

STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION
Liquor Control Division
Telephone: (860) 713-6210
Email: dcp.liquorcontrol@ct.gov
Web Site: www.ct.gov/dcp/liquorcontrol

INSTRUCTIONS AND INFORMATION: **Off-Site Farm Winery Sales and Tasting Permit Application**

PLEASE READ ALL INSTRUCTIONS AND INFORMATION BEFORE COMPLETING APPLICATION. APPLICATION WILL NOT BE ACCEPTED IF INCOMPLETE OR IF ANY REQUIRED DOCUMENT IS MISSING.

Fees and Form of Payment:

The “Off-Site Farm Winery Sales and Tasting Permit” is included in the application package. Checks and/or money orders should be made payable to “*Treasurer, State of Connecticut*” in the amount of \$350.00, and must accompany this application. **The application filing fee of \$100.00 is included in the total fees and is not refundable.**

The Application Process

Once we are in receipt of your complete and correctly executed application and filing fee, the application will be reviewed by the department. You must have an active manufacturer permit for a farm winery to be eligible for this permit.

Definitions

Permittee – The permittee for the manufacturer permit for a farm winery is the applicant for this liquor permit. The permittee is a person designated as the representative of the backer for the permit premises. The permittee must be able to read and understand English. The permittee can be the owner/backer of the business that holds the permit.

Backer – An individual or legal business entity that owns the business to which the liquor permit is issued.

Authorized Backer Representative – An individual who is legally authorized by the nature of the position held (i.e. corporate officer) in the business, or through a power of attorney to sign documents and make decisions related to the liquor permit.

Definition of Permit – *Public Act 14-189* An off-site farm winery sales and tasting permit shall authorize the sale and offering of free samples of wine manufactured from the farm winery during a total of not more than seven events or functions per year held pursuant to a temporary liquor permit issued pursuant to section 30-35 of the general statutes, a charitable organization permit issued pursuant to section 30-37b of the general statutes or a nonprofit corporation permit issued pursuant to section 30-37h of the general statutes, at locations outside the manufacturer permit for a farm winery holder's permit premises, provided such holder:

- (1) Notifies the Department of Consumer Protection, on a form prescribed by the Commissioner of Consumer Protection, not less than five business days prior to the date of the event or function, of the date, hours and location of each event or function,
- (2) sells only wine by the bottle at the event or function, and
- (3) is present, or has an authorized representative present, at the time of the sale of any bottle of wine or the offering of a free sample of wine from the farm winery at the event or function. An off-site farm winery sales and tasting permit shall be valid for a period of one year from the date of issuance. The annual fee for such permit shall be two hundred fifty dollars. There shall be a one-hundred-dollar nonrefundable filing fee for any such permit.

APPLICATION INSTRUCTIONS AND DOCUMENTS REQUIRED FOR AN OFF-SITE FARM WINERY SALES AND TASTING PERMIT APPLICATION TO BE ACCEPTED

APPLICATION FOR OFF-SITE FARM WINERY SALES AND TASTING PERMIT

Complete the one-page application.

Completing the Application

Current Farm Winery Business Information

Item #1 through #7 – Complete these items including permit number for farm winery, permittee name, trade name of business, farm winery address, and contact information.

Authorized Representative of Backer

Items #8 and #9 The permittee listed in #2 of the application must sign #8. The backer/owner or authorized backer representative must sign #9.

OFF-SITE FARM WINERY SALES AND TASTING LOCATION REQUEST FORM

The holder of an off-site farm winery sales and tasting permit may may sell the wine it manufactures and conduct tastings at up to seven (7) licensed charitable and/or non-profit events a year. For each location of an off-site sale or tasting, the holder of the farm winery permit must fill out a separate “Off-Site Farm Winery Sales and Tasting Location Request Form” (*DCPLC – Off-Site Farm Winery Sales and Tasting Location Request form*).

Completing the Form

Location of Off-Site Charitable/Non-Profit Event

Items #1 and #2 - Please fill out your current Farm Winery license number and provide the name of your Farm Winery (Doing Business As)

Items #3 and #4 - Please fill out the active temporary liquor permit number issued by this department to the charitable and/or non-profit organization where you will conduct your sales and tasting. Also, provide the name of the event and sponsor organization

Items #5 and #6 – Please complete the name and address of the off-site charitable and/or non-profit event you will be attending.

