



STATE OF CONNECTICUT  
DEPARTMENT OF HOUSING

CONTRACT AMENDMENT

**Contractor:** The Covenant Shelter of New London, Inc.  
**Contractor Address:** 42 Jay Street, PO Box 1653, New London, CT 06320  
**Contract Number:** 15DOH0101AY  
**Amendment Number:** 1  
**Amount as Amended:** \$568,604.00  
**Contract Term as Amended:** 7/1/2015 - 6/30/2018

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The contract between The Covenant Shelter of New London, Inc. (*the "Contractor"*) and the Department of Housing (*the "Agency"*), which was last executed by the parties on effective date: 06/26/15, is hereby further amended as follows:

1. The term of the contract is extended for an additional **2** years and the end date of the contract is changed from 06/30/16 to 06/30/18.
2. Part I, Section H.1. of the contract is amended because the total maximum amount payable under this contract has increased by **\$371,515.00** from **\$197,000.00** to **\$568,604.00**.
3. Part I, Section E. 9 shall be deleted in its entirety.
4. Part I, Section(s) G. 4. shall be deleted in its entirety.
5. Part I, Section(s) G. 7 shall be deleted and the following is substituted in lieu thereof:
  - g. Clients will complete a Client satisfaction survey [*for each separate program*] provided by the Contractor. A summary of these surveys will be presented to the Board of Directors and approved in the Board minutes. These minutes will be reviewed during the Department's annual visit.
6. Part I, Section H.1. of this contract, be deleted and the following is substituted in lieu thereof:
  1. **Payment Provisions.** The Agency agrees to pay for the services provided and as described under this contract up to a maximum amount not to exceed **\$568,604.00**, for the entire contract period.

7. The budget, Part I, Section H on page 11 of the contract is hereby deleted and the following is substituted in lieu thereof:

Effective Date: 6/3/2016

CONTRACT NUMBER: 15DOH0101AY A1-\$568,604.00

CONTRACT PERIOD: 07/01/2015 through 06/30/2018

ST FISCAL YR (SFY): 2017

PROVIDER: Covenant Shelter

Approved by: BerryJa

4000 INCOME		ESS-State	ESS TANF- Federal
Program Funding Period:		<u>07/01/2016</u> through <u>06/30/2017</u>	<u>07/01/2016</u> through <u>06/30/2017</u>
		SFY16=\$197,090, SFY17=\$185,757, SFY18=185,757	
<u>4100 CONTRACT FUNDING</u>	<u>SID</u>	\$ 21,664	\$ 82,047
4101 State Funds	6149/DOH...1200901/1	\$ 21,664	
4102 Federal/Other Funds	20691/DOH...20790000		\$ 82,047
4102 Federal/Other Funds	20710/DOH...2070100		
<u>TOTAL INCOME</u>		\$ <u>21,664</u>	\$ <u>82,047</u>
5000 DIRECT EXPENSES		ESS-State	ESS TANF- Federal
<u>5100 SALARIES</u>		\$ 19,806	\$ 56,287
5101 Staff Salaries & Wages		\$ 19,806	\$ 56,287
<u>5200 FRINGE BENEFITS</u>		\$ 1,627	\$ 5,336
<u>5300 CONTRACTUAL SERVICES</u>		\$ -	\$ 1,274
5303 Contracted Workers - Non-Payroll			
5304 Other Contractual (specify in narrative)			\$ 1,274
<u>5400 TRANSPORTATION</u>		\$ -	\$ 2,700
5401 Staff Travel Reimbursement		\$ -	\$ 2,700
<u>5500 MATERIALS AND SUPPLIES</u>		\$ 231	\$ 500
5503 Equipment (Less than \$5,000)		\$ 231	\$ 500
<u>5600 FACILITIES</u>		\$ -	\$ 9,500
5603 Maintenance & Repair - Facility and Plant			\$ 4,500
5604 Utilities			\$ 5,000
<u>5800 OTHER EXPENSES</u>		\$ -	\$ 6,450
5802 Insurance			\$ 5,000
5804 Staff Training and Conferences			\$ 1,450
<u>TOTAL DIRECT EXPENSES</u>		\$ <u>21,664</u>	\$ <u>82,047</u>
7000 INDIRECT EXPENSES		ESS-State	ESS TANF- Federal
<u>7100 ADMINISTRATIVE &amp; GENERAL</u>		\$ -	\$ -
7111 Staff Salaries & Wages			
7120 Fringe Benefits			
<u>TOTAL INDIRECT EXPENSES</u>		\$ -	\$ -
<u>TOTAL EXPENSES</u>		\$ <u>21,664</u>	\$ <u>82,047</u>
INCOME/EXPENSE SUMMARY		ESS-State	ESS TANF- Federal
TOTAL INCOME		\$ 21,664	\$ 82,047
TOTAL EXPENSES		\$ 21,664	\$ 82,047
<u>EXCESS/(SHORTAGE)</u>		\$ -	\$ -

