



Criminal Justice Information System
Governing Board Meeting

April 28, 2016



Agenda

- CISS Project Update
 - Hosting CT: CHIEF Pilot Status
 - Hosting DCJ SharePoint Site
- Update on Operational MOU
- Project Health Check

CISS Project Update

RELEASE	Q4 2015			Q1 2016			Q2 2016			Q3 2016		Q4 2016			Q1 2017			Q2 2017		Q3 2017										
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG							
1	SEARCH	PRAWN, OBIS, AUDIT LOG			Production Ready																									
2	WORKFLOW	UAR & MISDEMEANOR SUMMONS NOTICES			Production Ready																									
3	SEARCH	POR, CRMVS									Production Ready																			
6	SEARCH				CIB, DOC CASE MANAGEMENT, DMV DRIVERS and VEHICLES									Production Ready																
4	WORKFLOW	UAR & MISDEMEANOR SUMMONS - FULL PAYLOAD: DOCUMENT REDACTION, ANNOTATION, RELEASE															Production Ready													
5	SEARCH				LAW RMS, ECM DOCS SEARCH & RETRIEVE															Production Ready										
8	WORKFLOW	POST ARREST, ARRAIGNMENT, DISPOSITION, POST JUDGMENT																		Production Ready										
7	WORKFLOW										INFRACTIONS																			
9	SEARCH										SOR, CMIS, MNI/CCH, WEAPONS, COLLECT (WANTED PERSONS)																			

CISS Project Update

Complete:

☑ February

R. 1 - Completed UAT Testing

R. 1 – PRAWN & OBIS Search went live on 2/26/16

R. 5 – Completed Requirements for RMS, ECM Search and Event Notifications

- Held CISS Administrator Training
- CISS Quarterly Meeting
- Implementation of Tactical MFA Solution
 - The use of RSA hard tokens

CISS Project Update

Complete:

☑ March

- R. 3 – Development of POR & CRMVS
- R. 3 – Shakeout of POR & CRMVS in Systems Testing
- R. 6 – Held Kickoff Meeting for DMV Replication
- R. 6 – DOC Case Notes Design Review
- R. 6 – Data Quality Management Design Review
- R. 6 – DMV Driver History Design Review
- R. 6 – CIB Design Review
- R. 8 – Gap Reviews with Stakeholders
- R. 9 – Kickoff Session for DESPP Wanted File

CISS Project Update

Scheduled:

□ April

R. 4 – Start Development

R. 6 – Design Approval

R. 6 – Start Development

R. 7 – Gap analysis for Infractions

R. 8 – Disposition, Post Arrest, Arraignment and Post Judgement
Workflow Requirements Review

R. 9 – Continue DESPP Data Classification Process

CISS Project Update

Scheduled:

□ May

R. 2 – Complete Systems Testing

R. 2 – Start User Acceptance Testing

R. 3 – Complete Systems Testing

R. 3 – Enter User Acceptance Testing

R. 4 – Continue Development

R. 6 – Continue Development

R. 7 – Start Requirements Gathering

R. 8 – Start Design

R. 9 – Begin Judicial (CMIS) Data Replication Process

R. 9 – Continue DESPP Data Classification Process

CISS Project Update

Scheduled:

□ June

- R. 2 – Complete User Acceptance Testing
- R. 2 – Early Arrest Notification Workflow Production Ready
- R. 3 – Complete User Acceptance Testing
- R. 4 – Continue Development
- R. 5 – Start Development
- R. 6 – Continue Development
- R. 7 – Continue Requirements Gathering
- R. 8 – Continue/Complete Design
- R. 9 – Start Judicial (CMIS) Requirements Gathering for Replication
- R. 9 – Continue DESPP Data Replication Process

CISS Project Update

Scheduled:

□ July

- R. 3 – CRMVS & POR Search Production Ready
- R. 4 – Continue Development
- R. 5 – Continue Development
- R. 6 – Continue Development
- R. 7 – Continue Requirements Gathering
- R. 8 – Start Development
- R. 9 – Continue Judicial(CMIS) Requirements Gathering
- R. 9 – Start Judicial(CMIS) Data Replication
- R. 9 – Continue DESPP Data Replication

CISS Project Update

RMS

Certification

- CT: CHIEF and ACCUCOM
 - 2 of 12 RMS vendors in CT
 - Cover roughly 13+ of 93 police departments
- Discussions on contractual agreements with New World are continuing.

