

Hamden, CT
August 7, 2013

The Statutory Meeting of the Board of Control was held this day in Lockwood Cottage at Lockwood Farm, 890 Evergreen Avenue, Hamden, CT.

Present: Messrs. Jones, Larson, Reviczki, Royer, and Ms. Nichols. Messrs. Last and Stafford were present by invitation.

Absent: Mr. Dellaporta

The meeting was convened by Vice President Terry Jones at 1:40PM.

Minutes: On a motion by Mr. Larson, seconded by Ms. Nichols, the minutes of the April 10, 2013 and July 19, 2013 meetings were approved unanimously.

House Bill 5310: Dr. Stafford, Acting Director, reported that House Bill 5310 was passed in the General Assembly and signed by the Governor. The bill clarified that the Station would perform analyses for other state agencies "within available resources", authorized the Director to issue permits and enter into compliance agreements regarding insect and plant diseases, and increased the fine for violating quarantines to not less than \$500.00 or more than \$2,500.

Building Projects: Mr. Last gave a report on the status of current projects. The roof replacement projects at Lockwood Farm, approved by the Board at their April 10, 2013 meeting, were completed. The Station received a grant from the Department of Energy and Environmental Protection for the Governor's Lead by Example energy efficiency program to replace the exterior lighting at the New Haven campus with LED lighting fixtures and to replace the windows in the Slate Building, Osborne Library, Johnson-Horsfall Building and the Valley Laboratory. The exterior lighting upgrades are complete and the project is expected to reduce electric costs by nearly \$6,000 annually. The window replacement project is in the design phase. The Jenkins-Waggoner Laboratory Project is in the construction phase, and scheduled to be completed in August 2014.

Station Budget Status: The current Fiscal Year 2014 budget will sufficiently fund current research programs. The submittal dates for mid-term operating budget adjustments and capital projects for FY 2015 is 9/3/2013 and 10/18/2013 respectively.

Valley Laboratory Capital Funding: The Board discussed the renovation and addition to the Valley Laboratory in Windsor. The Station will, once again, request funding for the project in the FY 2015 budget submittal.

Affirmative Action Plan: Dr. Stafford informed the Board that the Agency will submit the biennial Affirmative Action Plan in October.

Intellectual Property – Royalties: Mr. Larson moved the approval of royalty distributions to Dr. James LaMondia per the Station's royalty share policy. The motion was seconded by Ms. Nichols and approved unanimously.

Seasonal Research Assistants: Mr. Larson moved to increase the hourly wage by \$.50 for "Seasonal Workers" effective May 1, 2014. The wage will increase to \$10.50 per hour for first year hires and \$11.00 per hour for returning seasonal staff. The motion was seconded by Commissioner Reviczky and passed unanimously.

Portrait – Dr. Louis A. Magnarelli: Mr. Larson moved that the Station commission artist Richard Whitney to produce a portrait of Dr. Louis A. Magnarelli, consistent with past tradition, not to exceed \$18,000. The motion was seconded by Ms. Nichols and passed unanimously.

Commissioner Reviczky moved that an Executive Session be held to discuss personnel, investment strategies, and real estate. Messrs. Last and Stafford were invited to attend. The motion was seconded by Mr. Larson and passed unanimously at 2:26 PM.

Mr. Larson moved that the Executive Session be adjourned. The motion was seconded by Commissioner Reviczky and passed unanimously at 3:17PM.

Mr. Larson moved that a letter be crafted by Dr. Stafford and sent to Mr. Vincent Kay requesting the removal of bee hives from the chestnut plantation located adjacent to Sleeping Giant State Park by May 1, 2014. The motion was seconded by Ms. Nichols and passed unanimously.

Mr. Larson moved that the public meeting be adjourned, seconded by Ms. Nichols. The motion passed unanimously and the meeting adjourned at 3:24PM.

Respectfully submitted,



Paul Larson
Secretary