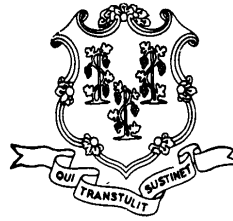
Items #7 and #8 – Please provide the date of the event and its hours of operation.

Approval/Certification of Local Officials

Item #9- The representative of the licensed temporary liquor permit holder must certify that the farm winery has been invited to sell its wine and provide tastings at this particular charitable/non-profit event.

Items #10 and #11 – The local Zoning official and Town Clerk located in the jurisdiction where by the charitable/non-profit event is being held are required to sign this form before Department approval.

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For Official Use Only

APPLICATION FOR OFF-SITE FARM WINERY SALES AND TASTING PERMIT

Please print clearly or type the information entered on this application. **An application filing fee of \$100.00 and permit fee of \$250.00 is required. Please submit the total required fee of \$350.00.** Check and/or money order should be made payable to "**Treasurer, State of Connecticut**" and must accompany this application. The application filing fee of \$100 is non-refundable. Return your completed application, documentation and appropriate fee to:

Department of Consumer Protection, License Services Division, 165 Capitol Avenue, Hartford, CT 06106

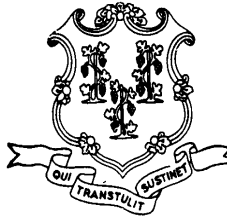
CURRENT FARM WINERY BUSINESS INFORMATION

1. Permit Number for Farm Winery:	2. Permittee Name		
3. Trade Name (DBA Name)			
4. Business Address		City	State
			Zip Code
5. Business Telephone Number	6. Business Fax Number	7. Business Email Address	

AUTHORIZED REPRESENTATIVE OF BACKER

<p>8. Permittee Certification (<u>To be signed by permittee applicant</u>)</p> <p>I certify that the information provided in this application is true to the best of my knowledge.</p>	<p>Signed by Permittee Applicant</p> <p>X _____</p>	<p>Date</p>			
<p>9. Backer Certification (<u>To be signed by backer or the authorized representative of the backer</u>)</p> <p>I certify that the information provided in this application is true to the best of my knowledge and that the permittee applicant identified in this application is designated as my principal representative on the premises for which this application is being submitted.</p>	<p>Signed by Backer or Authorized Representative of Backer</p> <p>X _____</p>	<p>Date</p>			
	<table style="width: 100%;"> <tr> <td style="width: 70%;">Print name of Backer or Representative</td> <td>Title of Backer or Representative</td> </tr> <tr> <td style="height: 40px;"></td> <td></td> </tr> </table>		Print name of Backer or Representative	Title of Backer or Representative	
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OFF-SITE FARM WINERY SALES AND TASTING LOCATION REQUEST FORM

LOCATION OF TEMPORARY EVENT

1. Permit Number for Farm Winery:	2. Trade Name of Farm Winery being Invited:	
3. Temporary Permit Number	4. Name of Temporary Event and Sponsor Organization	
5. Event Location (Street Address)		
6. City	7. Date of Event	8. Hours of Operation

APPROVAL/CERTIFICATION OF LOCAL OFFICIALS

<p>9. Temporary Liquor Permit Authorization: I certify that as an authorized representative of the licensed Temporary Liquor Permit event identified above, the above named Farm Winery has been invited to sell wine at our charitable event identified in #4 and during the dates and times allowed by law.</p> <p>Signature of Temporary Permit Representative X _____</p> <p style="text-align: center;">Print Name _____</p> <p>Title of Official _____ Date ____/____/____</p>
<p>10. Zoning Authority Approval: I certify that I am familiar with the zoning ordinances and bylaws of the city/town identified in item #5 of this application and they do not prohibit the sale of alcoholic beverages under the type of liquor permit/establishment identified in this application.</p> <p>Signature of Zoning Official X _____ Print Name _____</p> <p>Title of Official _____ Date ____/____/____</p>
<p>11. Certification of Town Clerk: The town in which the business identified in item # 6 of this application is to be operated, has no ordinance restricting the hours of sale of alcoholic liquors beyond those set forth in State law except as indicated in the box below. (If none, please enter "NONE")</p> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p>Additional Restrictions:</p> </div> <p>Signature of Town Clerk X _____ Date ____/____/____</p>