PSDN Network Connectivity

- 77 of 93 police departments are connected.
- 3 police departments are scheduled to connect their routers (Meriden, Stonington and East Hampton).
- 7 police departments have routers on order.
- 5 police departments have not ordered routers.

CISS Project Update

Training Deployment for Release 1

End user training for February, March and April:

66 Users

18 Administrators

3 Auditors

77 individuals were trained across the three roles

- **Trainees from:**

5 Police Departments

- Berlin
- Enfield
- Plainfield
- Wethersfield
- Windsor Locks

- **Trainees from:**

5 Agencies

- Judicial
- Department of Correction
- Office of Victim Advocate
- Board of Pardons and Parole
- DESPP

CISS Project Risks

Misc:

- Stakeholder involvement with CISS project may be impacted by state budget cuts.

Release 8 (Post Arrest, Arraignment, Disposition & Post Judgement)

- During Requirements Gathering sessions in December, gaps were identified for information exchanges with incomplete flows.
 - Completed requirements reviews with all impacted stakeholders
 - Completed new draft workflow documents
 - Verified existing electronic exchanges

Release 9 (SOR, CMIS, MNI/CCH, Weapons, Wanted File)

- Data sharing agreement/data classification is due on 5/13/2016 for all 4 sources. The project concern is not making the date to meet the needs of the Xerox contract given the volume of work to be done.

Hosting CT:CHIEF Pilot

- Current RMS Database and CAD data is being prepared for migration to CT:CHIEF.
- Training is scheduled for the week of April 25, 2016.
- The process of running the current RMS system in parallel with the new CT:CHIEF RMS will take place for validation and use until all officers have been trained.

DCJ SharePoint

- Request from Evelyn Godbout, Director of Information Systems with the Division of Criminal Justice (DCJ).
 - Host their SharePoint site utilizing the CJIS external facing SharePoint server for a large Homicide case.
- Opportunities:
 - Use existing resources from CJIS.
 - CJIS partners to collaborate on CJIS data for a critical investigation that would otherwise not be possible.
 - Collects information for future CJIS SharePoint use.
 - “Do more with less”

Project Update

Governance Committee Update

Issues Log

Description	Assigned to	Status or Due Date
There are 18 state positions that need to be filled. Filling important positions with contractors, and not converting these to state positions presents risk to the project plan and the long-term support and stability of CISS.	Mark Raymond	Open

CISS Project Update

Governance Committee Update

Action Items Log

Description	Assigned to	Status or Due Date
AG Recommendation #8: Durational project manager	Co-Chairs, Mark Raymond	Hold
3M to develop an interface to CISS	Brian Clonan, Antoinette Webster, Comm. Schriro, Darryl Hayes	Open

CISS Project Update

Governance Committee Update

Action Items Log (continued)

Description	Assigned to	Status or Due Date
Executive Director Position	Mark Raymond Dora Schriro	Open
Memorandum of Understanding (MoU)	Mike Lawlor	Open

CISS Project Update

Governance Committee Update

Action Items Log (continued)

Description	Assigned to	Status or Due Date
CT: CHIEF Hosting Pilot Status	Mark Morin Chris Lovell	Ongoing
Qualis Project Risk (8) - Change Control Management may not be flexible enough to quickly address required project changes	Mark Tezaris	Ongoing

CISS Project Update

Governance Committee Update

Action Items Log (continued)

Description	Assigned to	Status or Due Date
Qualis Project Risk (9) - Agencies will not have the support systems or procedures in place at implementation, therefore, impacting the project's success.	Mark Morin, Chris Lovell	Ongoing
Qualis Project Risk (10) - The CJIS QA testing and Xerox defect resolution will continue to impact the project schedule.	Mark Morin Chris Lovell	Ongoing

CISS Project Update

Governance Committee Update

Action Items Log (continued)

Description	Assigned to	Status or Due Date
Qualis Low Category Scores - Scope, Development, User Involvement, Organization, Oversight, Project Controls, Implementation, Contractor Performance & Measurement	Mark Morin, Chris Lovell, Xerox	Ongoing

