State of Connecticut

Annual Report of Long-Term Care Facility

Cost Year 2017

Name of Facility (as licensed) The Guilford House		
Address (No. & Street, City, State, Zip Code) 109 West Lake Avenue, Guilford, CT 06437		
Type of Facility ☐ Chronic and Convalescent Nursing Home only (CCNH) ☐ Rest Home with Nursing Supervision only (RHNS) ☐ (Specify)		
Report for Year Beginning 10/1/2016	Report for Year Ending 9/30/2017	

License Numbers:	CCNH	RHNS	(Specify)	Medicare Provider
	460-C			07-5235

Medicaid Provider Numbers:	CCNH	RHNS	ICF-IID
	4606		

For Department Use Only

Sequence Number Assigned	Signed and Notarized	Date Received	Sequence Number Assigned	Signed and Notarized	Date Received

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General Information

Name of Facility (as licensed)	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	1	37

Administrator's/Owner's Certification

MISREPRESENTATION OR FALSIFICATION OF ANY INFORMATION CONTAINED IN THIS COST REPORT MAY BE PUNISHABLE BY FINE AND/OR IMPRISIONMENT UNDER STATE OR FEDERAL LAW.

I HEREBY CERTIFY that I have read the above statement and that I have examined the accompanying Cost Report and supporting schedules prepared for The Guilford House [facility name], for the cost report period beginning October 1, 2016 and ending September 30, 2017, and that to the best of my knowledge and belief, it is a true, correct, and complete statement prepared from the books and records of the provider(s) in accordance with applicable instructions.

I hereby certify that I have directed the preparation of the attached General Information and Questionnaires, Schedule of Resident Statistics, Statements of Reported Expenditures, Statements of Revenues and the related Balance Sheet of this Facility in accordance with the Reporting Requirements of the State of Connecticut for the year ended as specified above.

I have read this Report and hereby certify that the information provided is true and correct to the best of my knowledge under the penalty of perjury. I also certify that all salary and non-salary expenses presented in this Report as a basis for securing reimbursement for Title XIX and/or other State assisted residents were incurred to provide resident care in this Facility. All supporting records for the expenses recorded have been retained as required by Connecticut law and will be made available to auditors upon request.

Signed (Administrator)		Date	Signed (Owner)	Date
Printed Name (Administrator) Calvin Moffie			Printed Name (Owner) Calvin Moffie	
Subscribed and Sworn to before me:	State of	Date	Signed (Notary Public)	Comm. Expires / /
Address of Notary Public				

(Notary Seal)

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Department of Social Services
55 Farmington Avenue, Hartford, Connecticut 06105

Data Required for Real Wage Adjustment			Page 1A	of 37
Name of Facility The Guilford House	Period Covered:		From 10/1/2016	To 9/30/2017
Address of Facility 109 West Lake Avenue, Guilford, CT 06437				
Report Prepared By Tim Dolce	Phone Number 203-488-9142		Date 2/12/2018	

Item		Total	CCNH	RHNS	(Specify)
1. Dietary wages paid	$	397,020	397,020		
2. Laundry wages paid	$	19,150	19,150		
3. Housekeeping wages paid	$	273,665	273,665		
4. Nursing wages paid	$	3,224,344	3,224,344		
5. All other wages paid	$	1,687,693	1,687,693		
6. ***Total Wages Paid***	$	5,601,871	5,601,871		
7. Total salaries paid	$	130,357	130,357		
8. ***Total Wages and Salaries Paid*** (As per page 10 of Report)	$	5,732,229	5,732,229		

Wages - Compensation computed on an hourly wage rate.

Salaries - Compensation computed on a weekly or other basis which does not generally vary, based on the number of hours worked.

DO NOT include Fringe Benefit Costs.

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General Information and Questionnaire

Type of Facility - Organization Structure

Phone No. of Facility	Report for Year Ended	Page	of
203-488-9142	9/30/2017	2	37

Name of Facility (as shown on license)	Address (*No. & Street, City, State, Zip*)
The Guilford House	109 West Lake Avenue, Guilford, CT 06437

License Numbers:	CCNH	RHNS	(Specify)	Medicare Provider No.
	460-C			07-5235

Type of Facility (Check appropriate box(es))

☐ Chronic and Convalescent Nursing Home only (CCNH) ☐ Rest Home with Nursing Supervision only (RHNS) ☐ (Specify)

Type of Ownership (Check appropriate box)

◉ Proprietorship ○ LLC ○ Partnership ○ Profit Corp. ○ Non-Profit Corp. ○ Government ○ Trust

If this facility opened or closed during report year provide:	Date Opened	Date Closed

Has there been any change in ownership or operation during this report year? ○ Yes ◉ No If "Yes," explain fully.

Administrator

Name of Administrator	Nursing Home Administrator's License No.:
Calvin Moffie	000738

Other Operators/Owners who are assistant administrators (full or part time) of this facility.

Name	License No.:

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General Information and Questionnaire
Partners/Members

Name of Facility	License No.	Report for Year Ended	Page	of
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Legal Name of Partnership/LLC	Business Address	State(s) and/or Town(s) in Which Registered

Name of Partners/Members	Business Address	Title	% Owned

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General Information and Questionnaire
Corporate Owners

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	3A	37

If this facility is owned or operated as a corporation, provide the following information:

Legal Name of Corporation	Business Address	State(s) in Which Incorporated

Name of Directors, Officers	Business Address	Title	No. Shares Held by Each
Names of Stockholders Owning at Least 10% of Shares			

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General Information and Questionnaire
Individual Proprietorship

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	3B	37

If this facility is owned or operated as an individual proprietorship, provide the following information:

Owner(s) of Facility

West Lake Property LLC

109 West lake Avenue

Guilford, CT 06437

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General Information and Questionnaire
Related Parties*

Name of Facility	License No.	Report for Year Ended	Page	of
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Are any individuals receiving compensation from the facility related through marriage, ability to control, ownership, family or business association? ⊙ Yes ○ No

If "Yes," provide the Name/Address and complete the information on Page 11 of the report.

Are any individuals or companies which provide goods or services, including the rental of property or the loaning of funds to this facility, related through family association, common ownership, control, or business association to any of the owners, operators, or officials of this facility? ⊙ Yes ○ No

If "Yes," provide the following information:

Name of Related Individual or Company	Business Address	Also Provides Goods/Services to Non-Related Parties			Description of Goods/Services Provided	Indicate Where Costs are Included in Annual Report Page # / Line #	Cost Reported	Actual Cost to the Related Party
		Yes	No	%**				
Calvin Moffie	109 West Lake Avenue, Guilford, CT	○	⊙		Administrator	Page 10 Line A-2	130,357	130,357
Patricia Moffie	109 West Lake Avenue, Guilford, CT	○	⊙		RN	Page 10 Line A12B2	190,000	190,000
Jillian Moffie	109 West Lake Avenue, Guilford, CT	○	⊙		Admissions	Page 10 Line A12M	75,000	75,000
Nathan Moffie	109 West Lake Avenue, Guilford, CT	○	⊙		HR Director	Page 10 Line A-4	81,404	81,404
CM 5775, LLC	109 West Lake Avenue, Guilford, CT	○	⊙		Owns Building operatings are in	Page 22 Line 9	772,948	772,948
Grand Prix Painting	203 Willaims Road, Wallingford, CT	○	⊙		Painting of walls and furniture	Page 22 Line 6A	4,945	4,945
Patricia Moffie	109 West Lake Avenue, Guilford, CT	○	○		Interest on Working Capital Loan	Page 27 Line 2-D	996	996
		○	○					
		○	○					

* Use additional sheets if necessary.

** Provide the percentage amount of revenue received from non-related parties.

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General Information and Questionnaire
Basis for Allocation of Costs

Name of Facility	License No.	Report for Year Ended	Page	of
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If the facility is licensed as CDH and/or RCH or provides AIDS or TBI services with special Medicaid rates, costs must be allocated to CCNH and RHNS as follows:

Item	Method of Allocation
Dietary	Number of meals served to residents
Laundry	Number of pounds processed
Housekeeping	Number of square feet serviced
Nursing	Number of hours of routine care provided by EACH employee classification, i.e., Director (or Charge Nurse), Registered Nurses, Licensed Practical Nurses, Aides and Attendants
Direct Resident Care Consultants	Number of hours of resident care provided by EACH specialist (*See listing page 13*)
Maintenance and operation of plant	Square feet
Property costs (depreciation)	Square feet
Employee health and welfare	Gross salaries
Management services	Appropriate cost center involved
All other General Administrative expenses	Total of Direct and Allocated Costs

The preparer of this report must answer the following questions applicable to the cost information provided.

1. In the preparation of this Report, were all costs allocated as required? ⊙ Yes ○ No If "No," explain fully why such allocation was not made.

