

# Technology Committee

## Discussion Items and Recommendations

**CIDRIS** – Workshop was held on February 5, 2010

- Consensus was **reached** on **nine issues**. The CJIS Governing Board will be asked to approve the nine recommendations that were agreed to by the CJIS Community Stakeholders.
- Consensus was **not reached** on **six outstanding issues**

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## Discussion Items and Recommendations

### **Recommendation #1:**

There needs to be either a **Uniform Arrest Report** or a **Misdemeanor Summons** provided for an incident. There should never be both a Uniform Arrest Report and a Misdemeanor Summons provided for the same incident.

We acknowledge that at this time, when there is a Crime and an OUI involved in the same incident, that a separate Uniform Arrest Report is prepared for the OUI and a separate Uniform Arrest Report is prepared for the crime.

- **All of the criminal statutes are on the Uniform Arrest Report for the Crime**
- **All of the motor vehicles statutes are on a separate Uniform Arrest Report for the OUI**

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### **Recommendation #2:**

For all documents exchanged through CIDRIS, the document must be identified by:

- **Official Form Name**
- **Official Form Number**
- **Official Form Version**
- **Official Form Agency (Owner of the form)**

For Example the **Appearance Bond** form is number **#JD-CR-004**, the Version is **January 2009**, and it is the Official **Judicial** form for an Appearance Bond.

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### **Recommendation #3:**

Creation of a **Central Repository** for all official CIDRIS **forms** is required

### **Recommendation #4:**

The CJIS Administrative Committee should be included in the **forms revision process**.

Revised approved forms will be posted with the expected effective date in the CIDRIS forms repository.

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### **Recommendation #5:**

**The Full value of CIDRIS cannot be realized without the successful implementation of “Electronic Signature”.** It is the strong recommendation of this group that the Business Requirements for ESignature be identified immediately.

### **Recommendation #6:**

Investigate to determine if we can add the Charging Instrument ID number to the Intoxilizer electronic results. The Intoxilizer results should include:

- **Case #**
- **Police Department**
- **Offender**
- **Time of Arrest**
- **The Uniform Arrest Report Number or the Misdemeanor Summons Number**

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### **Recommendation #7:**

Documents required by **Judicial** for a **Warrant Case** were defined and agreed to.

### **Recommendation #8:**

Documents required by **Judicial** for a **Warrantless Case** were defined and agreed to.

### **Recommendation #9:**

A **CJIS ESignature Committee** needs to be formed to identify the business requirements for ESignature.

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The CJIS Governing Board  
validation and approval of  
the nine recommendations  
presented by the  
CJIS Community Stakeholders

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**Open Item #1: (Consensus was not reached at the workshop)**

DMV needs the Toxicology Laboratory results within thirty days to be useful. In order to improve on the number of Laboratory results they receive in time to be useful in an Administrative Per Se Hearing, we recommend **researching an electronic exchange of the results**. DMV needs the Laboratory results showing the Ethanol Level and the Conversion GDL to BAC.

**Open Item #2: (Consensus was not reached at the workshop)**

The **package** that is sent to the Department of Motor Vehicles **needs to be complete**. It is of no use to DMV to receive the information from the police piecemeal.



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**Open Item #3: (Consensus was not reached at the workshop)**

Documents required by **DMV** for a **Warrant Case** were defined.

**Open Item #4: (Consensus was not reached at the workshop)**

Documents required by **DMV** for a **Warrantless Case** were defined.

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**Open Item #5: (Consensus was not reached at the workshop)**

Validation of a **supplemental document** that can be provided to DMV along with the A44. DCJ has modified Newington's Police DUI Arrest Form so that it can be used by any police department that wants to provide it as a supplement to the A-44 form.

**Open Item #6: (Consensus was not reached at the workshop)**

Who would **receive** the electronic Intoxilizer results **from** the **lab** if they were available electronically?

Can **DMV** accept OUI information electronically **outside of CIDRIS**?

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### Identify Next Steps

1. A **workshop** with the **CJIS Governing Board** needs to be held, to gain consensus on the remaining workshop recommendations.
2. Creation of a **Central Repository** for all official CIDRIS forms
3. Determine what documents can be **sent via the RMS** systems into CIDRIS
4. Identify the **Business Requirements of ESignature**
5. **Present** the finalized recommendations to the **CJIS Governing Board**