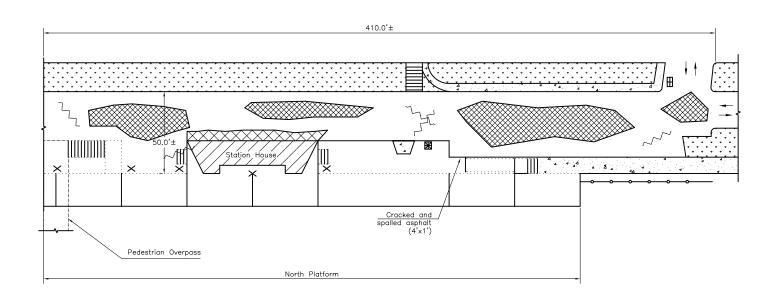
Spalled Concrete

Urbitran Associates, Inc.

Connecticut Dept. of
Transportation

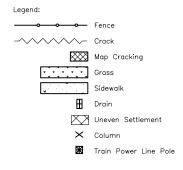
Noroton Heights Station
Quadrant | Plan

Date: 8/04/02



#### NOTES:

1. The entire asphalt surface is cracked.

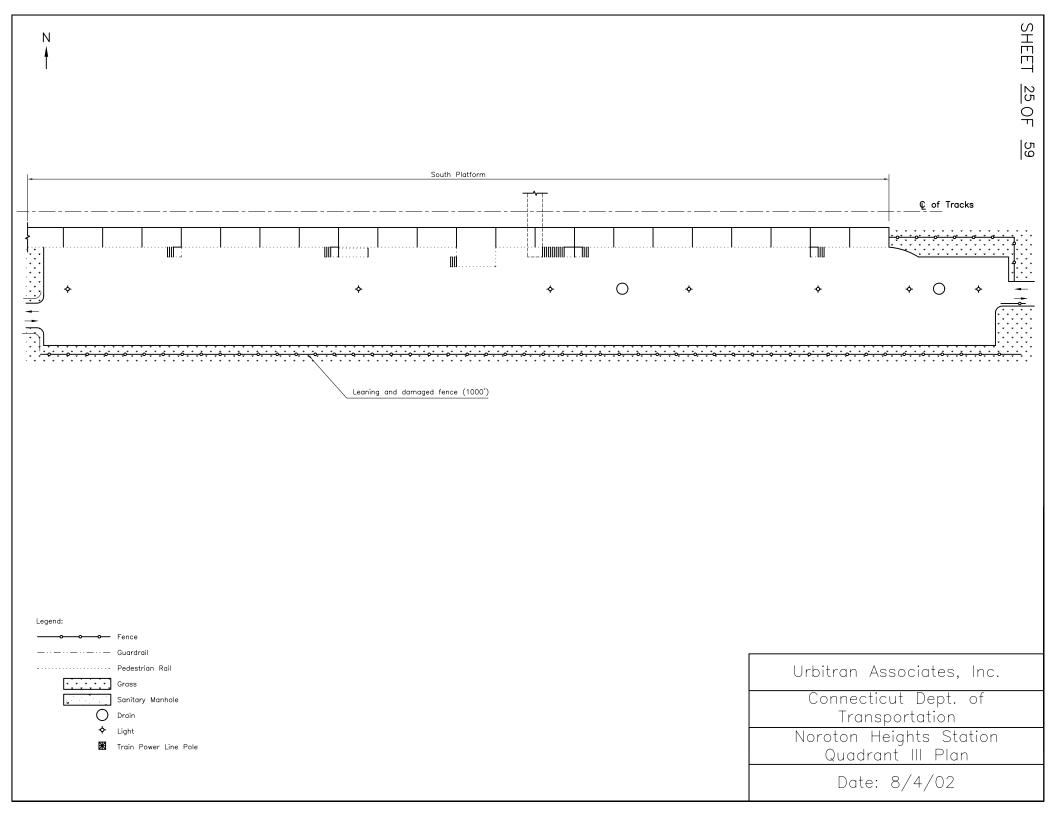


Urbitran Associates, Inc.