2. Explain the allocation of related company expenses and attach copy of appropriate supporting data.

3. Did the Facility appropriately allocate and self-disallow direct and indirect costs to non-nursing home cost centers? (e.g., Assisted Living, Home Health, Outpatient Services, Adult Day Care Services, etc.)

⊙ Yes ○ No If "No," explain fully why such allocation was not made.

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General Information and Questionnaire
Leases (Excluding Real Property)

Operating Leases - Include all long-term leases for motor vehicles and equipment that have not been capitalized. Short-term leases or as needed rentals should not be included in these amounts.

Name of Facility	License No.	Report for Year Ended	Page	of
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Name and Address of Lessor	Related * to Owners, Operators, Officers Yes	Related * to Owners, Operators, Officers No	Description of Items Leased	Date of Lease**	Term of Lease	Annual Amount of Lease	Amount Claimed
ABM Business Systems	○	⊙	Copier Maintenance		Monthly	968	968
Pitney Bowes Global	○	⊙	Postage Meter Rental		Monthly	1,868	1,868
De Lage Landen	○	⊙	Cost per copy for copier		Monthly	6,611	6,611
GE Capital/Wells Fargo	○	⊙	Copier Lease		Monthly	8,740	8,740
	○	○					
	○	○					
	○	○					
	○	○					
	○	○					
	○	○					

Is a Mileage Log Book Maintained for All Leased Vehicles ? ○ Yes ⊙ No **Total ***** 18,186

* Refer to Page 4 for definition of related. If "Yes," transaction should be reported on Page 4 also.
** Attach copies of newly acquired leases.
*** Amount should agree to Page 22, Line 6e.

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General Information and Questionnaire
Accounting Basis

Name of Facility	License No.	Report for Year Ended	Page	of
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The records of this facility for the period covered by this report were maintained on the following basis:

⊙ Accrual ○ Cash ○ Modified Cash

Is the accounting basis for this period the same as for the previous period? ⊙ Yes ○ No — If "No," explain.

Independent Accounting Firm

	Name of Accounting Firm	Address (No. & Street, City, State, Zip Code)
1	Clifton Larson & Allen LLP	300 Crown Colony Drive, Quincy, MA 02169
2	Beers, Hamerman, Cohen & Burger, PC	234 Church Street, New Haven, CT
3		
4		

Services Provided by This Firm (*describe fully*)

1	Medicare Cost Reports	$ 2,500
2	Reviewed Financial Statement & tax Advice	$ 15,000
3		$
4		$
		Charge for Services Provided $ 17,500

Are These Charges Reflected in the Expenditure Portion of This Report? If Yes, Specify Expense Classification and Line No.

○ Yes ○ No

Legal Services Information

	Name of Legal Firm or Independent Attorney	Telephone Number
1	Green & Levine LLP	860-677-7004
2	Kainen, Escalera and McHale	860-493-0870
3	Unemployment Tax Management	781-245-5353
4	Wiggins & Dana LLP	860-297-3723
5	Beatty & Beatty	203-453-4399

Address (*No. & Street, City, State, Zip Code*)

1 231 Farmington Avenue, Farmington, CT
2 21 Oak Street Suite 601 Hartford, CT
3 P.O. Box 4074 Wakefield, MA
4 20 Church Street, Hartford, CT
5 25 Boston Street, Guilford, CT

Services Provided by This Firm (*describe fully*)

1	legal support for business transactions for The Guilford House	$ 1,750
2	Handle age discrimination law suite	$ 6,306
3	Advisor for handling unemployment claims by Guilford House employees	$ 4,480
4	handle legal defense againist claim for resident care	$ 16,201
5	legal help for putting lein on house	$ 405
		Charge for Services Provided $ 29,142

Are These Charges Reflected in the Expenditure Portion of This Report? If Yes, Specify Expense Classification and Line No.

⊙ Yes ○ No Page 15 Line 9E

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Schedule of Resident Statistics

Name of Facility	License No.	Report for Year Ended	Page	of
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	Total All Levels	Total CCNH Level	Total RHNS Level	Total (Specify)	Period 10/1 Thru 6/30				Period 7/1 Thru 9/30			
					Total	CCNH	RHNS	(Specify)	Total	CCNH	RHNS	(Specify)
1. Certified Bed Capacity												
A. On last day of PREVIOUS report period	75	75			75	75			75	75		
B. On last day of THIS report period					75	75						
2. Number of Residents												
A. As of midnight of PREVIOUS report period	66	66			66	66			59	59		
B. As of midnight of THIS report period	67	67			66	66			67	67		
3. Total Number of Days Care Provided During Period												
A. Medicare	9,654	9,654			7,243	7,243			2,411	2,411		
B. Medicaid (Conn.)	9,335	9,335			7,281	7,281			2,054	2,054		
C. Medicaid (other states)												
D. Private Pay	2,325	2,325			1,782	1,782			543	543		
E. State SSI for RCH												
F. Other (Specify) Managed Medicare	3,028	3,028			2,097	2,097			931	931		
G. Total Care Days During Period (3A thru F)	24,342	24,342			18,403	18,403			5,939	5,939		
4. Total Number of Days Not Included in Figures in 3G for Which Revenue Was Received for Reserved Beds												
A. Medicaid Bed Reserve Days												
B. Other Bed Reserve Days												
5. ***Total Resident Days*** **(3G + 4A + 4B)**	24,342	24,342			18,403	18,403			5,939	5,939		

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Schedule of Resident Statistics (Cont'd)

Name of Facility	License No.	Report for Year Ended	Page	of
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4. Were there any changes in the certified bed capacity during the report year? ○ Yes ⊙ No
If "YES", provide the following information:

Date of Change	Place of Change			Change in Beds						Capacity After Change			Reason for Change
	CCNH	RHNS	(Specify)	Lost			Gained						
	(1)	(2)	(3)	(1)	(2)	(3)	(1)	(2)	(3)	CCNH	RHNS	(Specify)	

5. If there was any change in certified bed capacity during the report year (as reported in item 4 above) provide the number of RESIDENT DAYS for 90 days following the change.

Change in Resident Days	CCNH	RHNS	(Specify)
1st change			
2nd change			
3rd change			
4th change			

6. Number of Residents and Rates on September 30 of Cost Year

Item	Medicare	Medicaid		Self-Pay			Other State Assisted	
	CCNH	CCNH	RHNS	CCNH	RHNS	(Specify)	R.C.H.	ICF-MR
No. of Residents	24	21		22				
Per Diem Rate								
a. One bed rm.	619.10	248.10		420.00				
b. Two bed rms.	619.00	248.00		395.00				
c. Three or more bed rms.								

7. Total Number of Physical Therapy Treatments	TOTAL	CCNH	RHNS	(Specify)
A. Medicare - Part B	12,610	12,610		
B. Medicaid (Exclusive of Part B)				
1. Maintenance Treatments				
2. Restorative Treatments				
C. Other	505,580	505,580		
D. ***Total Physical Therapy Treatments***	518,190	518,190		
8. Total Number of Speech Therapy Treatments				
A. Medicare - Part B	520	520		
B. Medicaid (Exclusive of Part B)				
1. Maintenance Treatments				
2. Restorative Treatments				
C. Other	51,665	51,665		
D. ***Total Speech Therapy Treatments***	52,185	52,185		
9. Total Number of Occupational Therapy Treatments				
A. Medicare - Part B	10,496	10,496		
B. Medicaid (Exclusive of Part B)				
1. Maintenance Treatments				
2. Restorative Treatments				
C. Other	439,747	439,747		
D. ***Total Occupational Therapy Treatments***	450,243	450,243		

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Report of Expenditures - Salaries & Wages

Name of Facility	License No.	Report for Year Ended	Page	of
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Are time records maintained by all individuals receiving compensation? ⊙ Yes ○ No

	Total Cost and Hours					
Item	CCNH	Hours	RHNS	Hours	(Specify)	Hours
A. Salaries and Wages*						
1. Operators/Owners (Complete also Sec. I of Schedule A1)						
2. Administrator(s) (Complete also Sec. III of Schedule A1)	130,357	2,080				
3. Assistant Administrator (Complete also Sec. IV of Schedule A1)						
4. Other Administrative Salaries (telephone operator, clerks, receptionists, etc.)	289,799	10,846				
5. Dietary Service						
a. Head Dietitian						
b. Food Service Supervisor	64,460	2,157				
c. Dietary Workers	332,561	20,272				
6. Housekeeping Service						
a. Head Housekeeper						
b. Other Housekeeping Workers	273,665	20,541				
7. Repairs & Maintenance Services						
a. Engineer or Chief of Maintenance	35,243	1,987				
b. Other Maintenance Workers						
8. Laundry Service						
a. Supervisor						
b. Other Laundry Workers	19,150	1,284				
9. Barber and Beautician Services						
10. Protective Services						
11. Accounting Services						
a. Head Accountant						
b. Other Accountants						
12. Professional Care of Residents						
a. Directors and Assistant Director of Nurses	99,865	2,080				
b. RN						
1. Direct Care	489,971	11,637				
2. Administrative**	482,877	9,674				
c. LPN						
1. Direct Care	1,103,628	35,788				
2. Administrative**						
d. Aides and Attendants	1,048,002	68,164				
e. Physical Therapists	608,469	15,240				
f. Speech Therapists	80,787	1,690				
g. Occupational Therapists	412,879	11,000				
h. Recreation Workers	90,523	3,303				
i. Physicians						
1. Medical Director						
2. Utilization Review						
3. Resident Care***						
4. Other (Specify)						
j. Dentists						
k. Pharmacists						
l. Podiatrists						
m. Social Workers/Case Management	139,994	4,160				
n. Marketing						
o. Other (Specify) See Attached Schedule						
A-13. Total Salary Expenditures	5,702,229	221,903				

* Do not include in this section any expenditures paid to persons who receive a fee for services rendered or who are paid on a contract basis.