CISS Project Update

Expenditures 03/31/16



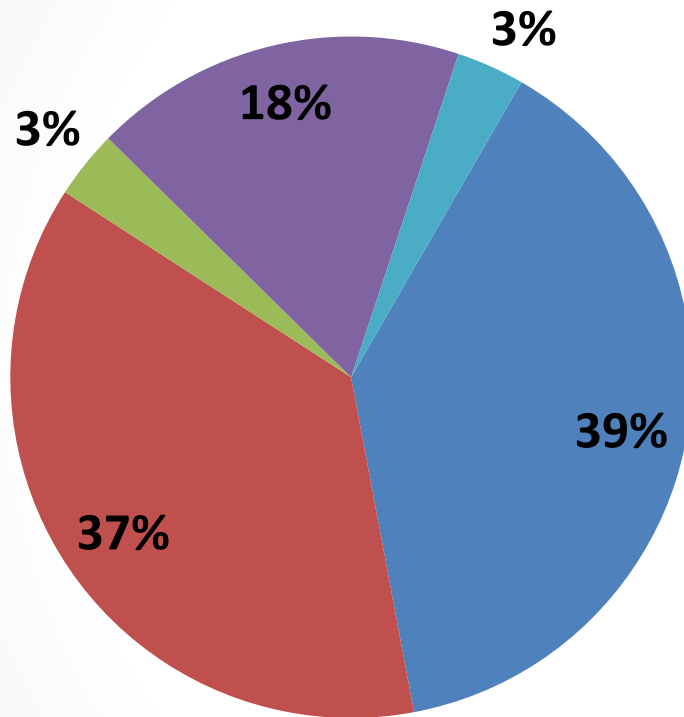
Expenditures	January	February	March	Planned for Quarter	Total Project Expenditures through 03/31/16	ANTICIPATED Project Expenditures through 03/31/16
Staff *	\$106,752	\$401,952	\$271,922	\$880,500	\$11,513,781	\$12,394,281
IT Hardware	\$5,088	-	-	\$45,500	\$1,119,034	\$1,164,534
IT Software	-	-	-	\$110,000	\$6,226,063	\$6,336,063
Development	\$4,488	-	\$217,152	\$425,000	\$6,337,076	\$6,762,076
IT Hardware/Software Maintenance	\$2,151	\$640	\$211,041	\$400,500	\$4,995,011	\$5,395,511
Project Totals	\$118,479	\$402,592	\$700,115	\$1,861,500	\$30,190,965	\$32,052,465



* Note: This figure is the sum of State employees and consultants

CJIS Consultant Statistics

☐ Total Consultants Hired to Date are 60:



- Currently Employed with CJIS - 24, Change +1
- Left for Economic Reasons - 23, Change +1
- Left Due to H1B Visa Expired - 2, No Change
- Were Let Go - 11, Change +1
- Out of State Who Moved Back Home - 2, No Change