Connecticut Dept. of
Transportation

Noroton Heights Station
Quadrant II Plan

Date: 8/04/02



STATION:	Noroton Heights	CONN. DE	EPT OF	TRAN	SPORTA	NOITA
		STATION	INSPE	CTION	<b>REPOR</b>	Т
		SHEET	26	OF	59	

INSPECTORS: RGW, WV DATE: 8/04/02

RA	TINGS	РНОТО	REMARKS:		
NEW	PREV	NO.			
2		13	Span I,V,VIII,IX,XI, XIII, XV (N-Platform) 1 - The railing is		
			Span V (S-Platform) damaged.		
2		14	Span XXI (N-Platform) 2 - The railing base plate is rusted		
			Span X (S-Platform)		
2		23	Span XV (N-Platform) 2 - The railing for the pedestrian		
			Span XV (S-Platform) overpass is rusted		
			orospaso lo racio		
2		16-17	Span I (S-Platform) 3 - The concrete stairs is spalled		
			with exposed rebar		
2		21	Span I (S-Platform) 4 - A section of the joint material is		
			missing		
3		18	Span V (N-Platform)   5   - There is map cracking and scaling		
		10	in the top of the platform		
			in the top of the platform		
3		19-20	Span I (S-platform) 5 - There is spalled concrete with		
			exposed rebar and scaled concrete		
2		22	All Spans 8 - The warning strip is faded		
		24	Dedectries Overses NA The underside of the medectries		
2		24	Pedestrian Overpass NA - The underside of the pedestrian overpass is rusted		
			Overpass is rusted		
2		25	Span XIII,XX,XXI (S-Platform) NA - The base plates for the		
			double tee are rusted and		
			deteriorated		
2		26	Span XIII (S-Platform) NA - The cinder block façade is damaged		
2		27	Span XIII (S-Platform) NA - The shelter is missing two plastic		
		21	panels and one is loose		
			pancis and one is loose		
3		28	Station House 19 - There are random cracks in the		
			linoleum floor		
2		29-30	Station House 20 - The drop ceiling is sagging and/or		
			cracking		

STATION:	Noroton Heights	CONN. DE	EPT OF	TRAN	SPORTA	TION
		STATION	<b>INSPE</b>	CTION	REPOR <sup>-</sup>	Τ
		SHEET	27	OF	59	

INSPECTORS: RGW, WV DATE: 8/04/02

DΛ	TINGS	РНОТО	REMARKS:
NEW	PREV	NO.	<u>KEMAKKS:</u>
2	I IXL V	31	Station House 24 - The door does not line up correctly
_			The deer deer not line up correctly
3		32-33	Station House 26 - The metal siding is rusted
3		34	Station House 27 - There are minor cracks along the
			foundation
3		37	Station House 27 - There is an isolated area of spalled
			concrete
3		35	Station House 28 - There is settlement adjacent to the
			north side of the station house
3		36	Station House NA - The base plate of the seats are rusted
			and deteriorated
_			
2		38, 44	Quad I,II Surface - There is map cracking and potholes
			throughout the parking area
2		20.40	Overall Obeing The consents stein and an alread and an allead
		39-40	Quad I Stairs - The concrete stairs are cracked and spalled
2		41-43	Quad I NA - The power line concrete foundation is cracked
		41-43	Quad i NA - The power line concrete foundation is cracked
2		45	Quad III Fence - The fence is leaning and damaged
		40	Quad iii Terice - The lerice is learning and damaged
	ļ		
	-		
	-		
	-		
	1		
	1		