** Administrative - costs and hours associated with the following positions: MDS Coordinator, Inservice Training Coordinator and Infection Control Nurse. Such costs shall be included in the direct care category for the purposes of rate setting.

*** This item is not reimbursable to facility. For Title 19 residents, doctors should bill DSS directly. Also, any costs for Title 18 and/or other private pay residents must be removed on Page 28.

Schedule of Other Salaries and Wages (Page 10)

	CCNH		RHNS		(Specify)	
Position	**$**	**Hours**	**$**	**Hours**	**$**	**Hours**
Total	$ -	-	$ -	-	$ -	-

Schedule of Other Fees (Page 13)

	CCNH		RHNS		(Specify)	
Service	**$**	**Hours**	**$**	**Hours**	**$**	**Hours**
Massage Therapy	$ 2,125	85				
Swallow Therapy	$ 360	4				
Audiology Consulatant	$ 124	1				
Total	$ 2,609	90	$ -	-	$ -	-

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Schedule A1 - Salary Information for Operators/Owners; Administrators, Assistant Administrators and Other Related Parties*

Name of Facility	License No.	Report for Year Ended	Page	of
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Name	Salary Paid			Fringe Benefits and/or Other Payments (describe fully)	Full Description of Services Rendered	Total Hours Worked	Line Where Claimed on Page 10	Name and Address of All Other Employment**	Total Hours Worked	Compensation Received
	CCNH	RHNS	(Specify)							
Section I - Operators/Owners										
Calvin Moffie	130,357			Same as other employees	Oversee daily operations of facility	2,080				
Section II - Other related parties of Operators/Owners employed in and paid by facility (EXCEPT those who may be the Administrator or Assistant Administrators who are identified on Page 12).										
Patricia Moffie	190,000			Same as other employees	RN oversee care of residents	2,080	A-12-B-2			
Jillain Moffie	75,000			Same as other employees	Admissions	2,080	A-12-M			
Nathan Moffie	81,402			Same as other employees	HR Director	2,064	A-4			

* No allowance for salaries will be considered unless full information is provided. Use additional sheets if required.

** Include **all** employment worked during the cost year.

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Schedule A1 - Salary Information for Operators/Owners; Administrators, Assistant Administrators and Other Related Parties*

Name of Facility (as licensed)	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	12	37

Name	Salary Paid			Fringe Benefits and/or Other Payments (describe fully)	Full Description of Services Rendered	Total Hours Worked	Line Where Claimed on Page 10	Name and Address of All Other Employment**	Total Hours Worked	Compensation Received
	CCNH	RHNS	(Specify)							
Section III - Administrators* **										
Calvin Moffie	130,357			Same as other employees	Oversee daily operations of facility	2,080	A-2			
Section IV - Assistant Administrators										

*No allowance for salaries will be considered unless full information is provided. Use additional sheets if required.

** Include **all** other employment worked during the cost year.

*** If more than one Administrator is reported, include dates of employment for each.

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B. Report of Expenditures - Professional Fees

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	13	37

	Total Cost and Hours					
Item	CCNH	Hours	RHNS	Hours	(Specify)	Hours
*B. **Direct care consultants paid on a fee for service basis in lieu of salary** (For all such services complete Schedule B1)						
1. Dietitian						
2. Dentist	5,670	78				
3. Pharmacist	16,550	331				
4. Podiatrist						
5. Physical Therapy						
a. Resident Care						
b. Other						
6. Social Worker						
7. Recreation Worker						
8. Physicians						
a. Medical Director (entire facility)	30,000	65				
b. Utilization Review						
(Title 18 and 19 only) monthly meeting	12,000	101				
c. Resident Care**						
d. Administrative Services facility						
1. Infection Control Committee (Quarterly meetings)						
2. Pharmaceutical Committee (Quarterly meetings)						
3. Staff Development Committee (Once annually)						
e. Other (Specify)						
9. Speech Therapist						
a. Resident Care	289	4				
b. Other						
10. Occupational Therapist						
a. Resident Care						
b. Other						
11. Nurses and aides and attendants						
a. RN						
1. Direct Care						
2. Administrative***						
b. LPN						
1. Direct Care						
2. Administrative***						
c. Aides						
d. Other						
12. Other (Specify)						
See Attached Schedule	2,609	90				
B-13 Total Fees Paid in Lieu of Salaries	67,118	669				

* Do not include in this section management consultants or services which must be reported on Page 16 item M-12 and supported by required information, Page 17.

** This item is not reimbursable to facility. For Title 19 residents, doctors should bill DSS directly. Also, any costs for Title 18 and/or other private pay residents must be removed on Page 28.

*** Administrative - costs and hours associated with the following positions: MDS Coordinator, Inservice Training Coordinator and Infection Control Nurse. Such costs shall be included in the direct care category for the purposes of rate setting.

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CSP-14 Rev. 6/95

Report of Expenditures
Schedule B1 - Information Required for Individual(s) Paid on Fee for Service Basis*

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	14	37

Name & Address of Individual	Full Explanation of Service	Related** to Owners, Operators, Officers		Explanation of Relationship
		Yes	No	
Partner's Pharmacy	Pharmacy, Medical records, Nurse Consultant	○	⊙	
Harbor Medical Associates, LLC	Medical Staff	○	⊙	
James J Zumpano, MD	Medical Staff	○	⊙	
HealthDrive Dental Group	Dental Service	○	⊙	
Channa Perera, MD	Medical Director	○	⊙	
Celtic Healing Arts	Message Therapy	○	⊙	
HealthDrive Audiology Group	Audiology	○	⊙	
SDX Swallowing Diag	Swallowing	○	⊙	
Elizabeth Rovegno	Speech Consultant	○	⊙	
		○	○	
		○	○	
		○	○	
		○	○	
		○	○	
		○	○	
		○	○	
		○	○	
		○	○	
		○	○	
		○	○	
		○	○	
		○	○	

* Use additional sheets if necessary.
** Refer to Page 4 for definition of related.

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CSP-15 Rev. 10/2005

C. Expenditures Other Than Salaries - Administrative and General

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	15	37

Item		Total	CCNH	RHNS	(Specify)
1. Administrative and General					
a. Employee Health & Welfare Benefits					
1. Workmen's Compensation	$	160,124	160,124		
2. Disability Insurance	$				
3. Unemployment Insurance	$	91,702	91,702		
4. Social Security (F.I.C.A.)	$	418,403	418,403		
5. Health Insurance	$	397,347	397,347		
6. Life Insurance (employees only)					
(not-owners and not-operators)	$				
7. Pensions (Non-Discriminatory)	$	21,937	21,937		
(not-owners and not-operators)					
8. Uniform Allowance	$				
9. Other (*Specify*)	$				
See Attached Schedule					
b. Personal Retirement Plans, Pensions, and Profit Sharing Plans for Owners and Operators (Discriminatory)*	$				
c. Bad Debts*	$	34,163	34,163		
d. Accounting and Auditing	$	17,500	17,500		
e. Legal (*Services should be fully described on Page 7)*	$	29,142	29,142		
f. Insurance on Lives of Owners and Operators (*Specify*)*	$				
g. Office Supplies	$	15,804	15,804		
h. Telephone and Cellular Phones					
1. Telephone & Pagers	$	19,256	19,256		
2. Cellular Phones	$	1,105	1,105		
i. Appraisal (*Specify purpose and attach copy*)*	$				
j. Corporation Business Taxes (*franchise tax*)	$				
k. Other Taxes (*Not related to property - See Page 22)*					
1. Income*	$				
2. Other (*Specify*)	$				
See Attached Schedule					
3. Resident Day User Fee	$	244,988	244,988		
Subtotal	$	1,451,471	1,451,471		

* Facility should self-disallow the expense on Page 28 of the Cost Report.

