



STATE OF CONNECTICUT  
COMMISSION ON FIRE PREVENTION AND CONTROL  
OFFICE OF STATE FIRE ADMINISTRATION



TEL: (860) 627-6363

Jeffrey J. Morrissette  
State Fire Administrator

34 PERIMETER RD. WINDSOR LOCKS, CONNECTICUT 06096

***MOTIONS OF THE SEPTEMBER 30, 2014 MEETING OF  
THE COMMISSION ON FIRE PREVENTION AND CONTROL***

**Attendance:**

Chairman Carozza, called the meeting to order at 9:35 a.m. with the following members present: Commissioners Abbott, Brady, Bridges, Dagon, Fontana, Hilbert, Kowalski, Mitchell, Murphy, Nicol, Stankye.

Staff members, Jeffrey J. Morrissette, State Fire Administrator; William Trisler, Director of Certification; Kara Ouellette, Secretary to the State Fire Administrator; Eric Munsell, CFA Program Manager; Guests present: David Marcarelli, North Haven Fire Department; Paul Silberguit, Gateway Community College; Peter Struble, University of New Haven.

**1. Call to Order/Pledge of Allegiance/Introduction of Guests**

**2. Approval of the June 24, 2014 Meeting Minutes**

A **MOTION** was made by Commissioner Nicol and **SECONDED** by Commissioner Brady to approve the Minutes of the June 24, 2014 meeting. Motion carried.

**3. Committee Report: Staff Report for June 15, 2014 – July 14, 2014**

A **MOTION** was made by Commissioner Dagon and **SECONDED** by Commissioner Brady to approve the Staff Report for June 15, 2014 – August 14, 2014. Motion carried.

**Committee Report: Staff Report for July 15, 2014 – August 14, 2014**

A **MOTION** was made by Commissioner Nicol and **SECONDED** by Commissioner Dagon to approve the Staff Report for July 15, 2014 – August 14, 2014. Motion carried.

**Committee Report: Staff Report for August 15, 2014 – September 14, 2014**

A **MOTION** was made by Commissioner Dagon and **SECONDED** by Commissioner Fontana to approve the Staff Report for August 15, 2014 – September 14, 2014. Motion carried.

**4. Unfinished Business:**

- a. DESPP Budget/Staffing Update
- b. CSFA Education Committee Update
- c. Draft Certification Regulations Update
- d. Q Testing Update

**5. New Business:**

**a. CFPC Division Annual Report July 2013 – June 2014**

*A **MOTION** was made by Commissioner Brady and **SECONDED** by Commissioner Bridges to accept the 2013/2014 CFPC Division Annual Report. Motion carried.*

**b. 2015 Legislative Session – Proposed Legislation**

**c. IFSAC Accreditation Site Visit**

**d. FF1/FF2/HzMt Testing**

**e. Instructor Indemnification**

**f. Narcan Training Update**

**g. Fire Apparatus Specification Committee**

**h. Gateway Firefighter Training**

*A **MOTION** was made by Commissioner Kowalski and **SECONDED** by Commissioner Fontana to grant Gateway Community College a pilot program in accordance with our current regulations for firefighter I & II Certification upon review of Certification Division approving the Criteria. Motion carried.*

**i. Fire Based EMS Advocates (FireService EMS.com)**

*A **MOTION** was made by Commissioner Hilbert and **SECONDED** by Commissioner Dagon to approve CFPC to become a Fire Service Based EMS Advocate Motion carried.*

**j. Election of Officers:**

**Chairman:** Carozza

**Vice Chairman:** Kowalski

**Secretary:** Stankye

*Chairman Carozza called on Commissioner Nicol to chair the Nominations Committee.*

*Commissioner Nicol opened nominations for the election of officers. He began with the nomination for the Office of Chairman.*

*Commissioner Nicol called for a motion to nominate a Chairman.*

*A **MOTION** was made by Commissioner Brady and **SECONDED** by Commissioner Murphy to nominate Peter Carozza as Chairman. Motion carried.*

*Commissioner Nicol called for any additional nominations. As no other nominations were received Commissioner Nicol called for a motion to close nominations and to direct the Secretary to cast one ballot for Peter Carozza Chairman.*

*Commissioner Nicol called for a motion to open nominations for the position of Vice Chairman.*

*A **MOTION** was made by Commissioner Murphy and **SECONDED** by Commissioner Brady to nominate Kevin Kowalski as Vice Chairman. No further nominations. Motion carried.*

*Commissioner Nicol called for any additional nominations. As no other nominations were received Commissioner Nicol called for a motion to close nominations and to direct the Secretary to cast one ballot for Kevin Kowalski Vice Chairman.*

*Commissioner Nicol called for a motion to open nominations for the Office of Secretary.*

*A **MOTION** was made by Commissioner Hilbert and **SECONDED** by Commissioner Mitchell to nominate Charles Stankye as Secretary. Motion carried.*

*Commissioner Nicol called for any additional nominations. As no other nominations were received Commissioner Nicol called for a motion to close nominations and to direct the Chairman to cast one ballot for Charles Stankye Secretary.*

*Commissioner Nicol congratulated the newly elected officers and turned the meeting back to Chairman Carozza.*

**6. Comments from the public**

**7. Matters to be raised by Commissioners and Staff**

**8. Adjournment**

*A **MOTION** was made by Vice Chairman Kowalski and **SECONDED** by Secretary Stankye to adjourn the meeting. Motion carried.*

**Chairman Carozza adjourned the meeting at 11:40a.m.**

**Next Meeting – October 28, 2014 @ 9:30am at the CREC – Public Safety Academy**