

Probate Court

Attachment A

Probate 001 Page 1 of 1

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Date:

The Honorable [name of Probate Court Judge]  
Court of Probate, District of [name of town]  
Address  
Address

RE: \_\_\_\_\_ D.O.B. \_\_\_\_\_  
(Name of Child)

Dear Judge \_\_\_\_\_:

Pursuant to Section 3. a. and 3. b. of the 2011 "Interagency Agreement Between the Office of the Probate Court Administrator, the Judicial Branch and the Department of Children and Families," notice is hereby given to the Court of Probate of the pendency of a matter involving the above captioned child(ren) in the Superior Court for Juvenile Matters at [name of court].

After much consideration, DCF, has determined that the needs of the family would be better served through the Superior Court. As such, on [date], the Department of Children and Families filed [a] petition(s) in the Superior Court on behalf of said child(ren).

DCF is requesting that the Court of Probate communicate with the Superior Court and determine which court should proceed and which court should dismiss the matter.

If you have any questions please feel free to contact me, [current social worker name] at [telephone number],

Sincerely,

\_\_\_\_\_  
Probate Social Worker

cc: File  
All Attorneys of Record  
All Pro Se Parties  
Superior Court for Juvenile Matters