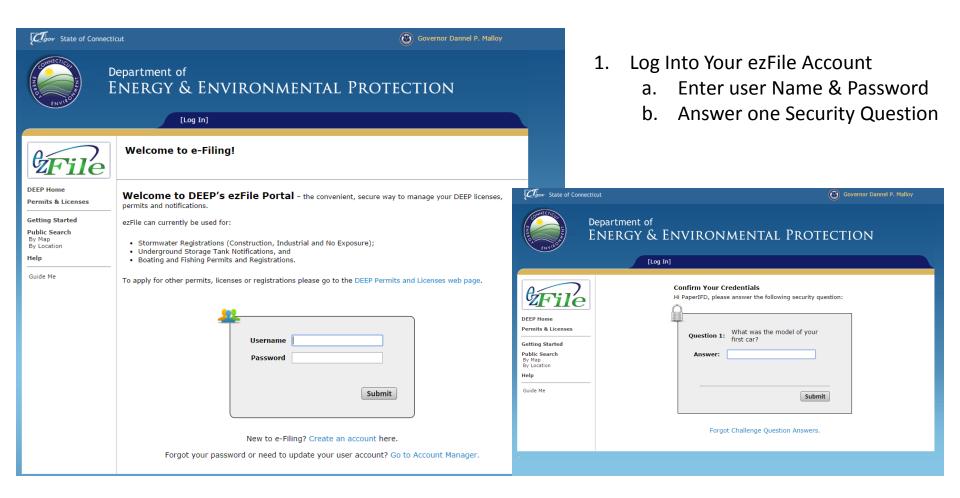# Scheduler Functionality

The scheduler lets you see what events are pending or approved for a specific date, waterbody, and/or access point (boat launch).

You can then continue with your application or change the date, waterbody, or access point.

Scheduler Functionality
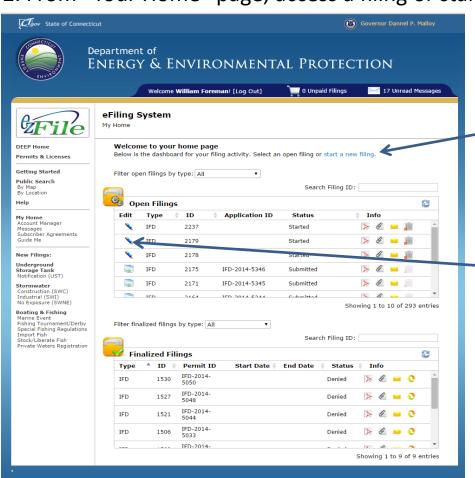## *How to Search*

1. Log Into Your ezFile Account
   a. Enter user Name & Password
   b. Answer one Security Question

Scheduler Functionality
How to Search

2. From "Your Home" page, access a filing or start a new filing.

Start a new filing

Use an existing open filing

3. Skip this page by selecting "next"

4. Skip this page by selecting "next"

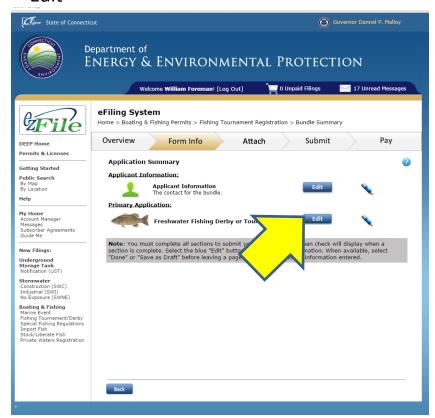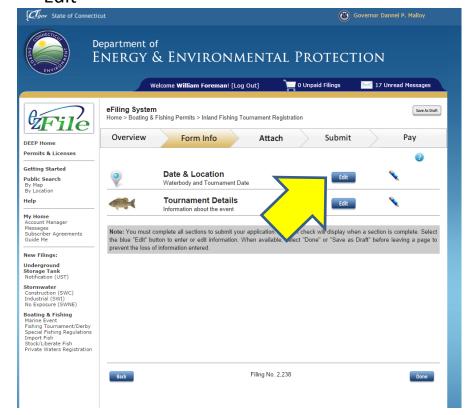# Scheduler Functionality
How to Search

5. Access the tournament details by selecting "Edit"

6. Access the date/location details by selecting "Edit"

Scheduler Functionality
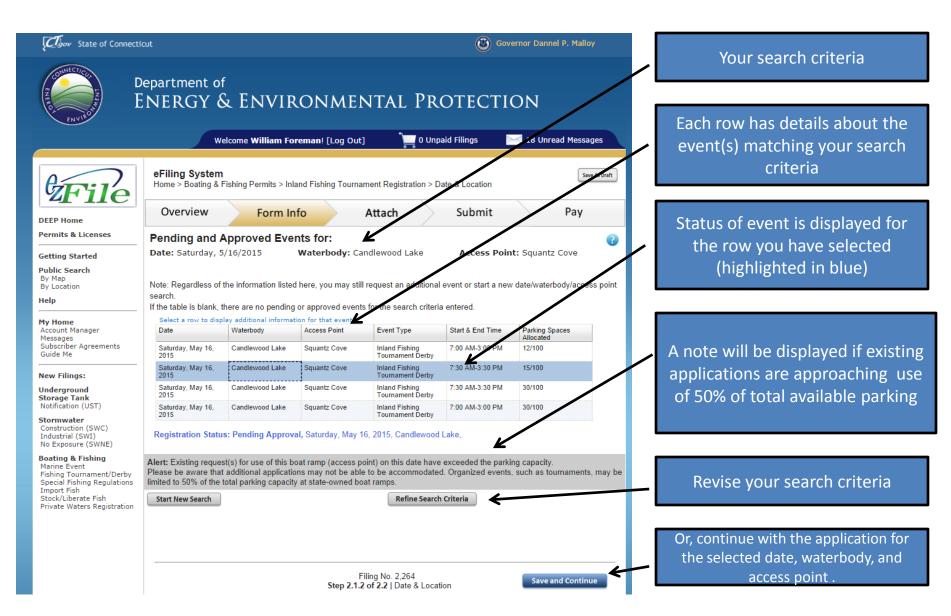*How to Search*

Search Results

Questions?

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