Noroton Heights Station				•
Description	Units	Quantity	Price / Unit	Total Cost
Replacing asphalt pavement				
-Remove asphalt	yd <sup>3</sup>	1565.00	\$22.00	\$34,430.00
-6" asphalt top course and binder course	yd <sup>2</sup>	4350.00	\$25.00	\$108,750.00
-7" aggregate base	yd <sup>3</sup>	843.00	\$20.00	\$16,860.00
Repair fence	ft	1000.00	\$48.00	\$48,000.00
Replace pedestrian railing	ft	320.00	\$22.00	\$7,040.00
Clean and paint warning strip	ft	2200.00	\$18.00	\$39,600.00
Repair spalled concrete	ft <sup>2</sup>	100.00	\$40.00	\$4,000.00
Misc (clean and paint structural steel)	LS	-	-	\$16,000.00
Misc (doors, ceiling, floors, and etc.)	LS	-	-	\$5,000.00
Replace and repair baseboard heaters	LS	-	-	\$5,000.00
Combined Unisex restroom (ADA compliance) ***	LS	-	-	\$7,000.00
Replacement of Platform gutters & downspouts	LS	-	-	\$8,000.00
Installing Building gutters & downspouts	LS	-	-	\$3,000.00
Install a minimal fire alarm system to meet the requirements of ADA.	LS	-	-	\$2,600.00
Add lobby lighting	EACH	8.00	400.00	\$3,200.00
Install emergency lighting	EACH	2.00	300.00	\$600.00
Repair/Replace platform receptacles	EACH	15.00	50.00	\$750.00
Replace platform overpass lighting	EACH	8.00	600.00	\$4,800.00
Replace platform lighting	EACH	26.00	2800.00	\$72,800.00
Replace platform lighting conduit/conduit fittings				
-fittings	EACH	26.00	75.00	\$1,950.00
-conduit	EACH	1000.00	9.20	\$9,200.00
-type XHHW conductor	LS	-	-	\$2,000.00
Replace platform canopy lights		10.00	700.00	\$7,000.00
Mobilization / Demobilization (10%)				\$40,758.00
Sub-total				\$448,338.00
Contingency (20%)				\$89,667.60
Grand Total				\$538,005.60
Say				\$538,000.00

<sup>\*</sup> THE QUANTITY OF LOBBY AND PLATFORM LUMINAIRES REQUIRED TO BRING LIGHTING UP TO RECOMMENDED LEVELS IS AN ORDER-OF-MAGNITUDE ESTIMATE. PERFORMANCE OF A LIGHTING DESIGN IS REQUIRED TO DEVELOP A PRECISE QUANTITY ESTIMATE.

<sup>\*\*</sup> THE FIRE ALARM SYSTEM IS AN ORDER-OF-MAGNITUDE COST REQUIRED TO COMPLY WITH ADA REQUIREMENTS. PERFORMANCE OF A FIRE ALARM SYSTEM DESIGN IS REQUIRED TO DEVELOP A PRECISE QUANTITY ESTIMATE. \*\*\* THIS DOES NOT INCLUDE THE STRUCTURAL COST TO REBUILD THE RESTROOM.

# Lease Narrative and Synopsis

URBITRANREPORT



Prepared to

Connecticut Department of Transportation

Submitted by

Urbitran Associates, Inc.

## Urbitran Associates

## RAILROAD LEASE AGREEMENT NARRATIVE

STATION NAME: **Darien Railroad Station/Noroton Heights Railroad Station**STATION OWNER: State of Connecticut Department of Transportation (the "State")

LESSEE: Town of Darien

This Lease Agreement, dated September 8, 1998 (the "<u>Lease</u>"), covers seven (7) parcels of land containing an aggregate of 17.65 acres, more or less. The purpose of the Lease is to make the most effective use of railroad property, to encourage and attract additional rail patrons, and to make rail facilities more convenient, attractive, and compatible with the public interest.

The Lease term is ten (10) years, commencing on July 1, 1998, to and including June 30, 2008. The Town has the right to renew for one (1) additional ten (10) year period.

The Lease is made subject to the "Standard Railroad Lease Specifications & Covenants" dated June 18, 1998. The Lease affects two different Metro-North stations in Darien: the Darien Railroad Station and the Noroton Railroad Station. Instead of paying all surplus funds into a reserve, the Town pays the State twenty percent (20%) of the gross revenue derived from rail parking and rail-related leases. Finally, the Lease provides that the Town retains sole responsibility for the day-to-day maintenance of the stations, including, but not limited to, general structural repairs, snow and trash removal, and security of any and all stations, platforms, railings, stairs, ramps and parking lots in regard to the leased property.

<sup>&</sup>lt;sup>1</sup> Item (28) of the Standard Specifications is not applicable to this Lease and was deleted in its entirety prior to execution (It is a provision having to do with equal employment and affirmative action).

