Operational Readiness Review

Dispensing Full-Scale Exercise/Incident - Supplement B

Complete this form for each point of dispensing (POD) site involved in the full-scale exercise (FSE)/incident. After completing the form, save it using a unique file name, such as Dispensing Full-Scale Exercise (FSE)-Incident – Supplement B – 01, Dispensing Full-Scale Exercise (FSE)-Incident – Supplement B – 02, and so forth.

Jurisdiction

Name	Select jurisdiction

Staff Notification and Assembly - POD First Shift Core, per site

Name of POD	

First Shift Core Management/Lead Staff

Current first shift core POD management/lead staff	
Date/time first person notified	
Date/time last person acknowledged notification	
Total number of staff who acknowledged notification	
Target time for assembly (in minutes)	
Type of staff assembly (select one)	Select one
Date/time last person assembled	
Total number of staff who assembled	
Total number of staff who assembled within target time	
Acknowledgement completion time	
Acknowledgement percentage	0%
Assembly completion time	
Assembly percentage	0%

First Shift Core Security Staff

Current first shift core POD security staff	
Date/time security notified to assemble	
Number of security available	

Target time for assembly (in minutes)	
Type of staff assembly (select one)	Select one
Date/time last person assembled	
Total number of staff who assembled	
Total number of staff who assembled within target time	
Acknowledgement percentage	0%
Assembly completion time	
Assembly percentage	0%

First Shift Core Medical Health Department Staff

Current first shift core medical health department POD staff (general, not management/lead)	
Date/time first person notified	
Date/time last person acknowledged notification	
Total number of staff who acknowledged notification	
Target time for assembly (in minutes)	
Type of staff assembly (select one)	Select one
Date/time last person assembled	
Total number of staff who assembled	
Total number of staff who assembled within target time	
Acknowledgement completion time	
Acknowledgement percentage	0%
Assembly completion time	
Assembly percentage	0%

First Shift Core Non-Medical Health Department Staff

Current first shift core non-medical health department POD staff (general, not management/lead)	
Date/time first person notified	
Date/time last person acknowledged notification	
Total number of staff who acknowledged notification	
Target time for assembly (in minutes)	
Type of staff assembly (select one)	Select one
Date/time last person assembled	
Total number of staff who assembled	
Total number of staff who assembled within target time	
Acknowledgement completion time	
Acknowledgement percentage	0%
Assembly completion time	
Assembly percentage	0%

First Shift Core Medical Volunteers

Current first shift core medical POD volunteers	
Date/time first person notified	
Date/time last person acknowledged notification	
Time last person acknowledged notification	
Total number of staff who acknowledged notification	
Target time for assembly (in minutes)	
Type of staff assembly (select one)	Select one
Date/time last person assembled	
Total number of staff who assembled	
Total number of staff who assembled within target time	

Acknowledgement completion time	
Acknowledgement percentage	0%
Assembly completion time	
Assembly percentage	0%

First Shift Core Non-Medical Volunteers

Current first shift core non-medical POD volunteers	
Date/time first person notified	
Date/time last person acknowledged notification	
Total number of staff who acknowledged notification	
Target time for assembly (in minutes)	
Type of staff assembly (select one)	Select one
Date/time last person assembled	
Total number of staff who assembled	
Total number of staff who assembled within target time	
Acknowledgement completion time	
Acknowledgement percentage	0%
Assembly completion time	
Assembly percentage	0%