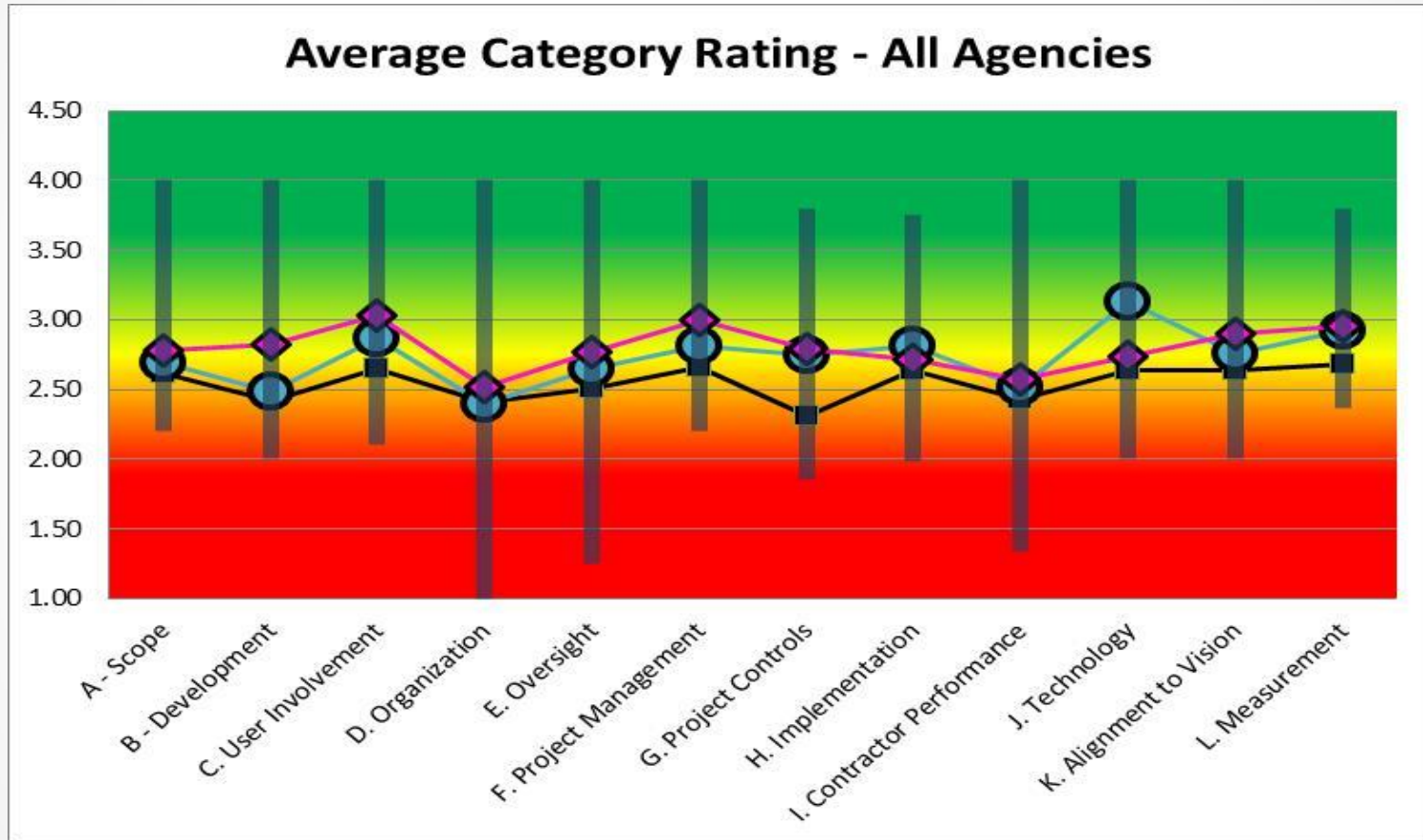
☐ Average Consultant Duration Since March 2012 is 13 Months, No Change.

CJIS Organizational Reporting

- The Operational MOU has been approved and currently collecting signatures.

Project Health Check

(Reporting Period 11/25/2015 – 3/18/2016)



Last Year Values



Last Quarter Values



Current Quarter Values

Project Health Check

(Reporting Period 11/25/2015 – 3/18/2016)

The following highlight finds from this quarter's results:

- Agencies continue to approve of how the project is managed as the related project category score indicates .
- User involvement is at its highest level. Most Agencies noted high involvement, but there is concern that this could drop in the coming quarter given the State budget issues.
- Stakeholders are concerned about how the timeline will impact the final product and want assurances that the Agencies, the CJIS PMO, and Xerox are all aligned with expectations of what the final product will include and the quality of that product.