## LEASE SYNOPSIS

STATION NAME:	Darien Railroad Station; Noroton Heights
	Railroad Station
<b>Lease Document Reviewed</b>	Lease Agreement dated 9/8/98
Station Owner	State of Connecticut Department of Transportation (the "State")
Lessee	Town of Darien
Agreement Number	12.30-04(97)
Effective Date of Lease	7/1/98
Term	10 years
Number of Renewal Periods	1 (at Lessee's option)
Renewal Period	10 years
Number of Lessee Renewals Executed in Prior Years	0
Number of Renewals Remaining	1
<b>Expiration Date of Lease</b>	6/30/08
Recorded?	Volume 888, Page 544
Number of Parcels	7
Total Acreage	17.65 acres
How Is Revenue Earned?	Rail parking revenue and revenue from other rail-related leases
Are Separate Funds Accounts Required?	No
Allowable Direct Costs in Calculating Surplus	Not applicable, because payment to the State is based on a percentage of gross revenue.
Allowable Indirect Costs in Calculating Surplus	Not applicable, because payment to the State is based on a percentage of gross revenue.
Is Surplus Deposited in Capital Fund?	No
Is Surplus Shared with the State?	Yes, but payments to the State are based upon a percentage of gross revenue.

<b>How Often is Surplus Shared?</b>	Lessee shall pay to the State twenty percent (20%)
-	of gross revenue from rail parking and rail-related
	leases. The timing of the payments from Lessee to
	the State is not established in the Lease, but is
	presumed to be "annually."
Are Certified Financial Statements	Yes. See <u>Appendix I</u> .
Required?	
Einen siel Clatement Submission Devied	Statement(s) of smaga revenue most be submitted to
Financial Statement Submission Period	Statement(s) of gross revenue must be submitted to the State within 90 days following (i) each year of
	the term of the Lease, or (ii) the termination of the
	Lease.
Is Annual Budget Required?	No No
is Annual Budget Required.	TVO
Is Repayment of Debt Service	No
Required?	
-	
Monthly Debt Repayment Amount	n/a
D C( ) D I E O	N
Does State Pay Lessee a Fee?	No
Amount of Fee Due Lessee	n/a
Amount of Fee Due Lessee	II/ a
INSURANCE COVERAGE:	
Property Damage Insurance; Bodily	Lease requires Railroad Protective Liability
Injury Coverage	Insurance, providing for coverage limits of:
	(1) not less than \$2,000,000 for all damages arising
	out of any one accident or occurrence, in
	connection with bodily injury or death and/or
	destruction of property; and
	(2) aggregate of \$6,000,000 for all injuries to
Other Required Coverage	persons or property during the policy period.
Other Required Coverage	11/ a
Voluntary Coverage	n/a
Is Lessee Self Insured?	
Is Certificate of Coverage on File?	
15 Columeate of Coverage on File:	
Dates of Coverage	
Named Insured	State of Connecticut and Metro-North as Co-
-	insured
State Held Harmless?	Yes

Lessee Waives Immunity	Yes
MAINTENANCE:	
Description of Lessee's Responsibilities	Lessee is responsible for day-to-day maintenance, including, but not limited to, general structural repairs, snow removal, trash removal and security of all stations, platforms, railings, stairs, ramps and parking lots.
Enhance Aesthetic Appearance	Lessee
Not Erecting Signs on Premises	Lessee
Surface Grade Land	Lessee
Install and Maintain Fencing	Lessee
Install Suitable Drainage	Lessee
Ice Snow Control of Sidewalks	Lessee
Install and Maintain Electrical Systems for Lights	Lessee
Sweeping and Cleaning Litter	Lessee
Station Structures	Lessee
Platform Gutters	Lessee
Fences	Lessee
Signs	Lessee
Platform Lights	Lessee
Drains	Lessee
Equipment	Lessee
<b>Electric and Mechanical Systems</b>	Lessee
Live Rail Facilities	Lessee
Platforms	Lessee
Railings	Lessee

