

STATE OF CONNECTICUT
DEPARTMENT OF CONSUMER PROTECTION
 LICENSE SERVICES DIVISION
 450 Columbus Blvd, Ste 801
 Hartford, CT 06103
 Telephone: (860) 713-6160
 Email: dcp.foodandstandards@ct.gov
 To apply online visit : www.ct.gov/dcp/apply



For Official Use Only

Application for Cottage Food Operation

- Cottage food operation means any person who produces cottage food products only in the home kitchen of such person's private residential dwelling and only for sale directly to the consumer and who does not operate as a food service establishment.
- This completed application **must be accompanied by a check or money order in the amount of \$50.00** made payable to "**Treasurer, State of Connecticut**" and mailed to the above address. Application fees are non-refundable.
- All licenses expire annually on February 28th.

| Applicant Information | | | |
|--|---|---|---------------------------------------|
| Name of Individual Responsible for Cottage Food Production | | | |
| Business Trade Name (DBA) | | | |
| Street Address of Cottage Food Kitchen | | City | State Zip Code |
| Telephone Number | Date of Birth | Email Address to be used for all correspondence (mandatory) | |
| Mailing Address (if different than above) | | | |
| Street Address | | City | State Zip Code |
| Please check (✓) each type of permissible Cottage Food Product(s) you intend to produce: | | | |
| <input type="checkbox"/> | Breads, Rolls & Biscuits (plain, unstuffed) | <input type="checkbox"/> | Dried Pasta |
| <input type="checkbox"/> | Brownies | <input type="checkbox"/> | Cooked Fruit Pies (excluding pumpkin) |
| <input type="checkbox"/> | Cakes & Cupcakes* | <input type="checkbox"/> | Fudge |
| <input type="checkbox"/> | Candies & Confections | <input type="checkbox"/> | Granola |
| <input type="checkbox"/> | Chocolates | <input type="checkbox"/> | Jams, Jellies & Preserves |
| <input type="checkbox"/> | Coated/Uncoated Nuts | <input type="checkbox"/> | Marshmallow Products |
| <input type="checkbox"/> | Coffee & Teas | <input type="checkbox"/> | Pastries (non-potentially hazardous) |
| <input type="checkbox"/> | Cookies | <input type="checkbox"/> | Popcorn, Popcorn Balls & Cotton Candy |
| <input type="checkbox"/> | Dried Fruit & Fruit Leathers | <input type="checkbox"/> | Vinegar and Flavored Vinegars |
| <input type="checkbox"/> | Dried Herbs, Seasonings & Mixtures | <input type="checkbox"/> | |
| *Buttercream, fondant, or other non-dairy, egg-free frostings or fillings only. Raw cut fruit, egg custard or milk based/cheese frostings or fillings are prohibited, however eggs and milk well incorporated in batter and baked are permissible. See our website at www.ct.gov/dcp for more information. | | | |
| ➤ Any product(s) not listed as allowed above may be submitted to the Department of Consumer Protection for approval. Submission does not guarantee approval. Approval from this department is required before production can begin. | | | |
| Please list intended product(s), include type, name and description of product(s) and method of production. | | | |
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Prerequisites

1. Do you have city water? Yes No If Yes, I have provided a copy of my most recent bill.
2. Do you have private well water? Yes No If Yes, I have provided a copy of the water analysis completed within the past year.
3. I have checked with my local town/municipal government and there are no local ordinances that would prevent me from operating a home based food business. Yes No
4. I have checked with my local public utilities to ensure my cottage food operations meets their approval for the existing sewer system and/or I have checked that my septic system is adequate for my intended operations. Yes No
5. I have completed an approved food safety training course and have provided a copy of my certification. Yes No
6. I agree to grant access to the Connecticut Department of Consumer Protection to conduct an inspection of my cottage food operation's primary domestic residence for routine inspection, in the event of a consumer complaint and/or in the event of a foodborne illness outbreak. Yes No

Certification

I certify, under penalty of law (Section 53a-157b, a Class A Misdemeanor) that the information provided in this application is the truth to the best of my knowledge.

Signature of Applicant

Title

Date