(Carry Subtotals forward to next page)

***** DO NOT Include Holiday Parties / Awards / Gifts to Staff**

Schedule of Other Employee Benefits

Description	CCNH	RHNS	(Specify)
Total	$ -	$ -	$ -

Schedule of Other Taxes

Description	CCNH	RHNS	(Specify)
Total	$ -	$ -	$ -

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CSP-16 Rev. 9/2002

C. Expenditures Other Than Salaries (cont'd) - Administrative and General

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	16	37

Item		Total	CCNH	RHNS	(Specify)
Subtotals Brought Forward:		1,451,471	1,451,471		
l. Travel and Entertainment					
1. Resident Travel and Entertainment	$				
2. Holiday Parties for Staff	$				
3. Gifts to Staff and Residents	$	3,336	3,336		
4. Employee Travel	$	2,106	2,106		
5. Education Expenses Related to Seminars and Conventions	$	1,855	1,855		
6. Automobile Expense (*not purchase or depreciation*)	$				
7. Other (*Specify*)	$				
See Attached Schedule					
m. Other Administrative and General Expenses					
1. Advertising Help Wanted (*all such expenses*)	$	943	943		
2. Advertising Telephone Directory (*all such expenses*)***	$				
3. Advertising Other (*Specify*)***	$				
See Attached Schedule					
4. Fund-Raising***	$				
5. Medical Records	$				
6. Barber and Beauty Supplies (if this service is supplied directly and not by contract or fee for service)***	$				
7. Postage	$	2,381	2,381		
* 8. Dues and Membership Fees to Professional Associations (*Specify*) See Attached Schedule	$	5,468	5,468		
8a. Dues to Chamber of Commerce & Other Non-Allowable Org.***	$				
9. Subscriptions	$				
10. Contributions***	$				
See Attached Schedule					
11. Services Provided by Contract (*Specify and Complete Schedule C-2, Page 21 for each firm or individual)*	$				
12. Administrative Management Services**	$				
13. Other (*Specify*)	$	68,274	68,274		
See Attached Schedule					
C-14 Total Administrative & General Expenditures	$	1,535,834	1,535,834		

* Do not include Subscriptions, which should go in item 9.

** Schedule C-1, Page 17 must be fully completed or this expenditure will not be allowed.

*** Facility should self-disallow the expense on Page 28 of the Cost Report.

Schedule of Other Travel and Entertainment

Description	CCNH	RHNS	(Specify)
Total Other Travel and Entertainment	$ -	$ -	$ -

Schedule of Other Advertising

Description	CCNH	RHNS	(Specify)
Total Other Advertising	$ -	$ -	$ -

Schedule of Dues

Description	CCNH	RHNS	(Specify)
CAHCF	$ 5,468		
Total Dues	$ 5,468	$ -	$ -

Schedule of Contributions

Description	CCNH	RHNS	(Specify)
Total Contributions	$ -	$ -	$ -

Schedule of Other Administrative and General

Description	CCNH	RHNS	(Specify)
Printing	$ 3,949		
CT back ground check	$ 2,538		
Payroll Service	$ 13,861		
Computer services	$ 26,863		
Late fees	$ 16,853		
Miscellaneous Administration	$ 1		
License & Permits	$ 1,587		
Bank Charges	$ 2,622		
Total Other Administrative and General	$ 68,274	$ -	$ -

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CSP-17 Rev. 10/97

Schedule C-1 - Management Services*

Name of Facility	License No.	Report for Year Ended	Page of
The Guilford House	460-C	9/30/2017	17 | 37

Name & Address of Individual or Company Supplying Service	Cost of Management Service	Full Description of Mgmt. Service Provided	Indicate Where Costs are Included in Annual Report Page #/Line #

*** In addition to management fees reported on page 16, line m12 include any additional management company charges or allocations of home office overhead costs reported elsewhere in the Annual Report.**

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CSP-18 Rev. 9/2002

C. Expenditures Other Than Salaries (cont'd) - Dietary Basis for Allocation of Costs (See Note on Page 5)

Name of Facility	License No.	Report for Year Ended	Page
The Guilford House	460-C	9/30/2017	18 | 37

Item		Total	CCNH	RHNS	(Specify)
2. Dietary					
a. In-House Preparation & Service					
1. Raw Food	$	262,790	262,790		
2. Non-Food Supplies	$	35,617	35,617		
3. Other (*Specify*)_____	$				
b. Purchased Services (*by contract other than through Management Services) (Complete Schedule C-2 att. Page 21)*	$				
c. Management Services**	$				
d. Other (*Specify*)_____	$				
2E. ***Total Dietary Expenditures*** (2a + b + c + d)	$	298,407	298,407		

2F. Dietary Questionnaire		Total	CCNH	RHNS	(Specify)
G. Resident Meals:	Total no. of meals served per day:*	73,026	73,026		

H.	Is cost of employee meals included in 2E?	○ Yes	⊙ No	
I.	Did you receive revenue from employees?	○ Yes	⊙ No	If yes, specify amt.
J.	Where is the revenue received reported in the Cost Report? (Page/Line Item)			
K.	Is cost of meals provided to persons other than employees or residents (i.e., Board Members, Guests) included in 2E?	○ Yes	⊙ No	If yes, specify cost.
L.	Is any revenue collected from these people?	○ Yes	⊙ No	If yes, specify amt.
M.	Where is the revenue received reported in the Cost Report? (Page/Line Item)			
N.	Is cost of food (other than meals, e.g., snacks at monthly staff meetings, board meetings) provided to employees included in 2E?	○ Yes	⊙ No	If yes, specify cost.
O.	Is any revenue collected from employees?	○ Yes	⊙ No	If yes, specify amt.
P.	Where is the revenue received reported in the Cost Report? (Page/Line Item)			

* Count each tray served to a resident at meal time, but do not count liquids or other "between meal" snacks.
** Schedule C-1, Page 17 must be fully completed or this expenditure will not be allowed.

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CSP-19 Rev. 9/2002

C. Expenditures Other Than Salaries (cont'd) - Laundry Basis for Allocation of Costs (See Note on Page 5)

Name of Facility The Guilford House	License No. 460-C	Report for Year Ended 9/30/2017	Page of 19 | 37

Item		Total	CCNH	RHNS	(Specify)
3. Laundry a. In-House Processing* 1. Bed linens, cubicle curtains, draperies, gowns and other resident care items washed, ironed, and/or processed.***	Lbs.				
	Amt. $				
2. Employee items including uniforms, gowns, etc. washed, ironed and/or processed.***	Lbs.				
	Amt. $				
3. Personal clothing of residents washed, ironed, and/or processed.***	Lbs.				
	Amt. $				
4. Repair and/or purchase of linens.***	Lbs.				
	Amt. $	166	166		
b. Purchased Services (*by contract other than through Management Services) (Complete Schedule C-2 att. Page 21)*	$	78,213	78,213		
c. Management Services**	$				
d. Other (*Specify*)	$				
3E. ***Total Laundry Expenditures*** (3a + b + c + d)	$	78,379	78,379		

3F.	Laundry Questionnaire			
G.	Is cost of employee laundry included in 3E?	○ Yes	⊙ No	If yes, specify cost.
H.	Did you receive revenue from employees?	○ Yes	⊙ No	If yes, specify amt.
I.	Where is the revenue received reported in the Cost Report?		(Page/Line Item)	
J.	Is Cost of laundry provided to persons other than employees or residents included in 3E?	○ Yes	⊙ No	If yes, specify cost.
K.	Did you receive revenue from these people?	○ Yes	⊙ No	If yes, specify amt.
L.	Where is the revenue received reported in the Cost Report?		(Page/Line Item)	

* Do not include salaries from page 10 as part of dollar values recorded in 1, 2, 3, and 4.
All allocations should add to total recorded in 3E.

** Schedule C-1, Page 17 must be fully completed or this expenditure will not be allowed.

*** Pounds of Laundry only required for multi-level facilities.

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CSP-20 Rev. 9/2002

C. Expenditures Other Than Salaries (cont'd) - Housekeeping and Resident Care Basis for Allocation of Costs (See Note on Page 5)

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	20	37

Item			Total	CCNH	RHNS	(Specify)
4. Housekeeping	Sq. Ft. Serviced by Personnel					
a. In-House Care						
1. Supplies - Cleaning (*Mops, pails, brooms, etc.*)	Amt.	$	36,884	36,884		
b. Purchased Services (*by contract other than through Management Services) (Complete Schedule C-2 att. Page 21*)	Sq. Ft. Serviced by Personnel					
	Amt.	$				
c. Management Services*		$				
d. Other (*Specify*)		$				
4E. ***Total Housekeeping Expenditures*** (4a + b + c + d)		$	36,884	36,884		
5. Resident Care (Supplies)**						
a. Prescription Drugs***						
1. Own Pharmacy		$				
2. Purchased from Partner's Pharmacy		$	639,247	639,247		
b. Medicine Cabinet Drugs		$				
c. Medical and Therapeutic Supplies		$	203,057	203,057		
d. Ambulance/Limousine***		$				
e. Oxygen						
1. For Emergency Use		$				
2. Other***		$	27,205	27,205		
f. X-rays and Related Radiological Procedures***		$	16,341	16,341		
g. Dental (*Not dentists who should be included under salaries or fees)*		$				
h. Laboratory***		$	52,834	52,834		
i. Recreation		$	21,466	21,466		
j. Other (Specify)**** See Attached Schedule		$	91,988	91,988		
5K. ***Total Resident Care Expenditures*** (5a - 5j)		$	1,052,136	1,052,136		

* Schedule C-1, Page 17 must be fully completed or this expenditure will not be allowed.

