

**AUTOMOTIVE GLASS WORK AND FLAT GLASS WORK
EXAMINING BOARD**
TEL. NO. (860) 713-6135

-MINUTES-

JANUARY 28, 2011

The Connecticut Automotive Glass Work and Flat Glass Work Examining Board held a regular meeting on January 28, 2011 commencing at 10:25 AM in Room 117 of the State Office Building, 165 Capitol Avenue, Hartford, CT 06106.

Board Members present: Brian Blank (*Public Member*)
 Edward J. Fusco (*Unlimited Journeyperson-Flat Glass Work*)
 Jennifer Russell-Vanasse (*Unlimited Contractor-Flat Glass Work*)
 David A. Wills (*Public Member*)
 John A. Wisniewski (*General Contractor-Auto Glass Work*)

Board Members not present: David Olender (*Public Member*)
 Frank Pitrone (*Unlimited Contractor-Automotive Glass Work*)
 Carl Von Dassel (*Unlimited Contractor-Flat Glass Work*)

Board Vacancies: None.

Board Counsel: Not present, as requested.

DCP Staff Present: Robert M. Kuzmich, *Department of Consumer Protection*
 Richard M. Hurlburt, *Department of Consumer Protection*

Others Present: Valerie Stolfi Collins, *Connecticut Glass Dealers Association*

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information, contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax (860)-706-1255.

Agency Website: www.ct.gov/dcp

Division E-Mail: occtrades@ct.gov

1. 9:30 A.M. MEETING CALLED TO ORDER BY CHAIRMAN.

The Automotive Glass Work and Flat Glass Work Examining Board Meeting was called to order at 10:25 AM by Chairman Edward J. Fusco.

2. REVIEW OF DRAFT OF MINUTES OF PREVIOUS MEETING: OCTOBER 23, 2010

After a thorough review of the minutes of the October 23, 2010 Regular Board Meeting by all members, *the Board voted, unanimously, to approve the draft of the minutes as submitted. (Russell-Vanasse/Wills)*

3. COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

No items.

4. OLD BUSINESS:

A. Continuation of discussion and updated report from Sub-committee concerning Drafts of the Standards of Practice for Automotive Glass Work and Flat Glass Work. Ms. Russell noted that the definition of pre-glazed that the subcommittee arrived at is clear and concise and should be useful to the Department's Field Inspectors. The definition reads as follows:

Definition of Pre-glazed: A window or door product which comes from a factory where the glass, finished or unfinished, has been installed into a structural frame in a controlled environment and the edges of the glass, finished or unfinished, are never exposed at any point during the installation process. For the purposes of this definition the frame is the part of the window or door which is mechanically

fastened to the building or structure, eliminating the need to handle the glass itself.

It was determined that this definition will be included in the regulations. *The Board voted, unanimously, to accept this definition of "Pre-Glazed". (Wills/Blank)*

Mr. Hurlburt noted that an e-mail should now be sent to Gary Berner and copied to Jerry Padula and Richard Hurlburt noting that the Board voted on this definition and requested that the Regulation be modified to include this definition. The e-mail will include a brief history of how the clarification of this definition came about.

Ms. Stolfi requested clarification on the process for modifying the regulation. Mr. Hurlburt noted that the request for modification goes from the Department's Legal staff to the *Commissioner's Office* for his approval. Once approved by him, a Public Hearing is held on the draft changes which are now sent to the *Attorney General's Office* to be sure the language is correct and properly drafted. From the *Attorney General's Office*, the proposed changes now go to the Governor's Office and then to the *Regulations Review Committee*. It was noted that the process is a very lengthy one and that the Board will be included in the same and will be aware if any changes to the definition are being proposed.

5. REVIEW OF CORRESPONDENCE:

A. PSI Examination Services Connecticut Occupational Trades Examination Results and Statistics Summary for 2010; for the Board's information as requested. The Board reviewed these statistics which cover the last calendar year. It was noted that the current examination reflects some but not all of the latest modifications made by the Board. In particular, the welding questions were removed from the examination almost immediately.

Mr. Fusco asked if this type of report can be generated for the Board at each meeting to which Mr. Hurlburt replied that they can be done for the Board and will be in the future beginning at their next meeting scheduled for April 29, 2011.

B. Proposed House Bill No. 5862 was given to the Board for their information by Mr. Hurlburt. The Bill concerns proposed amendments to the General Statutes to require municipal officials to accept permit applications submitted by licensed contractors electronically or via the mail provide such contractors have provided all documentation required to obtain such permits.

6. NEW BUSINESS:

1. It was noted by Ms. Russell-Vanasse that some of the Board members were getting calls from the Wall Street Journal regarding the Glass Board. The nature of the calls appeared to be negative in nature. She contacted Mr. Kuzmich by e-mail for advice and he suggested that she contact Division Director Richard Hurlburt and Department Communications Director Claudette Carveth. Ms. Carveth handles calls from the press.

7. OTHER BUSINESS:

A. The Department has set the following dates for the Automotive Glass Work and Flat Glass Work Examining Board for the Calendar Year 2011: the Board acknowledged this information.

January 28, 2011	July 22, 2011
April 29, 2011	October 28, 2011

All meetings will be held in Room No. 117 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut and begin at 9:30 AM.

There being no further business, the meeting adjourned at 10:57 AM. (Wills/Blank)

NEXT MEETING DATE; APRIL 29, 2011

**STATE OFFICE BUILDING
165 CAPITOL AVENUE
HARTFORD, CONNECTICUT**

TIME: 9:30 AM ROOM NO.: 117

Respectfully Submitted,

Robert M. Kuzmich, R.A.
License and Applications Specialist