

**AUTOMOTIVE GLASS WORK AND FLAT GLASS WORK
EXAMINING BOARD**

TEL. NO. (860) 713-6135

-MINUTES-

APRIL 29, 2011

The Connecticut Automotive Glass Work and Flat Glass Work Examining Board held a regular meeting on April 29, 2011 commencing at 9:33 AM in Room 117 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

Board Members present: Edward J. Fusco (*Unlimited Journey person-Flat Glass Work*)
David Olender (*Public Member*)
Frank Pitrone (*Unlimited Contractor-Automotive Glass Work*)
Jennifer Russell-Vanasse (*Unlimited Contractor-Flat Glass Work*)
Carl Von Dassel (*Unlimited Contractor-Flat Glass Work*)
David A. Wills (*Public Member*)
John A. Wisniewski (*General Contractor-Auto Glass Work*)

Board Members not present: Brian Blank (*Public Member*)

Board Vacancies: None.

Board Counsel: Not present, as requested.

DCP Staff Present: Robert M. Kuzmich, *Department of Consumer Protection*
Richard M. Hurlburt, *Department of Consumer Protection*

Others Present: Valerie Stolfi Collins, *Connecticut Glass Dealers Association*
Michael Dougherty; regarding the requirements for an FG-2 License.
Frank Martinelli - FG-1 license examination Applicant.

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860)-706-1255.

Agency Website: www.ct.gov/dcp

Division E-Mail: occtrades@ct.gov

1. 9:30 A.M. MEETING CALLED TO ORDER BY CHAIRMAN.

The Automotive Glass Work and Flat Glass Work Examining Board Meeting was called to order at 9:33 AM by Chairman Edward J. Fusco.

2. REVIEW OF DRAFT OF MINUTES OF PREVIOUS MEETING: JANUARY 28, 2011

After a thorough review of the minutes of the January 28, 2011 Regular Board Meeting by all members, *the Board voted, unanimously, to approve the draft of the minutes as submitted. (Wisniewski/Wills)*

3. COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

A. Appearance before the Board by Mr. Michael J. Dougherty concerning the requirements for a Flat Glass Journey person's License; Mr. Dougherty does not have an application on file and is asking the Board for advice on how to proceed. He explained his employment history beginning with Killingly Glass for 9 ½ years and with a focus on vinyl replacement windows. During this time, licensing became effective and he was advised by his employer that he did not need the license as long as he worked for him.

Mr. Dougherty found out about licensing for glaziers through a union carpenter. He lives near the border of Rhode Island so he joined the Warwick Local Union 1333 doing work in Rhode Island and listed a number of employers for the Board. One of these employers assigned him work in Connecticut and therein was the

problem since he was not licensed in Connecticut. Mr. Dougherty now has an opportunity to work in Connecticut and needs the FG-2 license. Mr. Wisniewski advised the applicant to provide proof of at least three years of employment to qualify to sit for the examination. Ms. Stolfi suggested that he can provide payroll receipts as a form of proof of employment. Mr. Dougherty stated that his primary employer, Killingly Glass, has suddenly and unexpectedly now refused to provide employment verification.

The Board also suggested providing them with social security records and union paperwork to substantiate his employment records. It doesn't appear to be a problem to the Board and that the applicant just needs to do some leg work. Mr. Kuzmich advised the applicant that all the referenced paperwork is initially sent along with the test application to the testing vendor for processing. It will then be sent to the applicant at which point the applicant contacts the Department for an appointment to come before the Board.

Ms. Russell-Vanasse asked the Department if there is any legal way that his former employer provide the Department with verification of his employment. Mr. Kuzmich will investigate this question. Mr. Fusco advised Mr. Dougherty that the Board has given him plenty of guidance and that he do the best he can in following their advice. Mr. Dougherty was advised of the Board's next meeting date and that the application process takes time so he should act as quickly as possible.

4. OLD BUSINESS:

A. Department Update regarding proposed changes to the Regulation for Automotive Glass Work and Flat Glass Work; Mr. Kuzmich advised the Board that the information was sent to the Department Attorneys for their review and direction.

5. REVIEW OF CORRESPONDENCE:

A. Updated PSI Examination Services Connecticut Occupational Trades Examination Results and Statistics Summary for 2011 to date; for the Board's information as requested. Mr. Kuzmich gave the Board one copy of this data for their review at today's meeting. Mr. Fusco reviewed the results aloud for the Board's information.

B. Excerpt from General Statutes of Connecticut; Section 20-340. Exemptions from licensing requirements. The Board acknowledged receipt of this material.

C. Excerpt from General Statutes of Connecticut; Section 4-1a. **Appointed Officers, unspecified terms**; for the Board's information. The Board acknowledged receipt of this material.

D. Press Release dated Thursday, March 3, 2011, from the State of Connecticut - Office of the Attorney General; for the Board's information. The Board acknowledged receipt of this material.

E. Occupational Trades Suspended and Revoked Licensees List dated March 30, 2011; for the Board's information. The Board acknowledged receipt of this material.

F. Report from Trade Practices Division concerning status of Flat Glass Work and Automotive Glass Work complaints; for the Board's information. The Board acknowledged receipt of this material and discussed some of the past cases.

6. NEW BUSINESS:

A. Application of Mr. Frank A. Martinelli for a Flat Glass Contractor's license (FG-1); for review and discussion by the Board. Mr. Martinelli is scheduled to appear before the Board today. Mr. Martinelli was asked to explain his need for the FG-1 license without first getting the FG-2 Journeyman's license. He has twenty four years experience owning his own shop first doing solar panel work then progressing into the solariums. He also performed subcontracted work with a major green house company doing commercial glazing. Mr. Martinelli was also a distributor and a subcontractor for Skytech Systems doing commercial and residential skylight glazing. Subsequent to this he was unemployed for some time and is now back working as of approximately four years ago and realized that he missed the boat so to speak regarding getting his flat glass license which is why he is before the Board today. He presently does not have any employees.

Mr. Martinelli stated to Mr. Pitrone that all his glazing experience is primarily sloped glass work. He also gave the Board extensive examples of working drawings of the jobs he has done in the past. Mr. Fusco confirmed with the applicant that he has no intention of working on his own and wants to hire help but is having trouble in getting qualified help. Mr. Fusco also confirmed with the applicant that in lieu of hiring FG-2 Journeyman's, he must establish an apprenticeship program with the Department of Labor.

After more extensive discussion by the Board, they voted, unanimously, to approve Mr. Martinelli to sit for the FG-1 license examination. (Olender/Von

Dassel) The Board wished him success and encouraged him to establish his new business in accordance with the law. The Board also answered questions regarding the study materials listed for the examination.

7. OTHER BUSINESS:

*There being no further business, the meeting adjourned at 10:21 AM.
(Olender/Wills)*

NEXT MEETING DATE;

JULY 22, 2011

**STATE OFFICE BUILDING
165 CAPITOL AVENUE
HARTFORD, CONNECTICUT**

TIME: 9:30 AM ROOM NO.: 117

Respectfully Submitted,

Robert M. Kuzmich, R.A.
License and Applications Specialist