** Do not include any fees to professional staff, these should be reported on Page 13, or, if paid on salary basis, on Page 10.

*** Facility should self-disallow the expense on Page 29 of the Cost Report.

**** ICFMR's should provide a detailed schedule of all Day Program Costs.

Schedule of Other Resident Care

Description	CCNH	RHNS	(Specify)
Social Service Expense	$ 9,074		
PT Expense A	$ 933		
PT expense B	$ 77		
IV - House	$ 169		
Complex Med Equipment	$ 41,716		
Medicare Non-Billable	$ 32,929		
Mediacre Transportation	$ 6,967		
Matress Rental	$ 123		
Total Other Resident Care	$ 91,988	$ -	$ -

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Report of Expenditures
Schedule C-2 - Individuals or Firms Providing Services by Contract *

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	21	37

Name of Individual or Company	Address	Related ** to Owners, Operators, Officers		Explanation of Relationship	Full Explanation of Service Provided*	Total Cost/Page Ref.***				
		Yes	No			CCNH	RHNS	(Specify)	Pg	Line
All State Fire Equipment		○	⊙		Fire Equipment	536			22	
Bioserv		○	⊙		Medical Waste	643			22	
Gentech Power Systems		○	⊙		Generator Service	7,284			22	
Guaranty Pest Elimination		○	⊙		Pest Service	2,446			22	
John's Refuse & Recycle		○	⊙		Trash Service	24,556			22	
Mack Fire Protection, LLC		○	⊙		Fire Sprinklers	2,920			22	
Proshred Security		○	⊙		Paper Shred	1,760			22	
Red Hawk Fire & Security LLC		○	⊙		Fire Sprinklers	6,411			22	
Sarracco Mechanical Services LLC		○	⊙		HVAC	3,882			22	
Stericycle, Inc		○	⊙		Medical Waste	2,065			22	
Trans Clean		○	⊙		Kitchen Vent Cleaning	585			22	
Tyco Integrated Security LLC		○	⊙		Door Security	183			22	
Paulo Landscaping LLC		○	⊙		Sewer treatment plant maintenance	76,721			22	
#REF!		○	⊙		Yard Maintenance	29,695			22	

* List all contracted services over $10,000. Use additional sheets if necessary.
** Refer to Page 4 for definition of related.
*** Please cross-reference amount to the appropriate page in the Annual Report (Pages 16, 18, 19, 20 or 22).

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CSP-22 Rev. 6/95

C. Expenditures Other Than Salaries (cont'd) - Maintenance and Property

Name of Facility	License No.	Report for Year Ended	Page of
The Guilford House	460-C	9/30/2017	22 | 37

Item		Total	CCNH	RHNS	(Specify)
6. Maintenance & Operation of Plant					
a. Repairs & Maintenance	$	37,137	37,137		
b. Heat	$	810	810		
c. Light & Power	$	94,096	94,096		
d. Water	$	9,488	9,488		
e. Equipment Lease (*Provide detail on page 6*)	$	18,186	18,186		
f. Other (*itemize*)	$	234,565	234,565		
See Attached Schedule					
6g. ***Total Maint. & Operating Expense*** (6a - 6f)	$	394,282	394,282		
7. Depreciation (*complete schedule page 23**)					
a. Land Improvements	$				
b. Building & Building Improvements	$				
c. Non-Movable Equipment	$				
d. Movable Equipment	$	21,077	21,077		
*7e. ***Total Depreciation Costs*** (7a + b + c + d)	$	21,077	21,077		
8. Amortization (*Complete att. Schedule Page 24**)					
a. Organization Expense	$	7,048	7,048		
b. Mortgage Expense	$				
c. Leasehold Improvements	$	3,744	3,744		
d. Other (*Specify*)	$				
*8e. ***Total Amortization Costs*** (8a + b + c + d)	$	10,792	10,792		
9. Rental payments on leased real property less real estate taxes included in item 10b	$	772,948	772,948		
10. Property Taxes					
a. Real estate taxes paid by owner	$				
b. Real estate taxes paid by lessor	$				
c. Personal property taxes	$	5,590	5,590		
11. ***Total Property Expenses*** (7e + 8e + 9 + 10)	$	810,407	810,407		

* Amounts entered in these items must agree with detail on Schedule for Depreciation and Amortization Page 23 and Page 24.

Schedule of Other Repairs and Maintenance

Description	CCNH	RHNS	(Specify)
Gas	$ 24,526		
Bulk TV	$ 38,270		
Maintenance Service Contracts	$ 53,271		
Septic Upkeep	$ 88,343		
Yard Maintenance	$ 30,156		
Total Other Repairs and Maintenance	$ 234,565	$ -	$ -

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CSP-23 Rev. 10/2006

Depreciation Schedule

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	23	37

Property Item	Historical Cost Exclusive of Land	Less Salvage Value	Cost to Be Depreciated	Accumulated Depreciation to Beginning of Year's Operations	Method of Computing Depreciation	Useful Life	Depreciation for This Year	Totals
A. **Land Improvements**								
1. Acquired prior to this report period								
2. Disposals (attach schedule)								
3. Acquired during this report period (attach schedule)								
A-4. Subtotal								
B. **Building and Building Improvements**								
1. Acquired prior to this report period								
2. Disposals (attach schedule)								
3. Acquired during this report period (attach schedule)								
B-4. Subtotal								
C. **Non-Movable Equipment**								
1. Acquired prior to this report period								
2. Disposals (attach schedule)								
3. Acquired during this report period (attach schedule)								
C-4. Subtotal								

	Is a mileage logbook maintained?		Date of Acquisition		Historical Cost Exclusive of Land	Less Salvage Value	Cost to Be Depreciated	Accumulated Depreciation to Beginning of Year's Operations	Method of Computing Depreciation	Useful Life	Depreciation for This Year	Totals
	Yes	No	Month	Year								
D. **Movable Equipment**												
1. Motor Vehicles (Specify name, model and year of each vehicle)												
a.												
b.												
c.												
d.												
2. Movable Equipment												
a. Acquired prior to this report period					500,530		500,530	414,625	SL	5 to 7 yea	20,057	
b. Disposals (attach schedule)												
c. Acquired during this report period (attach schedule)					37,958						1,020	
D-3. Subtotal												21,077
E. ***Total Depreciation***												21,077

The Guilford House
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Schedule of Land Improvements Acquired during this report period

Acquisition Date	Description of Item	Cost	Useful Life	Depreciation	
Additions:					
Total additions for Land Improvements		$ -		$ -	*
Deletions:					
Total deletions for Land Improvements		$ -		$ -	**

***Ties to Page 23, Line A3**
****Ties to Page 23, Line A2**

Schedule of Building Improvements Acquired during this report period

Acquisition Date	Description of Item	Cost	Useful Life	Depreciation	
Additions:					
Total additions for Building Improvements		$ -		$ -	*
Deletions:					
Total deletions for Building Improvements		$ -		$ -	**

***Ties to Page 23, Line B3**
****Ties to Page 23, Line B2**

Schedule of Non-Movable Equipment Acquired during this report period

Acquisition Date	Description of Item	Cost	Useful Life	Depreciation	
Additions:					
Total additions for Non-Movable Equipment		$ -		$ -	*
Deletions:					
Total deletions for Non-Movable Equipment		$ -		$ -	**

***Ties to Page 23, Line C3**
****Ties to Page 23, Line C2**

Schedule of Movable Equipment Acquired during this report period

Acquisition Date	Description of Item	Cost	Useful Life	Depreciation	
Additions:					
11/15/2016	Carpet Master	$ 1,585	5	$ 264	
12/15/2016	Carpet Extractor	$ 3,186	5	$ 478	
4/27/2017	Window Hardware	$ 650	5	$ 54	
4/30/2017	Surface Pro 4	$ 1,489	5	$ 124	
6/1/2017	Dell Computer & Server	$ 17,706	5	$ 885	
6/21/2017	Tyco Security System	$ 5,245	5	$ 262	
9/29/2017	Website Design	$ 2,223	5	$ -	
11/17/2016	Curtins	$ 2,721	7	$ 324	
1/27/2017	Arm Chair	$ 1,068	7	$ 102	
2/18/2017	Nurse Book Case	$ 1,011	7	$ 84	
9/19/2017	Reclining Chair	$ 1,074	7	$ -	
	50 Mattresss from operations to Realty Company	$ -		$ (1,557)	
Total additions for Movable Equipment		$ 37,958		$ 1,020	*
Deletions:					
Total deletions for Movable Equipment		$ -		$ -	**

