



STATE OF CONNECTICUT  
COMMISSION ON FIRE PREVENTION AND CONTROL  
OFFICE OF STATE FIRE ADMINISTRATION



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***MOTIONS OF THE SEPTEMBER 29, 2015 MEETING OF  
THE COMMISSION ON FIRE PREVENTION AND CONTROL***

**Attendance:**

Chairman Carozza, called the meeting to order at 9:35 a.m. with the following members present: Commissioners Abbott, Bridges, Cooper, Cox, Dagon, Hilbert, Kowalski, Mitchell, Nicol.

Staff members, Jeffrey J. Morrissette, State Fire Administrator; William Trisler, Director of Certification; Kara Ouellette, Secretary to the State Fire Administrator.

**1. Call to Order/Pledge of Allegiance/Introduction of Guests**

**2. Approval of the June 30, 2015 Meeting Minutes**

*A MOTION was made by Commissioner Mitchell and **SECONDED** by Commissioner Cox to approve the Minutes of the June 30, 2015 meeting. Motion carried.*

**3. Committee Report: Staff Report for June 15, 2015 – July 14, 2015**

*A MOTION was made by Commissioner Dagon and **SECONDED** by Commissioner Mitchell to approve the Staff Report for June 15, 2015 – July 14, 2015. Motion carried.*

**Committee Report: Staff Report for July 15, 2015 – August 14, 2015**

*A MOTION was made by Commissioner Kowalski and **SECONDED** by Commissioner Cooper to approve the Staff Report for July 15, 2015 – August 14, 2015. Motion carried.*

**Committee Report: Staff Report for August 15, 2015 – September 14, 2015**

*A MOTION was made by Commissioner Bridges and **SECONDED** by Commissioner Cox to approve the Staff Report for August 15, 2015 – September 14, 2015. Motion carried.*

**4. Unfinished Business:**

- a. DESPP Budget/Staffing Update
- b. CSFA Education Committee Update
- c. Draft Certification Regulations Update
- d. IFSAC Reaccreditation Update
- e. Gateway CC Update
- f. Reciprocal Credit Issue
- g. Person Vu Update

5. **New Business:**  
a. **CPAT Audit**  
b. **2014/2015 Annual Report**

A **MOTION** was made by Commissioner Kowalski and **SECONDED** by Commissioner Nicol to accept the 2014/2015 CFPC Division Annual Report. Motion carried.

c. **Election of Officers:**

**Chairman:** Carozza  
**Vice Chairman:** Kowalski  
**Secretary:** Nicol

Chairman Carozza called on Commissioner Nicol to chair the Nominations Committee.

Commissioner Nicol opened nominations for the election of officers. He began with the nomination for the Office of Chairman.

Commissioner Nicol called for a motion to nominate a Chairman.

A **MOTION** was made by Commissioner Cooper and **SECONDED** by Commissioner Cox to nominate Peter Carozza as Chairman. Motion carried.

Commissioner Nicol called for any additional nominations. As no other nominations were received Commissioner Nicol called for a motion to close nomination. A **MOTION** was made by Commissioner Hilbert and **SECONDED** by Commissioner Bridges to close nominations for Chairman. The Secretary cast one ballot for Peter Carozza Chairman.

Commissioner Nicol called for a motion to open nominations for the position of Vice Chairman.

A **MOTION** was made by Commissioner Dagon and **SECONDED** by Commissioner Mitchell to nominate Kevin Kowalski as Vice Chairman. Motion carried.

Commissioner Nicol called for any additional nominations. As no other nominations were received Commissioner Nicol called for a motion to close nomination. A **MOTION** was made by Commissioner Hilbert and **SECONDED** by Commissioner Bridges to close nominations for Vice Chairman. The Secretary cast one ballot for Kevin Kowalski Vice Chairman.

Commissioner Nicol turned the nominations over to Chairman Carozza.

Chairman Carozza called for a motion to open nominations for the Office of Secretary.

A **MOTION** was made by Commissioner Hilbert and **SECONDED** by Commissioner Mitchell to nominate Richard Nicol as Secretary. Motion carried.

Chairman Carozza called for any additional nominations. As no other nominations were received Chairman Carozza cast one ballot for Richard Nicol Secretary.

Chairman Carozza congratulated the newly elected officers.

6. **Comments from the public**
7. **Matters to be raised by Commissioners and Staff**
8. **Adjournment**

*A **MOTION** was made by Commissioner Dagon and **SECONDED** by Commissioner Hilbert to adjourn the meeting. Motion carried.*

**Chairman Carozza adjourned the meeting at 10:38a.m.**

**Next Meeting – October 27, 2015 @ 9:30am at the CT Fire Academy**