Effective Date: 6/3/2016

CONTRACT NUMBER: 15DOH0101AY A1-\$568,604.00

CONTRACT PERIOD: 07/01/2015 through 06/30/2018

ST FISCAL YR (SFY): 2017

PROVIDER: Covenant Shelter

Approved by: Berrylla

4000 INCOME		ESS SSBG-Federal	
Program Funding Period:		<u>07/01/2016</u> through <u>06/30/2017</u>	Total Income
<u>4100 CONTRACT FUNDING</u>	SID	\$ 82,047	\$ 185,758
4101 State Funds	6149/DOH...1200901/3		\$ 21,664
4102 Federal/Other Funds	20691/DOH...20790000		\$ 82,047
4102 Federal/Other Funds	20710/DOH...2070100	\$ 82,047	\$ 82,047
<u>TOTAL INCOME</u>		<u>\$ 82,047</u>	<u>\$ 185,758</u>
5000 DIRECT EXPENSES		ESS SSBG-Federal	Total Expenses
<u>5100 SALARIES</u>		\$ 56,287	\$ 132,380
5101 Staff Salaries & Wages		\$ 56,287	\$ 132,380
<u>5200 FRINGE BENEFITS</u>		\$ 5,336	\$ 12,299
<u>5300 CONTRACTUAL SERVICES</u>		\$ 5,000	\$ 6,274
5303 Contracted Workers - Non-Payroll		\$ 5,000	\$ 5,000
5304 Other Contractual (specify in narrative)			\$ 1,274
<u>5400 TRANSPORTATION</u>		\$ -	\$ 2,700
5401 Staff Travel Reimbursement			\$ 2,700
<u>5500 MATERIALS AND SUPPLIES</u>		\$ -	\$ 731
5503 Equipment (Less than \$5,000)			\$ 731
<u>5600 FACILITIES</u>		\$ 4,500	\$ 14,000
5603 Maintenance & Repair - Facility and Plant		\$ 2,500	\$ 7,000
5604 Utilities		\$ 2,000	\$ 7,000
<u>5800 OTHER EXPENSES</u>		\$ 3,770	\$ 10,220
5802 Insurance		\$ 3,550	\$ 8,550
5804 Staff Training and Conferences		\$ 220	\$ 1,670
<u>TOTAL DIRECT EXPENSES</u>		<u>\$ 74,893</u>	<u>\$ 178,604</u>
7000 INDIRECT EXPENSES		ESS SSBG-Federal	Total Expenses
<u>7100 ADMINISTRATIVE &amp; GENERAL</u>		\$ 7,154	\$ 7,154
7111 Staff Salaries & Wages		\$ 6,972	\$ 6,972
7120 Fringe Benefits		\$ 182	\$ 182
<u>TOTAL INDIRECT EXPENSES</u>		<u>\$ 7,154</u>	<u>\$ 7,154</u>
<u>TOTAL EXPENSES</u>		<u>\$ 82,047</u>	<u>\$ 185,758</u>
INCOME/EXPENSE SUMMARY		ESS SSBG-Federal	Total
TOTAL INCOME		\$ 82,047	\$ 185,758
TOTAL EXPENSES		\$ 82,047	\$ 185,758
<u>EXCESS/(SHORTAGE)</u>		<u>\$ -</u>	<u>\$ -</u>

8. Part I, Section(s) I. 3. is hereby deleted and the following is substituted in lieu thereof:
  - a. No budget revisions proposed by the Contractor may be submitted later than 45 calendar days prior to the end of each contract year during the contract period, except that the Department may entertain, at any time, a budget revision for the purpose of increasing funds solely for the audit of the Program. The final financial report will show all category overruns. Costs incurred after the end of the budget period will be disallowed except those which the Department has expressly approved in writing and in advance.
  
9. All terms and conditions of the original Contract, and any subsequent amendments thereto, which were not modified by this Amendment remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Contract on and through by their duly authorized representatives with full knowledge of and agreement with its terms and conditions.

**SIGNATURES AND APPROVALS**

**ISDOH0101AY Amendment 1**

The Contractor IS NOT a Business Associate under the Health Insurance Portability and Accountability Act of 1996 as amended.

**CONTRACTOR - THE COVENANT SHELTER OF NEW LONDON, INC.**

  
\_\_\_\_\_  
PHYLLIS CAPPUCCINO, Executive Director

5/31/16  
Date

**DEPARTMENT OF HOUSING**

  
\_\_\_\_\_  
EWONNE M. KLEIN, Commissioner

5/31/16  
Date

**CONNECTICUT ATTORNEY GENERAL**

  
\_\_\_\_\_  
 Agency General (Approved as to form)  
Robert W. Clark

6/13/16  
Date