***Ties to Page 23, Line D2c**
****Ties to Page 23, Line D2b**

Schedule of Leasehold Improvements Acquired during this report period

Acquisition Date	Description of Item	Cost	Useful Life	Depreciation	
Additions:					
Total additions for Leasehold Improvement		$ -		$ -	*
Deletions:					
Total deletions for Leasehold Improvement		$ -		$ -	**

***Ties to Page 24, Line C3**
****Ties to Page 24, Line C2**

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Amortization Schedule*

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	24	37

Item	Date of Acquisition Month	Date of Acquisition Year	Length of Amortization	Cost to Be Amortized	Accumulated Amort. to Beginning of Year's Operations	Basis for Computing Amortization**	Rate %	Amortization for This Year	Totals
A. **Organization Expense**									
1.									
2.									
3. Spaulding Loan Origination Fees		2013		17,000	17,000				
A-4. Subtotal									
B. **Mortgage Expense**									
1. Refinances Fee		2015		8,810	1,762			7,048	
2.									
3.									
B-4. Subtotal									7,048
C. **Leasehold Improvements and Other**									
1. Acquired prior to this report period				131,479	35,031			3,744	
2. Disposals (attach schedule)									
3. Acquired during this report period (attach schedule)									
C-4. Subtotal									3,744
D. ***Total Amortization***									10,792

* Straight-line method must be used.

** Specify which of the following bases were used:

A. Minimum of 5 years or 60 months.
B. Life of mortgage; OR
C. Remaining Life of Lease; OR
D. Actual Life if owned by Related Party.

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C. Expenditures Other Than Salaries (cont'd) - Property Questionnaire

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	25	37

11. Property Questionnaire

Part A

Is the property either owned by the Facility or leased from a Related Party?* ⊙ Yes ○ No

If "Yes," complete Part B.
If "No," complete Part C.

*If any owner or operator of this facility is related by family, marriage, ownership, ability to control or business association to any person or organization from whom buildings are leased, then it is considered a related party transaction.

Description	Total
1. Date Land Purchased	
2. Date Structure Completed	
3. If **NOT** Original Owner, Date of Purchase	
4. Date of Initial Licensure	
5. Total Licensed Bed Capacity	
6. Square Footage	
7. Acquisition Cost	
a. Land	
b. Building	

Part B - Owner and Related Parties	1st Mortgage	2nd Mortgage	3rd Mortgage	4th Mortgage
1. Financing				
a. Type of Financing (e.g., fixed, variable)	HUD			
b. Date Mortgage Obtained	01/01/10			
c. Interest Rate for the Cost Year	3.98%			
d. Term of Mortgage (number of years)	40			
e. Amount of Principal Borrowed	10,500,000			
f. Principal balance outstanding as of _____	10,075,296			
Complete if Mortgage was Refinanced During Current Cost Year				
g. Type of Financing (e.g., fixed, variable)				
h. Date of Refinancing				
i. New Interest Rate				
j. Term of Mortgage (number of years)				
k. Amount of Principal Borrowed				
l. Principal Outstanding on Note Paid-Off				

Part C - Arms-Length Leases for Real Property Improvements Only

Name and Address of Lessor	Property Leased	Date of Lease	Term of Lease	Annual Amount of Lease

Note: Be sure required copies of leases are attached to Page 25 and real estate taxes paid by lessor are included on Page 22, Item 10b.

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C. Expenditures Other Than Salaries (cont'd) - Interest

Name of Facility	License No.	Report for Year Ended	Page of
The Guilford House	460-C	9/30/2017	26 | 37

Item	Total	CCNH	RHNS	(Specify)
12. Interest				
A. Building, Land Improvement & Non-Movable Equipment				
1. First Mortgage $				
Name of Lender / Rate				
Address of Lender				
2. Second Mortgage $				
Name of Lender / Rate				
Address of Lender				
3. Third Mortgage $				
Name of Lender / Rate				
Address of Lender				
4. Fourth Mortgage $				
Name of Lender / Rate				
Address of Lender				
B. CHEFA Loan Information				
1. Original Loan Amount $				
2. Loan Origination Date				
3. Interest Rate %				
4. Term				
5. CHEFA Interest Expense				
12 B7. ***Total Building Interest Expense*** (A1 - A4 + B5) $				

(*Carry Subtotals forward to next page*)

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CSP-27 Rev. 6/95

C. Expenditures Other Than Salaries (cont'd) - Interest and Insurance

Name of Facility	License No.	Report for Year Ended	Page of
The Guilford House	460-C	9/30/2017	27 | 37

Item			Total	CCNH	RHNS	(Specify)
Subtotals Brought Forward:						
12. C. Movable Equipment						
1. Automotive Equipment		$				
A. Item	Rate	Amount				
Lender						
Address of Lender						
2. Other (*Specify*)		$	80,889	80,889		
A. Item	Rate	Amount				
Working Capital Loans		49,295				
Lender						
TD Bank, 1st National Bank, Sapulding Capital						
Address of Lender						
B. Item	Rate	Amount				
Vendor Accounts Payable Loa		31,594				
Lender						
Omni, Partner's, Dell, Tyco Global						
Address of Lender						
12. C. 3. Total Movable Equipment Interest Expense (C1 + 2)		$	80,889	80,889		
12. D. Other Interest Expense (*Specify*)		$	996	996		
Interest Paid to P. J. Moffie						
13. ***Total All Interest Expense*** (12B7 + 12C3 + 12D)		$	81,885	81,885		
14. Insurance						
a. Insurance on Property (buildings only)		$	4,705	4,705		
b. Insurance on Automobiles		$				
c. Insurance other than Property (as specified above)						
1. Umbrella (*Blanket Coverage*)		$				
2. Fire and Extended Coverage		$				
3. Other (*Specify*)		$				
14d. ***Total Insurance Expenditures (14a + b + c)***		$	4,705	4,705		
15. ***Total All Expenditures (A-13 thru C-14)***		$	10,062,267	10,062,267		

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D. Adjustments to Statement of Expenditures

Name of Facility	License No.	Report for Year Ended	Page of
The Guilford House	460-C	9/30/2017	28 | 37

Item No.	Page No.	Line No.	Item Description	Total Amount of Decrease	CCNH	RHNS	(Specify)
Page 10 - Salaries and Wages							
1.			Outpatient Service Costs $				
2.			Salaries not related to Resident Care $				
3.			Occupational Therapy $				
4.			Other - See attached Schedule $				
Page 13 - Professional Fees							
5.			Resident Care Physicians ** $				
6.			Occupational Therapy $				
7.			Other - See attached Schedule $				
Pages 15 & 16 - Administrative and General							
8.			Discriminatory Benefits $				
9.			Bad Debts $	34,163	34,163		
10.			Accounting & Legal $				
11.			Telephone $				
12.			Cellular Telephone $				
13.			Life insurance premiums on the life of Owners, Partners, Operators $				
14.			Gifts, flowers and coffee shops $				
15.			Education expenditures to colleges or universities for tuition and related costs for owners and employees $				
16.			Travel for purposes of attending conferences or seminars outside the continental U.S. Other out-of-state travel in excess of one representative $				
17.			Automobile Expense (e.g. personal use) $				
18.			Unallowable Advertising * $				
19.			Income Tax / Corporate Business Tax $				
20.			Fund Raising / Contributions $				
21.			Unallowable Management Fees $				
22.			Barber and Beauty $				
23.			Other - See attached Schedule $	20,190	20,190		
Page 18 - Dietary Expenditures							
24.			Meals to employees, guests and others who are not residents $				
Page 19 - Laundry Expenditures							
25.			Laundry services to employees, guests and others who are not residents $				
Page 20 - Housekeeping Expenditures							
26.			Housekeeping services to employees, guests and others who are not residents $				
			Subtotal (Items 1 - 26) $	54,353	54,353		

* All except "Help Wanted".

(*Carry Subtotal forward to next page*)

** Physicians who provide services to Title 19 residents are required to bill the Department of Social Services directly for each individual resident.