Stairs	Lessee
Platform Shelters	Lessee
Platform Canopy	Lessee
Tunnels	
Parking Lots	Lessee
Waiting Room	Lessee
Ticket Office	Lessee
Baggage Room	Lessee
PARKING:	
No. of Spaces – State	None
Parking Fees	Where there is a charge for parking, the minimum annual parking fee per vehicle is \$100.00. The State reserves the right to review and approve any and all parking fees which exceed this minimum fee.
Nondiscrimination Clause	See Appendix II.
COSTS OF LEASEHOLD:	
Water	Lessee
Electricity	Lessee
Other Public Utilities	Lessee
Gas	
Sewer	
Owns Title to Property	State
Owns Title to Capital Improvements	State
Is Subleasing Allowed?	Not without prior written approval from State
Can Lease be Sold or Assigned?	Not without prior written approval from State

Is Security Bond Required?	No
If so, the Amount	n/a
OTHER:	
Is there a Lease to CT Transit?	No
Termination	The State may terminate this Lease upon one year's notice to the Town for reasons of default or if the property is needed for transportation related purposes.
Employment/Non Discriminatory Requirement	Yes
Miscellaneous	Lease is made subject to each and every specification and covenant unless specifically deleted therefrom, contained in the "Standard Railroad Lease Specifications & Covenants" (the "Specifications"), dated 5/1/95. However, Item (28) of the Specifications (requiring Lessee's compliance with the Connecticut Required Contract/Agreement Provisions entitled "Specific Equal Employment Opportunity Responsibilities," dated 4/6/94) is not applicable to the Lease and is deleted in its entirety.

## Station Operations Review

URBITRANREPORT



Prepared to

Connecticut Department of Transportation

Submitted by

Chance Management

Under Contract to

Urbitran Associates, Inc.

## **DARIEN**

## **Darien and Noroton Heights Stations**

Parking is in high demand at the two stations located within the Town of Darien (Darien Station and Noroton Heights Station). The excess demand has encouraged the Town to consider developing additional parking: a garage on one of the sites or a remote parking system that would shuttle commuters to the stations. Both stations have higher ridership than most stations along the New Haven Line. Further, and the wait list for a permit to park at these stations is four years.

The Southwestern Regional Planning Agency (SWRPA) initiated a study of parking demand in Darien. SWRPA noted that adequate parking supply is a critical to increasing ridership on the Metro-North rail lines. The SWRPA study provided analysis that additional parking at railroad stations will assist in attracting new customers to Darien Station (as well as others) and will support current planning efforts in the area for a reduction in highway commuter traffic. Parking is therefore a critical need for commuters in Darien.

During the initial consultant site visit, the Darien Station was under construction and parking was displaced. The magnitude of parking demand was evident at this station. Commuters would walk a longer distance to the station from parking lots than at other New Haven Line stations. However, in addition to public parking, there is a considerable amount of private parking at the Darien stations. According to Town officials, Kip Coons and family own approximately forty percent of the overall parking supply at the Darien Station and provide approximately twenty percent of the parking overall for both stations. This private parking provides a much needed service for the commuters at this station, and appears to complement rather than compete with the public parking, since the service is in such high demand in the area.

## **Agreements**

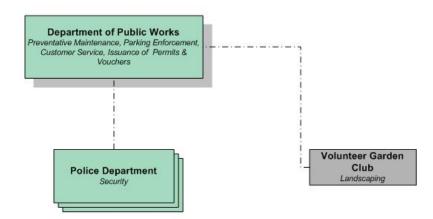
The State has a lease with the Town of Darien for a total of approximately 17.65 acres of land at the two stations, Darien Station and Noroton Heights Station, both located within the Town limits. The lease is similar to the Standard Railroad Lease Specifications with the exception that in lieu of paying surpluses into a reserve fund, the Town pays the state twenty percent of gross revenue derived from parking and leases. This agreement was described by the Town's Department of Public Works employee, Bob Steger.

Willow Enterprises Concessionaire has a lease with Darien for \$1,510 a month. Willow Enterprises also cleans bathrooms at the station. An official contract was not available.

