STATE OF CONNECTICUT

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES

DDaP NEWSLETTER

Issue # 25 - May 17, 2011

Recent highlights and updates to the July 2010 DDaP implementation are listed below, and posted on the DMHAS web site in the New Data Collection System Updates section found at the following link: http://www.ct.gov/dmhas/cwp/view.asp?a=2900&q=334736

Please find below important new information regarding DDaP implementation:

DDaP Provider Alert - consumers without services need to be discharged!!!!

As part of an ongoing data quality review, DMHAS has been focusing on program rosters and the number of active clients who do not appear to have any services for extended periods of time. Our analysis has revealed that there are a number of active clients who do not have services. This is most easily seen in programs with short lengths of stay like detoxification, intensive residential and intensive outpatient programs where we have identified consumers who remain active but were admitted two to three years ago. DMHAS has also identified clients in other levels of care like outpatient services that have not had a service for over a year.

DMHAS will be issuing Quality Reports/Report Cards in the next several weeks. This problem negatively impacts utilization rates and inflates active client counts. This also affects DMHAS' ability to report accurate information to the legislature, and federal government. Please review your existing program rosters and discharge any clients who have not received services during this fiscal year. At this time we are not asking social rehab programs to discharge clients unless they determine a client is no longer active in the programs.

Two reports in DDaP may be very useful to you. The first report is the Program Roster report which can be found in the Client Reports folder. This report shows all active clients and their admission dates and is most useful for short-stay programs (detox, intensive residential, IOP) where consumers can be identified who have been in these programs for extended periods of time. The second report can also be found in DDaP in the Client Report folder. The Service Summary and Detail report has two options, service detail or service summary. The service detail lists all clients alphabetically in a program and shows the total number of service hours they have received in a given period. This report can be used to identify clients who have not received services for long periods of time (i.e. July 1, 2011 through current). Discharging inactive clients will improve our data quality.

Questions: contact Mark McAndrew at mark.mcandrew@po.state.ct.us

2. **Reporting** :

- **Program Roster -** a new "Clients to Include" drop-down list has been added and the report can now be filtered by "Admits Only", "Discharges Only" and "All Active Clients".

3. **Training -** The following training classes are offered in Haviland Hall at CVH in Middletown, CT:

5/18, 9-12pm - Direct Data Entry Training

5/25, 9-12pm - DDaP Young Adult Services Assessment Training

6/1, 9-12pm - DDaP Direct Data Entry Training

6/8, 9-12pm - DDaP Direct Data Entry Training

6/15, 9-12pm - DDaP Electronic File Error Corrections Training

6/22, 9-12pm - DDaP Direct Data Entry Training

6/29, 9-12pm - DDaP Direct Data Entry Training

4. **Conference Calls —** To address any issues and or concerns, DDaP telephone conference calls take place every other Tuesday at 9:30 am and 10:30 am.

The next call is scheduled for **Tuesday, May 24th.**

Provider Call In #: 1-866-763-5185

Provider Code #: 5815602