Schedule of Other Salaries Adjustment

Page Ref	Line Ref	Description	CCNH	RHNS	(Specify)
Total Other Salaries Adjustment			$ -	$ -	$ -

Schedule of Fees Adjustments

Page Ref	Line Ref	Description	CCNH	RHNS	(Specify)
Total Other Fees Adjustments			$ -	$ -	$ -

Schedule of Other A&G Adjustments

Page Ref	Line Ref	Description	CCNH	RHNS	(Specify)
16	L-3	Employee Relations	$ 3,336		
16	13-M	Late Fees	$ 16,853		
16	13-M	Miscellaneous Administration	$ 1		
Total Other A&G Adjustments			$ 20,190	$ -	$ -

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CSP-29 Rev. 10/2006

D. Adjustments to Statement of Expenditures (cont'd)

Name of Facility	License No.	Report for Year Ended	Page of
The Guilford House	460-C	9/30/2017	29 | 37

Item No.	Page No.	Line No.	Item Description	Total Amount of Decrease	CCNH	RHNS	(Specify)
			Subtotals Brought Forward $	54,353	54,353		
Page 20 - Resident Care Supplies***							
27.			Prescription Drugs $				
28.			Ambulance/Limousine $				
29.			X-rays, etc $				
30.			Laboratory $				
31.			Medical Supplies $				
32.			Oxygen (non emergency) $				
33.			Occupational Therapy $				
34.			Other - See Attached Schedule $	612,623	612,623		
Page 22 - Maintenance and Property							
35.			Excess Movable Equipment Depreciation See Attached Schedule $				
36.			Depreciation on Unallowable Motor Vehicles $				
37.			Unallowable Property and Real Estate Taxes $				
38.			Rental of Building Space or Rooms $				
39.			Other - See Attached Schedule $	38,270	38,270		
Page 27 - Insurance							
40.			Mortgage Insurance $				
41.			Property Insurance $				
Other - Miscellaneous							
42.			Research or Experimental Activities $				
43.			Radio and Television Revenue $				
44.			Vending Machine Revenue $				
45.			Purchase Discounts and Allowances $				
46.			Duplications of functions or services $				
47.			Expenditures made for the protection, enhancement or promotion of the providers interest $				
48.			Interest Income on Accounts Rec $				
49.			Other (include personnel and other costs unrelated to resident care) - See Attached Schedule $	996	996		
Not For Profit Providers Only							
50.			Building/Non Movable Eq. Depreciation Unallowable Building Interest - See Attached Schedule $				
51.			***Total Amount of Decrease (Items 1 - 50)*** $	706,242	706,242		

*** Items billed directly to Department of Social Services and/or Health Services in CT, or other states, Medicare, and private-pay residents. Identify separately by category as indicated on Page 20.

Attachment Page 29

The Guilford House
9/30/2017

Schedule of Other Ancillary Costs

Page Ref	Line Ref	Description	CCNH	RHNS	(Specify)
20	5-A-2	Pharmacy Med A	$ 466,129		
20	5-H	Lab A	$ 52,834		
20	5-F	Radiology Med A	$ 12,048		
20	5-J	Complex Med Equip Med A	$ 41,716		
20	5-J	Medicare Non-Billable	$ 32,929		
20	5-J	Medicare Transportation	$ 6,967		
Total Other Ancillary Costs			$ 612,623	$ -	$ -

Schedule of Excess Movable Equipment Depreciation

Page Ref	Line Ref	Description	CCNH	RHNS	(Specify)
Total Excess Movable Equipment Depreciation			$ -	$ -	$ -

Schedule of Other Property Adjustments

Page Ref	Line Ref	Description	CCNH	RHNS	(Specify)
22	6-F	Bulk TV	$ 38,270		
Total Other Property Adjustments			$ 38,270	$ -	$ -

Schedule of Other Adjustments

Page Ref	Line Ref	Description	CCNH	RHNS	(Specify)
27	Line 2-D	Interest Expense	$ 996		
Total Other Adjustments			$ 996	$ -	$ -

Schedule of Unallowable Building Interest

Page Ref	Line Ref	Description	CCNH	RHNS	(Specify)
Total Unallowable Building Interest			$ -	$ -	$ -

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F. Statement of Revenue

Name of Facility	License No.	Report for Year Ended	Page of
The Guilford House	460-C	9/30/2017	30 | 37

Item		Total	CCNH	RHNS	(Specify)
I. Resident Room, Board & Routine Care Revenue					
1. a. Medicaid Residents (*CT only*)	$	3,698,210	3,698,210		
b. Medicaid Room and Board Contractual Allowance **	$	(1,374,989)	(1,374,989)		
2. a. Medicaid (*All other states*)	$				
b. Other States Room and Board Contractual Allowance **	$				
3. a. Medicare Residents *(all inclusive)*	$	3,923,675	3,923,675		
b. Medicare Room and Board Contractual Allowance **	$	2,074,855	2,074,855		
4. a. Private-Pay Residents and Other	$	2,155,895	2,155,895		
b. Private-Pay Room and Board Contractual Allowance **	$	(31,058)	(31,058)		
II. Other Resident Revenue					
1. a. Prescription Drugs - Medicare	$	480,055	480,055		
b. Prescription Drugs - Medicare Contractual Allowance **	$	(480,055)	(480,055)		
c. Prescription Drugs - Non-Medicare	$	148,335	148,335		
d. Prescription Drugs - Non-Medicare Contractual Allowance **	$	(148,166)	(148,166)		
2. a. Medical Supplies - Medicare	$				
b. Medical Supplies - Medicare Contractual Allowance **	$				
c. Medical Supplies - Non-Medicare	$				
d. Medical Supplies - Non-Medicare Contractual Allowance **	$				
3. a. Physical Therapy - Medicare	$	1,748,285	1,748,285		
b. Physical Therapy - Medicare Contractual Allowance **	$	(1,730,671)	(1,730,671)		
c. Physical Therapy - Non-Medicare	$	420,621	420,621		
d. Physical Therapy - Non-Medicare Contractual Allowance **	$	(409,401)	(409,401)		
4. a. Speech Therapy - Medicare	$	242,675	242,675		
b. Speech Therapy - Medicare Contractual Allowance **	$	(242,188)	(242,188)		
c. Speech Therapy - Non-Medicare	$	73,250	73,250		
d. Speech Therapy - Non-Medicare Contractual Allowance **	$	(73,250)	(73,250)		
5. a. Occupational Therapy - Medicare	$	1,535,627	1,535,627		
b. Occupational Therapy - Medicare Contractual Allowance **	$	(1,512,880)	(1,512,880)		
c. Occupational Therapy - Non-Medicare	$	315,367	315,367		
d. Occupational Therapy - Non-Medicare Contractual Allowance **	$	(315,367)	(315,367)		
6. a. Other *(Specify)* - Medicare	$				
b. Other *(Specify)* - Non-Medicare	$	(0)	(0)		
III. *Total Resident Revenue* (Section I. thru Section II.)	$	10,498,826	10,498,826		
IV. Other Revenue*					
1. Meals sold to guests, employees & others	$				
2. Rental of rooms to non-residents	$				
3. Telephone	$				
4. Rental of Television and Cable Services	$				
5. Interest Income *(Specify)*	$	6,420	6,420		
6. Private Duty Nurses' Fees	$				
7. Barber, Coffee, Beauty and Gift shops	$				
8. Other (*Specify*)	$				
V. Total Other Revenue (1 thru 8)	$	6,420	6,420		
VI. Total All Revenue (III +V)	$	10,505,246	10,505,246		

* *Facility should off-set the appropriate expense on Page 28 or Page 29 of the Cost Report.*

** *Facility should report all contractual allowances and/or payer discounts.*

Schedule of Other Resident Revenue - Medicare

Related Exp

Page Ref	Description	CCNH	RHNS	(Specify)
	Lab Med A	$ 27,072		
	Radiology Med A	$ 11,947		
	Lab Med A	$ (27,072)		
	Radiology Med A	$ (11,947)		
Total Other Resident Revenue - Medicare		$ -	$ -	$ -

Schedule of Other Non-Medicare Resident Revenue

Related Exp

Page Ref	Description	CCNH	RHNS	(Specify)
	Lab	$ 7,453		
	Radiology	$ 4,097		
	Lab	$ (7,453)		
	Radiology	$ (4,097)		
Total Other Resident Revenue		$ (0)	$ -	$ -

Interest Income

Account

Page Ref	Account	Balance	CCNH	RHNS	(Specify)
	Interest Income on old Private A/R balance	-	$ 6,420		
Total Interest Income			$ 6,420	$ -	$ -

Schedule of Other Revenue

Page Ref	Description	CCNH	RHNS	(Specify)
Page 10 Lir	Other Income - Accounting Service	$ 30,000		
	Office Salary	$ (30,000)		
Total Other Revenue		$ -	$ -	$ -