## **Organizational Structure**

Noroton Heights and Darien Stations are completely operated from the Darien Department of Public Works (DPW) without significant involvement in day-to-day operations from other departments. The Police Department, however, does include the lots on its patrolling routes, but does not report to DPW about these activities.

## Darien and Noroton Heights Stations





## **Operating Procedures**

It should be noted that virtually all of the operating procedures for the public lots are carried out by the Town's Department of Public Works. Interestingly, the DPW operates the permit and voucher system in Darien. As the town has high ridership statistics at both stations, there is a four-year waiting list for permit parking. Voucher systems for both lots are available in books of ten or on an as-needed basis. Vouchers can be purchased at a number of vendors in the area. This seems to be a reasonable alternative to the four year waiting list for permits, although parking is limited.

## Station Financial Review

URBITRANREPORT



Prepared to

Connecticut Department of Transportation

Submitted by

Seward and Monde

Under Contract to

Urbitran Associates, Inc.

## **DARIEN & NOROTON HEIGHTS FINANCES**

## ACCOUNTING ENTITY / BASIS

The lease does not require the determination of a net profit, rather it requires that the Town pay the State a percentage of gross revenues. There is no accounting entity or fund set up. The Town compiles its reports to the State on a cash (collection) basis from its underlying records.

## FINANCIAL REPORTING TO STATE

The Town submits an unaudited report to the State that presents a compilation of gross revenues and a calculation of the State's share. A separate detailed report is not submitted. Costs are not required to be accounted for by the terms of the lease but the lease does provide that the Town retain sole responsibility for the day-to-day maintenance of the station and parking lots. Financial measurements such as unit values for revenues or costs per space, etc. and units further broken down for each lot, is not required by the lease and not included with the financial information.

## **REVENUES**

The major source of revenue is from daily meter and permit parking fees. There is also rental income from lease agreements with various venders at both the Darien and Noroton Heights stations. Parking violations are also included in the revenue shared by the State. The financial information presented herein shows the amount retained by the Town as a reduction of revenue and classified as "Other". The net revenues are paid to the State.

Accounting System –For its daily parking collection and accounting method, the Town switched in 1999 from a mechanical meter system to the issuance and use of daily parking vouchers. Annual permits are accounted for and collected using an application, mail-in-payment, and data base system.

## **EXPENSES**

The lease requires the Town to be responsible for day-to-day maintenance, general structural repairs, snow removal, trash removal and security at all stations, platforms, railings stairs, ramps and parking lots. However, the Town is not required to report or account for the aforementioned railroad station or parking operating expenses.

*Metro-North and ConnDOT* – The State also incurs station expenses through its service agreement with Metro-North / Metropolitan Transit Authority. These expenses are

accounted for by Metro-North and included in the charge to the State. The expenses generally relate to maintaining the platform at each station.

The finances of the local government however do not include the station expenses paid by the State to Metro-North under the separate service agreement. These expenses include various maintenance responsibilities related to the stations and especially the platform area. Metro-North performs cyclical maintenance and on-call repairs and maintenance as needed. Metro-North also is responsible to maintain any ticketing area on railroad property. Such costs have been identified and included in the financial presentation.

The Metro-North service agreement also provides that the State pay for the allocated cost of station maintenance forces. These allocated indirect costs have not been included in the financial presentation.

The local government is not in direct control of the services rendered by Metro-North. These services are controlled by the service agreement. The service agreement is outside of the State lease agreement with the local government

ConnDOT also incurs expense for its administrative oversight of the operating leases and the physical properties. These expenses were not compiled or presented in the financial presentation.

## PROFITABILITY / ACCUMULATED SURPLUS

The structure of this lease places any profit (or surplus accumulation) motive in the hands of the Town. Deficit's if any, are absorbed by the Town and imbedded in the Town's finances. The lease is also structured so that the financial oversight by the State of the Town's general maintenance efforts is not possible because such information is not reported to the State. Maintenance oversight is limited to applying operation techniques.

Surplus is not required to be determined or set aside and accumulated for reinvestment into the railroad property under the terms of the lease.

## **CAPITAL PROJECTS**

The parking lot and westbound station/platform at Darien were recently renovated by ConnDOT.