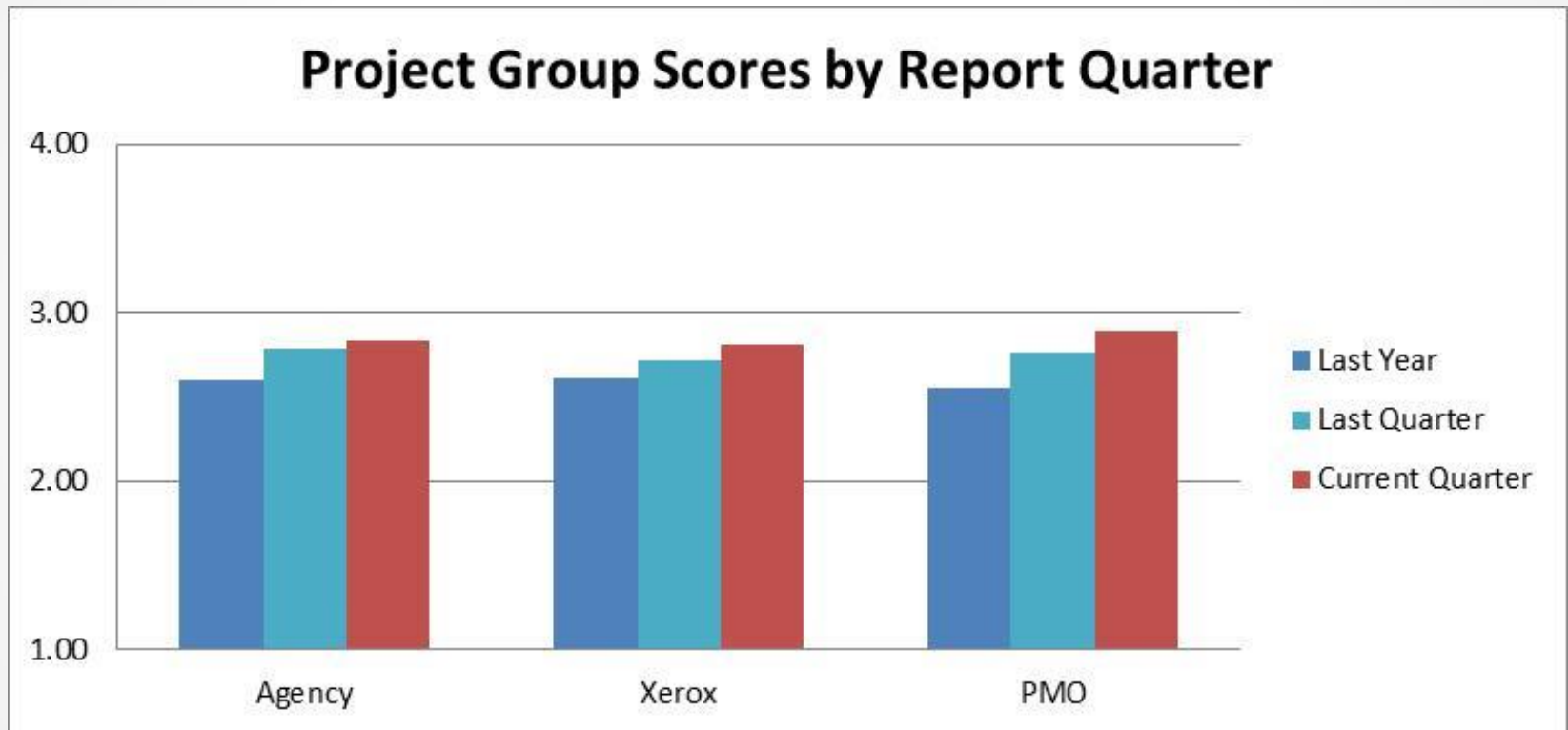
Project Health Check

(Reporting Period 11/25/2015 – 3/18/2016)

- Until design is finalized, and perhaps until User Acceptance Testing is complete, Implementation answers may stay lower for Agencies involved in each release.
- The Technology category's score took a significant hit this quarter as many Agencies struggle to understand exactly how the system will work when implemented. Stakeholders have concerns about how data will be presented, how all the interfaces will work, and when data will be updated, among other items. Until design is finalized for most releases, this category will likely continue to see changes in either direction each quarter.

Project Health Check

(Reporting Period 11/25/2015 – 3/18/2016)



Agency Overview (+.13)

Last Year Score - 2.61; Last Quarter Score - 2.79; Current Quarter Score - 2.83

Project Health Check

(Reporting Period 11/25/2015 – 3/18/2016)

Key Risks

- The State budget shortfall looms large over this quarter's Stakeholder survey responses and interviews. Given this uncertainty, it's noteworthy that the overall project score increased from 2.73 to 2.80.
- Since the project is likely to be impacted by State budget cuts, one new risk is added to the Critical Risk register:
 - Risk #11 – State budget cuts impact project resource availability, either directly or indirectly.

Project Health Check

(Reporting Period 11/25/2015 – 3/18/2016)

Key Risks

- The Critical Risk register currently contains two other risks carried over from the previous quarter:
 - Risk #5 – The 18 State positions need to operationally support the system
 - Risk #9 – The cross-agency support systems, policies and procedures needed to be in place to support various release implementations.

Project Health Check

Looking Forward



Administer

- Health Assessment Surveys
- Planned: May 2nd – 6th

Perform

- Interviews
- Planned: May 9th – 12th

Review

- Report to the Governing Board
- Planned: July 22nd

Upcoming Meeting



➤ **Thursday, July 28, 2016**

1:30 PM

300 Corporate Place, Rocky Hill , CT 06067