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G. Balance Sheet

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	31	37

Account				Amount
Assets				
A. Current Assets				
1. Cash (*on hand and in banks*)				$ 351,437
2. Resident Accounts Receivable (Less Allowance for Bad Debts)				$ 1,038,230
3. Other Accounts Receivable (Excluding Owners or Related Parties)				$
4 Inventories				$ 17,154
5. Prepaid Expenses				$ 10,948
a. Prepaid Interest		2,916		
b. Prepaid Other		8,032		
c.				
d.				
6. Interest Receivable				$
7. Medicare Final Settlement Receivable				$
8. Other Current Assets (*itemize*)				$
A-9. ***Total Current Assets*** (Lines A1 thru 8)				$ 1,417,770
B. Fixed Assets				
1. Land				$
2. Land Improvements	*Historical Cost			$
	Accum. Depreciation		Net	
3. Buildings	*Historical Cost			$
	Accum. Depreciation		Net	
4. Leasehold Improvements	*Historical Cost	131,479		$ 92,705
	Accum. Depreciation	38,775	Net	
5. Non-Movable Equipment	*Historical Cost			$
	Accum. Depreciation		Net	
6. Movable Equipment	*Historical Cost	512,323		$ 76,621
	Accum. Depreciation	435,701	Net	
7. Motor Vehicles	*Historical Cost			$
	Accum. Depreciation		Net	
8. Minor Equipment-Not Depreciable				$
9. Other Fixed Assets (*itemize*)				$
Loan Origination Fee		25,810		
Accum Loan Orgination Fee		(25,810)		
B-10. ***Total Fixed Assets*** (Lines B1 thru 9)				$ 169,326

* Historical Costs must agree with Historical Cost reported in Schedules on Depreciation and Amortization (Pages 23 and 24).

(*Carry Total forward to next page*)

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G. Balance Sheet (cont'd)

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	32	37

Account				Amount
			Total Brought Forward:	$ 1,587,096
C. Leasehold or like property recorded for Equity Purposes.				
1. Land				$
2. Land Improvements	*Historical Cost			
	Accum. Depreciation		Net	$
3. Buildings	*Historical Cost			
	Accum. Depreciation		Net	$
4. Non-Movable Equipment	*Historical Cost			
	Accum. Depreciation		Net	$
5. Movable Equipment	*Historical Cost			
	Accum. Depreciation		Net	$
6. Motor Vehicles	*Historical Cost			
	Accum. Depreciation		Net	$
7. Minor Equipment-Not Depreciable				$
C-8 ***Total Leasehold or Like Properties*** (C1 thru 7)				$
D. Investment and Other Assets				
1. Deferred Deposits				$
2. Escrow Deposits				$
3. Organization Expense	*Historical Cost			
	Accum. Depreciation		Net	$
4. Goodwill (Purchased Only)				$
5. Investments Related to Resident Care (*itemize*)				$
6. Loans to Owners or Related Parties (*itemize*)				$
Name and Address	Amount	Loan Date		
7. Other Assets (*itemize*)				$
D-8. ***Total Investments and Other Assets*** (Lines D1 thru 7)				$
D-9. ***Total All Assets*** (Lines A9 + B10 + C8 + D8)				$ 1,587,096

* Historical Costs must agree with Historical Cost reported in Schedules on Depreciation and Amortization (Pages 23 and 24).

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G. Balance Sheet (cont'd)

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	33	37

Account					Amount
Liabilities					
A.	Current Liabilities				
	1. Trade Accounts Payable				$ 918,587
	2. Notes Payable (*itemize*)				$ 479,028
	1st National Bank of Suffield		97,228		
	TD Bank		68,313		
	Global & Dell Financial		22,862		
	Spaulding Capital Financial		290,624		
	3. Loans Payable for Equipment (*Current portion*) (*itemize*)				$ 425,688
	Name of Lender	Purpose	Amount	Date Due	
	Omni Care	Payables	179,402		
	Partner's Pharmacy	Payables	246,287		
	4. Accrued Payroll (*Exclusive of Owners and/or Stockholders only*)				$ 108,217
	5. Accrued Payroll (*Owners and/or Stockholders only*)				$
	6. Accrued Payroll Taxes Payable				$ 8,380
	7. Medicare Final Settlement Payable				$
	8. Medicare Current Financing Payable				$
	9. Mortgage Payable (*Current Portion*)				$
	10. Interest Payable (*Exclusive of Owner and/or Related Parties*)				$ 1,921
	11. Accrued Income Taxes*				$
	12. Other Current Liabilities (*itemize*)				$ 363,252
	Patient Exchange	(670)	Accrued Pension Expens	19,303	
	Patient Refunds	(2,956)	Accrued Provider Tax	74,279	
	Accrued Expense - Vacation Wages	252,699			
	Accrued Medicare Expense	20,596			
A-13.	***Total Current Liabilities*** (Lines A1 thru 12)				$ 2,305,074

* Business Income Tax (not that withheld from employees). Attach copy of owner's Federal Income Tax Return.

(Carry Total forward to next page)

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G. Balance Sheet (cont'd)

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	34	37

Account	Amount
Total Brought Forward:	2,305,074
Liabilities (cont'd)	
B. Long-Term Liabilities	
1. Loans Payable-Equipment (*itemize*)	$

Name of Lender	Purpose	Amount	Date Due

2. Mortgages Payable	$
3. Loans from Owners or Related Parties (*itemize*)	$

Name and Address of Lender	Amount	Loan Date

4. Other Long-Term Liabilities (*itemize*)		$ 757,122
Due to P.J. Moffie	53,996	
Solamor Hospice	24,223	
CM 5775, LLC	678,903	
B-5. ***Total Long-Term Liabilities*** (Lines B1 thru 4)		$ 757,122
C. ***Total All Liabilities*** (Lines A-13 + B-5)		$ 3,062,195

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G. Balance Sheet (cont'd)
Reserves and Net Worth

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	35	37

Account		Amount
A.	**Reserves**	
	1. Reserve for value of leased land	$
	2. Reserve for depreciation value of leased buildings and appurtenances to be amortized	$
	3. Reserve for depreciation value of leased personal property (*Equity)*	$
	4. Reserve for leasehold real properties on which fair rental value is based	$
	5. Reserve for funds set aside as donor restricted	$
	6. Total Reserves	$
B.	**Net Worth**	
	1. Owner's Capital	$
	2. Capital Stock	$ 1,000
	3. Paid-in Surplus	$
	4. Treasury Stock	$
	5. Cumulated Earnings	$ (2,311,115)
	6. Gain or Loss for Period 10/1/2016 thru 9/30/2017	$ 442,979
	7. Total Net Worth	$ (1,867,136)
C.	***Total Reserves and Net Worth***	$ (1,867,136)
D.	***Total Liabilities, Reserves, and Net Worth***	$ 1,195,059

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H. Changes in Total Net Worth

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	36	37

Account				Amount
A.	Balance at End of Prior Period as shown on Report of 09/30/2016			$ (2,310,115)
B.	Total Revenue (*From Statement of Revenue Page 30*)			$ 10,505,246
C.	Total Expenditures (*From Statement of Expenditures Page 27*)			$ 10,062,267
D.	Net Income or Deficit			$ 442,979
E.	Balance			$ (1,867,136)
F.	Additions			
	1. Additional Capital Contributed (*itemize*)			
	Calvin Moffie	457,020		
	2. Other (*itemize*)			
F-3.	Total Additions			$ 457,020
G.	Deductions			
	1. Drawings of Owners/Operators/Partners (*Specify*)			$ 64,983
	Name and Address (*No., City, State, Zip*)	Title	Amount	
	Calvin Moffie	Owner	64,983	
	2. Other Withdrawings *(Specify)*			$
	Purpose	Amount		
	3. Total Deductions			$ 64,983
H.	***Balance at End of Period***	09/30/17		$ (1,475,099)

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I. Preparer's/Reviewer's Certification

Name of Facility	License No.	Report for Year Ended	Page	of
The Guilford House	460-C	9/30/2017	37	37

Check appropriate category

☐ Chronic and Convalescent Nursing Home only (CCNH)	☐ Rest Home with Nursing Supervision only (RHNS)	☐ (Specify)

Preparer/Reviewer Certification

I have prepared and reviewed this report and am familiar with the applicable regulations governing its preparation. I have read the most recent Federal and State issued field audit reports for the Facility and have inquired of appropriate personnel as to the possible inclusion in this report of expenses which are not reimbursable under the applicable regulations. All non-reimbursable expenses of which I am aware (except those expenses known to be automatically removed in the State rate computation system) as a result of reading reports, inquiry or other services performed by me are properly reported as such in this report on Pages 28 and 29 (adjustments to statement of expenditures). Further, the data contained in this report is in agreement with the books and records, as provided to me, by the Facility.

Signature of Preparer	Title	Date Signed

Printed Name of Preparer	
Tim Dolce	
Address	**Phone Number**
109 West Lake Avenue, Guilford, CT	203-488-9142 ext. 4004