## FINANCIAL PRESENTATION IN COMPARISON TO THE PARKING INVENTORY

A parking inventory and utilization report is presented separately as Task 2 in this study. Only gross revenues from the State-owned lots are reported by the Town as "railroad property" subject to the percentage payment to the State. The financial presentation herein does not cover all parking spaces inventoried. The parking inventory specifically includes seven lots at Darien and three lots Noroton Heights. All three lots at Noroton Heights are State-owned. Four of the Darien lots are State-owned, two lots are owned by the Town, and one lot is privately owned.

### DARIEN & NOROTON HEIGHTS RAILROAD STATION AND PARKING OPERATIONS

		YEAR 1996									YEAR 1997			
		OPERATING AGREEMENTS					OPERATING AGREEMENTS							
<u>REVENUES</u>		LO	CAL GOV'T	ME	TRO-NORTH	TOTAL	<u>%</u>		LOC	CAL GOV'T	MET	RO-NORTH	TOTAL	<u>%</u>
PARKING RENTS INVESTED FUNDS OTHER	A	\$	345,444 19,789 - (327,785)		- \$ - -	345,444 19,789 - (327,785)	922.5% 52.8% 0.0% -875.3%	A	\$	344,657 20,837 - (328,446)	\$	- \$ - - -	344,657 20,837 - (328,446)	930.3% 56.2% 0.0% -886.5%
		\$	37,448	\$	- \$	37,448	100.0%		\$	37,048	\$	- \$	37,048	100.0%
STATION, PLATFORMS AND PARKING EXPENSES														
REPAIRS AND MAINTENANCE UTILITIES RENT SECURITY INSURANCE AND CLAIMS GENERALLY CLASSIFIED EXPENSES (INCLUDING UNSPECIFIED	_	\$	- - - -	\$	52,526 \$ 35,741	52,526 - - - - 35,741	55.9% 0.0% 0.0% 0.0% 38.0%		\$	- - - -	\$	36,479 \$ - - - 58,201	36,479 - - - 58,201	37.4% 0.0% 0.0% 0.0% 59.6%
DIRECT, -INDIRECT, -ADMINISTRATIVE, -AND GENERAL ALLOCATIONS) CONNECTICUT SALES TAX			- -		5,675 -	5,675 -	6.0% 0.0%			- -		2,960	2,960	3.0% 0.0%
		\$		\$	93,943 \$	93,943	100.0%		\$		\$	97,640 \$	97,640	100.0%
<u>NET PROFIT (LOSS)</u>		\$	37,448	\$	(93,943) \$	(56,495)			\$	37,048	\$	(97,640) \$	(60,592)	
LOCAL GOVERNMENT'S RAILROAD FUND														
ACCUMULATED SURPLUS (DEFICIT) LESS - LOCAL GOVERNMENT'S SHARE		\$	-	<u>-</u>					\$	-				
NET AVAILABLE RAILROAD FUND SURPLUS (DEFICIT)		No Fι	ınd Required						No Fu	nd Required				
STATE'S AVAILABLE SHARE		\$	37,448	=					\$	37,048				

