



CT WAP Weatherization Guidance No. 24

Effective Date: October 3, 2015

Hazard Communication standards

The purpose of this guidance is to instruct agencies of newly developed policy regarding hazards found to exist or having the potential to exist on WAP works sites. This guidance pertains to all CT WAP Weatherization programs.

Hazard Communication Responsibility

Due to recent changes made at the Occupational Safety and Health Administration (OSHA) in respect to work performed in confined spaces (Attics, Crawl Spaces), CT WAP has determined that a standard practice for identifying and communicating hazards be established and applied to any OSHA confined space work site.(OSHA 29 CFR 1926.1207) (Effective August 3, 2015)

CT WAP Sub-Grantees will require that all personnel conducting site specific energy audits, in-process inspections and Final Inspections to document and communicate site specific hazards to ensure the safety of all Weatherization service delivery personnel and the occupants of the site.

Hazard Communication Instruments

CT WAP Auditors are hereby mandate to utilize the **CT WAP Pre-Entry Hazard Assessment** form for each site where a confined space hazard or potential hazard is identified.

Hazard Communication Procedures

Sub-Grantees are required to inform all weatherization Service delivery personnel be they local agency crew or subcontracted resources, of identified hazard via use of the **Pre-Entry Hazard Assessment Form**. Hazard Communication procedures require that **the Pre-Entry Hazard Assessment form** accompany any work order issued for work within a confined space site.

Hazard Communication Recordkeeping Requirements

CT WAP policy requires that all documents pertaining to Hazard Communications be included within the site specific client file and be made available to CT WAP Monitoring and Quality Control personnel at all times.

CT WAP Sub-Grantees are required to document any and all cases of non-compliance with OSHA Confined Space rules to CT WAP Training Technical and Monitoring staff immediately upon recognition of violation of OSHA compliance.