



DEPARTMENT of CHILDREN and FAMILIES
Making a Difference for Children, Families and Communities



Joette Katz
 Commissioner

Dannel P. Malloy
 Governor

POLICY BULLETIN
2017-07 (Update)

Section and Title

[34-2 Child Protective Services: Investigations - UPDATE](#)

Effective Date

May 1, 2017, updated on May 24, 2107

Target Audience

All CPS staff

Purpose

This is an update to the recently issued Investigations policy. The changes are as follows:

- Added a section requiring notification to Probate Court of any legal guardian who is substantiated, regardless of whether the alleged victim is the guardian’s ward.
 - Changed mandatory legal and RRG consults to discretionary at the direction of the Supervisor.
 - Removed two sections, which will be added to the forthcoming Practice Guide, meaning they are no longer strictly mandatory but are considered best practice and adhered to when possible:
 - “Time Frame for Contact with Other Children in the Home”
 - “Time Frame for Contact with Other Children Who Reside in Another Home”
 - Revised the Supervision section (p. 6) to:
 - Require documentation of the case assignment and supervisory expectations.
 - Change the required minimum of supervisory conferences during an investigation from three conference to two conferences.
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Distribution and Review Process

Via All Staff email and Webinar training

Suggestions for Improvement

If you have any suggestions for clarifying or improving this policy, procedures or forms, please contact: Director of Change Management Yadira Ijeh or Director of the Workforce Academy Jodi Hill-Lilly.