Connecticut Department of Transportation NOTE A... Follows YEAR 2000

### DARIEN & NOROTON HEIGHTS RAILROAD STATION AND PARKING OPERATIONS

				YEAR 199	98							YEAR 1999		
		<b>OPERATING</b>	G AGREEME	ENTS					•	OPERATING A	GREEN	<u>MENTS</u>		
<u>REVENUES</u>	LC	OCAL GOV'T	METRO	)-NORTH		TOTAL	<u>%</u>		LO	CAL GOV'T	MET	RO-NORTH	TOTAL	<u>%</u>
PARKING RENTS	\$	351,997 22,116	\$	-	\$	351,997 22,116	927.3% 58.3%		\$	386,868 20,597	\$	- \$ -	386,868 20,597	474.7% 25.3%
INVESTED FUNDS OTHER A		(336,152)		-		(336,152)	0.0% -885.5%	Α		(325,972)		-	(325,972)	0.0% -400.0%
OTTER	` —	(330, 132)				(330, 132)	-003.376	^		(323,912)			(323,972)	-400.070
	\$	37,961	\$		\$	37,961	100.0%		\$	81,493	\$	- \$	81,493	100.0%
STATION, PLATFORMS AND PARKING EXPENSES														
REPAIRS AND MAINTENANCE UTILITIES	\$	-	\$	53,778	\$	53,778	30.2% 0.0%		\$	-	\$	32,662 \$	32,662	86.3% 0.0%
RENT		-		-		-	0.0%			-		-	-	0.0%
SECURITY		-		_		_	0.0%			_		-	_	0.0%
INSURANCE AND CLAIMS		-		119,758		119,758	67.2%			-		2,000	2,000	5.3%
GENERALLY CLASSIFIED EXPENSES (INCLUDING UNSPECIFIED -														
DIRECT, -INDIRECT, -ADMINISTRATIVE, -AND GENERAL ALLOCATIONS) CONNECTICUT SALES TAX		-		4,777		4,777 -	2.7% 0.0%			-		3,164	3,164	8.4% 0.0%
	\$	-	\$	178,313	\$	178,313	100.0%		\$	_	\$	37,826 \$	37,826	100.0%
NET PROFIT (LOSS)	•	27.004	•	(470.040)	•	(440.050)			•	04 400	•	(27.026) #	40.007	
<u>NET PROFIT (LOSS)</u>	\$	37,961	Þ	(178,313)	Þ	(140,352)			\$	81,493	Þ	(37,826) \$	43,667	
LOCAL GOVERNMENT'S RAILROAD FUND														
ACCUMULATED SURPLUS (DEFICIT) LESS - LOCAL GOVERNMENT'S SHARE	\$	-	_						\$	-				
NET AVAILABLE RAILROAD FUND SURPLUS (DEFICIT)	No F	und Required	-						No Fu	ind Required				
STATE'S AVAILABLE SHARE	\$	37,961	=						\$	81,493				

Connecticut Department of Transportation NOTE A... Follows YEAR 2000

		YEAR 2000  OPERATING AGREEMENTS									
<u>REVENUES</u>		LO	CAL GOV'T		METRO-NORTH		TOTAL	<u>%</u>			
PARKING RENTS INVESTED FUNDS		\$	473,775 20,373 -	\$	- - -	\$	473,775 20,373 -	479.4% 20.6% 0.0%			
OTHER	Α		(395,318)				(395,318)	-400.0%			
		\$	98,830	\$		\$	98,830	100.0%			
STATION, PLATFORMS AND PARKING EXPENSES											
REPAIRS AND MAINTENANCE		\$	-	\$	71,262	\$	71,262	78.4%			
UTILITIES RENT			-		-		-	0.0% 0.0%			
SECURITY			-		-		_	0.0%			
INSURANCE AND CLAIMS			-		7,500		7,500	8.2%			
GENERALLY CLASSIFIED EXPENSES (INCLUDING UNSPECIFIED DIRECT, -INDIRECT, -ADMINISTRATIVE, -AND GENERAL ALLOCATIONS)	) -				12,157		12,157	13.4%			
CONNECTICUT SALES TAX			-		12,137		12,137	0.0%			
		\$	-	\$	90,919	\$	90,919	100.0%			
NET PROFIT (LOSS)		\$	98,830	\$	(90,919)	\$	7,910				
LOCAL GOVERNMENT'S RAILROAD FUND											
ACCUMULATED SURPLUS (DEFICIT) LESS - LOCAL GOVERNMENT'S SHARE		\$	-								
NET AVAILABLE RAILROAD FUND SURPLUS (DEFICIT)		No F	und Required								
STATE'S AVAILABLE SHARE		\$	98,830								

#### NOTES....

A = Credit reflects revenue retained by Town under Lease which stipulates that the State be paid a percentage of gross revenues ... Net revenues equal State payment

Connecticut Department of Transportation NOTE A... Follows YEAR 2000

Traffic and Transportation

Bridge and Civil Engineering

Architecture

Parking Services

Construction Inspection

**Environmental Services** 

Transit Services

Structural Engineering

## U R B I T R A N <mark>R E P O R T</mark>

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